

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
JUNE 18, 2009
FRANCES METZGER CONFERENCE ROOM
401 STATE STREET, ALTON, ILLINOIS 62002**

I. Opening of Meeting

A. Call to order

Mr. Rick Lauschke, President, presided and called the meeting to order at 7:00 p.m.

B. Determination of a quorum

Members present:

Mr. Rick Lauschke	President
Mr. Dan St. Peters	Vice-President
Mrs. Mary Lou Watson	Secretary
Dr. Kevin Chapel	Treasurer

Members absent:

Mr. Kevin Botterbush	Trustee (Excused)
Ms. Susan Huber	Trustee (Excused)

Others present:

Mr. Jeffrey Owen	HPLD Executive Director
Mr. C. Dana Eastman	HPLD Attorney
Ms. Gladys Butler	HPLD Business Operations/HR
Mrs. Cathy Lamere	HPLD Genealogy & Local History Mgr.
Ms. Emily Irvine	HPLD Business Operations/HR Asst.
Mrs. Mary Lou Cousley	Jennie D. Hayner Library Association
Mr. David Schmalbeck	

C. Recognition of visitors to the meeting

Mr. Lauschke introduced the guests.

D. Approval of agenda and requested changes to consent items

Mr. Lauschke pulled the minutes of the regular meeting conducted on May 21, 2009, due to Ms. Huber's absence. He also pulled the closed session from the agenda, due to a lack of a full board.

A motion was made by Mrs. Watson, seconded by Mr. St. Peters, to:

Approve the amended agenda and consent items.

A roll call vote was taken.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Watson	Yes

Motion carried.

II. Open forum

Mr. Lauschke provided the guests an opportunity to speak but all declined.

III. Oath Administration

The oath of office was administered to the recently appointed trustee, Mr. David Schmalbeck. He was appointed to fill a vacancy for a two-year term.

IV. Consent items

A motion was made by Mr. St. Peters, seconded by Dr. Chapel, to:

Approve the consent items as follows:

- A. The minutes of the closed session conducted on May 21, 2009
- B. Bill lists for the periods ending May 1, 2009, May 15, 2009, and May 29, 2009, payable on the same dates
- C. Financial Statements for the months ending April 30, 2009, and for months ending May 31, 2009

A roll call vote was taken.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

V. Minutes

Minutes were pulled from the agenda.

VI. Cash Transfers

A. A motion was made by Mrs. Watson, seconded by Dr. Chapel, to:

Approve the transfer of unexpended General Fund cash to the Building & Equipment Fund.

A roll call vote was taken.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

B. A motion was made by Mr. St. Peters, seconded by Dr. Chapel, to:

Approve the transfer of Working Cash interest earnings to Building & Equipment Fund.

A roll call vote was taken.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

VII. Determination of Prevailing Wage Rates

A. A motion was made by Mr. St. Peters, seconded by Mrs. Watson, to:

Approve resolution of the Determination of Prevailing Wage Rates, June 2009.

A roll call was taken.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

VIII. Non-Resident Cards

A. A motion was made by Mrs. Watson, seconded by Mr. Schmalbeck, to:

Approve the continued sale of non-resident cards.

A roll call vote was taken.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

B. A motion was made by Mr. St. Peters, seconded by Dr. Chapel, to:

Approve resolution setting the fee for non-resident cards for fiscal year 2010.

There was some discussion regarding the fee of \$115 for the non-resident cards. It was recommended to keep the same fee for another year.

A roll call vote was taken.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

IX. Investment Policy Compliance

A. A motion was made by Dr. Chapel, seconded by Mrs. Watson, to:

Approve resolution of Investment Policy Compliance.

A roll call vote was taken.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

X. Resolution

A. A motion was made by Mr. St. Peters, seconded by Mr. Schmalbeck, to:

Approve resolution providing for a public hearing on budget and Appropriation Ordinances for fiscal year 2010. (On file date of June 22, 2009; Public Hearing on July 23, 2009, at 6:30 p.m.)

A question was raised as to whether there would be another public hearing in September, and Mr. Owen stated that would happen if the board did Truth in Taxation.

A roll call vote was taken.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

XI. Committees

A. Board Policy Development

Mr. St. Peters reported that a meeting was scheduled, but only he and Mr. Owen attended. There are policies that the committee needs to review to present at the next board meeting. The next committee meeting will be July 9, 2009.

B. Building & Equipment

Mr. St. Peters reported that the committee interviewed four architects for the downtown renovation. The committee will present its recommendations later in the meeting.

C. Finance & Insurance

Dr. Chapel reported there was no meeting.

D. Personnel

Mrs. Watson reported there was no meeting.

XII. Architectural Firm

A. A motion was made by Mr. St. Peters, seconded by Dr. Chapel, to:

Approve retaining an architect for downtown.

Mr. St. Peters reported that the committee interviewed four architects: EWR Associates, Inc., Trivers Associates, Henderson & Associates Architects, Inc. and Lefferson & Associates, Inc. The committee narrowed their decision to Henderson and Lefferson. After considerable discussion, the consensus was to select Lefferson as he is in the district and the renovations are more design oriented rather than anything extensive.

Mr. Lauschke asked for a roll call to amend the above motion.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

Mr. Lauschke asked for a roll call to approve the amended motion retaining Lefferson & Associates, Inc. as the architect for the downtown renovation.

A roll call vote was taken on the amended motion.

Botterbush	Absent
Chapel	Yes
Huber	Absent
Lauschke	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

XIII. Director's Report

Mr. Owen had nothing to report, but he distributed to each board member a copy of the booklet, "Serving Our Public."

XIV. General Discussion

Mr. St. Peters inquired about the process involved in occasionally changing the location of committee and board meetings to Alton Square. Mr. Owen stated that meeting changes would require a small publication in a newspaper. Mr. St. Peters thought that the last month in each quarter (September, December, March, and June) would be a possibility for a location change. Mr. Eastman stated that next month the board would need to approve an amended meeting notice, stating these changes.

There was discussion concerning the absenteeism of a board member.

XV. Closed Session

Closed Session was pulled from the agenda.

XVI. Adjournment

Mrs. Watson called for adjournment at 7:45 p.m.

Approved by HPLD Board Action on _____.

Mary Lou DeGrand Watson, Secretary