

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
APRIL 15, 2010  
MULTI-PURPOSE ROOM  
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

**I. Opening of Meeting**

A. Call to order

Mr. Rick Lauschke, President, presided and called the meeting to order at 7:00 p.m.

B. Determination of a quorum

Members present:

Mr. Rick Lauschke	President
Mr. Dan St. Peters	Vice-President
Mrs. Mary Lou Watson	Secretary
Dr. Kevin Chapel	Treasurer
Mrs. Karen McAtee	Trustee
Mr. David Schmalbeck	Trustee

Members absent:

Mr. Kevin Botterbush	Trustee (Unexcused)
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Others present:

Mr. Jeffrey Owen	HPLD Executive Director
Mr. C. Dana Eastman	HPLD Attorney
Ms. Emily Irvine	HPLD Business Operations/HR Asst.
Mrs. Wita Halsey	Jennie D. Hayner Association
Mrs. Kristie Baumgartner	ACUSD #11

C. Recognition of visitors to the meeting

Mr. Lauschke introduced the guests.

D. Approval of agenda

A motion was made by Mr. St. Peters, seconded by Mrs. McAtee, to:

Approve the agenda.

A roll call vote was taken.

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

## II. Open forum

Mr. Lauschke provided the guests an opportunity to speak but all declined.

## III. Consent items

A motion was made by Mrs. Watson, seconded by Mr. Schmalbeck, to:

Approve the consent items as follows:

- A. Approval of the minutes of the closed session conducted February 18, 2010
- B. Approval of the minutes of the regular meeting conducted March 18, 2010
- C. Approval of the bill lists for the periods ending March 5, 2010 and March 19, 2010, payable on the same dates
- D. Financial Statements for months ending February 28, 2010 and March 31, 2010

A roll call vote was taken.

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

## IV. Charter School Presentation

Mr. Botterbush entered the meeting at 7:03 PM.

Kristie Baumgartner from the Alton Community Unit School District #11 presented the proposed partnership between HPLD and ACUSD #11 and distributed a handout detailing the terms of the Charter School and the federal grant it will require. ACUSD #11 must partner with a non-profit such as HPLD in order to apply for the grant; the non-

profit becomes the fiscal agent. The school will require a separate governing board made up of a proposed seven members, one member from the HPLD board of directors and one member from the ACUSD #11 board of directors. Mrs. Baumgartner is asking that Hayner enter into a one year planning period during which any changes can be made to the approved agreement as long as those changes are agreed upon by both parties. The Charter School will have its own operating budget, insurance plan, etc, and is ultimately responsible to its separate governing board.

Mrs. Kristie Baumgartner left the meeting at 7:34 p.m.

**V. Charter School Agreement**

A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to:

Approve Charter School partnership agreement with Alton Community Unit School District #11.

It was discussed that there would be no impact on HPLD staff except during the planning phase; responsibility lies with the board of directors appointed for the Charter School. Mr. Eastman stated that the Charter School is a separate entity and will therefore be responsible for its own expenses, etc.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

**VI. Committees**

A. Board Policy Development

Mr. St. Peters reported that the committee met April 12, 2010 to finish the section on Organizational Finance which will be up for approval on next month's agenda.

B. Building & Equipment

Mr. St. Peters reported that the committee met on March 22, 2010 with P.J. Jun and Mike Lefferson in order to discuss the Hayner Building project in relation to current costs and methods to reduce them.

C. Finance & Insurance

Dr. Chapel reported that the committee did not meet.

D. Personnel

Mrs. Watson reported that the committee met on March 23, 2010 to finish the employee satisfaction survey as well as the director's goals and objectives for the upcoming year. The committee will meet again at the end of April.

**VII. Satisfaction Survey**

Mrs. Watson expressed that the survey will be taken by staff electronically and submitted anonymously. The goal is to have the survey available the first week of May.

**VIII. Goals & Objectives**

A motion was made by Mr. St. Peters, seconded by Dr. Chapel, to:

Approve director's goals and objectives for next fiscal year.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

**IX. Fundraising**

Mr. Owen reported that HPLD has received negative responses regarding the showcase sponsorships. Mr. Owen then passed around a digital mock-up of the display cases.

Mr. Botterbush stated he is currently gathering members for the committee.

**X. FOIA Officers**

A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to:

Approve the Executive Director and Assistant Director of Marketing/Public Relations as FOIA officers for the library district.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

**XI. Director's Report**

Mr. Owen reported that Staff Development Day was held on April 14, 2010, and it was very successful. Guest speakers included Cathy Contarino from IMPACT, Jamie Currier from LCCC, and Judy Hoffman from the Jennie D. Hayner Library Association.

**XII. General Discussion**

There was no discussion under this provision.

**XIII. Closed Session**

A. A motion was made by Mr. Botterbush, seconded by Mrs. Watson, to:

Approve entering closed session, per 5 ILCS 120/2(c), for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

The board approved entering closed session at 8:33 p.m.

Mr. Owen, Mr. Eastman, Ms. Irvine, and Mrs. Halsey left the meeting at 8:34 p.m.

B. A motion was made by Mrs. Watson, seconded by Dr. Chapel, to:

Approve returning to open session.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

The board returned to open session at 8:45 p.m.

**XIV. Compensation**

A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to:

Approve increasing the director's compensation by 3% for fiscal year 2011.

A roll call vote was taken.

Botterbush	No
Chapel	Yes
Lauschke	No
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

**XV. Adjournment**

There being no further business, Mrs. Watson moved that the meeting be adjourned at 8:46 p.m.

Approved by HPLD Board Action on \_\_\_\_\_.

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Mary DeGrand Watson, Secretary