

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
MAY 20, 2010
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

I. Opening of Meeting

A. Call to order

Mr. Rick Lauschke, President, presided and called the meeting to order at 7:00 p.m.

B. Determination of a quorum

Members present:

Mr. Rick Lauschke	President
Mrs. Mary DeGrand Watson	Secretary
Dr. Kevin Chapel	Treasurer
Mr. Kevin Botterbush	Trustee
Mrs. Karen McAtee	Trustee
Mr. David Schmalbeck	Trustee

Members absent:

Mr. Dan St. Peters	Vice-President (Excused)
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Others present:

Mr. Jeffrey Owen	HPLD Executive Director
Mr. C. Dana Eastman	HPLD Attorney
Ms. Emily Irvine	HPLD Business Operations/HR Asst.
Mrs. Mary Lou Cousley	Jennie D. Hayner Association
Steve Thompson	Cornerstone Bank

C. Recognition of visitors to the meeting

Mr. Lauschke introduced the guests.

D. Approval of agenda

A motion was made by Mr. Schmalbeck, seconded by Mrs. Watson, to:

Approve the agenda.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

II. Open forum

Mr. Lauschke provided the guests an opportunity to speak but all declined.

III. Consent items

A motion was made by Mrs. Watson, seconded by Dr. Chapel, to:

Approve the consent items as follows:

- A. Approval of the minutes of the closed session conducted April 15, 2010
- B. Approval of the minutes of the regular meeting conducted April 15, 2010
- C. Approval of the bill lists for the periods ending April 2, 2010, April 16, 2010, and April 30, 2010, payable on the same dates
- D. Financial Statements for months ending April 30, 2010

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

IV. Committees

A. Board Policy Development

Mrs. Watson reported that the committee met and finished the chapter on Organizational Finance; there are three chapters remaining to finish.

B. Building & Equipment

Dr. Chapel reported that the committee met and discussed the Hudson Building and the Hayner Building project schedule.

C. Finance & Insurance

Dr. Chapel reported that the committee did not meet.

D. Personnel

Mrs. Watson reported that the employee satisfaction survey is completed but not compiled. The director's evaluation will be addressed at the next meeting.

V. Bank Resolution

A motion was made by Mrs. McAtee, seconded by Mr. Botterbush, to:

Approve the Cornerstone Bank resolution and other bank documents regarding the lending of money for the Hayner Building renovation project (See Attached).

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

VI. Vehicle Lease

A motion was made by Mrs. McAtee, seconded by Mrs. Watson, to:

Approve the low responsible bid received for a leased vehicle for the district.

There was discussion surrounding extending the lease as well as the bid results and the possible purchase of the van currently leased by the district. Mr. Owen will review additional options. Further action will be addressed at the June 2010 meeting. Due to the discussion of these additional options, the motion was tabled until the next meeting.

A second motion tabling the original motion was made by Mr. Botterbush, seconded by Dr. Chapel.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

Mr. Thompson left the meeting at 7:36 P.M.

VII. Foundation Waterproofing

Mr. Owen stated that he has discussed waterproofing with three companies: Midwest Basement Technologies, Woods Basement Systems, and HelioTech. He stated that Midwest installed the first sump pump and their work was very satisfactory. They proposed the best solution with a second well/pump option.

A motion was made by Mrs. Watson, seconded by Mr. Schmalbeck, to:

Approve awarding the Hayner Building foundation waterproofing project to Midwest Basement Technologies including a second well/pump option for a total of \$6,172.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

VIII. Board Policy

A motion was made by Mrs. Watson, seconded by Dr. Chapel, to:

Approve *Chapter 5, Organizational Finance*, of the Board Policy Manual as revised.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

IX. Meeting Ordinance

A motion was made by Mr. Schmalbeck, seconded by Dr. Chapel, to:

Approve Ordinance 10-1, an ordinance setting the meeting dates for Fiscal Year 2011.

Mr. Botterbush inquired about changing the monthly meeting start time. Continued discussion took place regarding changing the monthly meeting day. Mr. Owen expressed that the bylaws must be amended to reflect this change. It was discussed that the new meeting time be at 6:30 P.M. on the third Wednesday of each month, except for July when it will be the fourth Wednesday of the month. The matter was tabled until the June meeting at which time both the by-laws and the meeting ordinance will be addressed.

A second motion tabling the original motion was made by Mrs. McAtee, seconded by Mrs. Watson.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

X. Director's Report

Mr. Owen reported that circulation has increased by 23% over last year.

Lewis and Clark Library System is undergoing a reorganization and restructure. Tina Hubert, Executive Director, recently resigned.

The City of Alton and East St. Louis have adopted the Alton Alarm Permit and False Alarm Management Ordinance 7181. Mr. Owen informed the board of fines to be paid for false alarms; a letter has been sent to David Hayes to discuss these uncontrolled false alarms.

The District is in receipt of \$500 from Conoco Phillips for the display cases. Edward Jones has declined to contribute.

The BTOP grant has received letters of endorsements from the following: Congressman Shimkus, Governor Quinn, Senator Haine, Representative Beiser, and Representative Costello.

Mr. Owen concluded his report by sharing a thank you from staff member Jean Shimunek following the death of her father.

XI. General Discussion

There was no discussion under this provision.

XII. Closed Session

A. A motion was made by Mrs. Watson, seconded by Dr. Chapel, to:

Approve entering closed session, per 5 ILCS 120/2(c), for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

The board approved entering closed session at 7:50 p.m.

Ms. Irvine and Mrs. Cousley left the meeting at 7:51 p.m.

B. A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to:

Approve returning to open session at 8:34 p.m.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

XIII. Adjournment

There being no further business, Mrs. Watson moved that the meeting be adjourned at 8:35 p.m.

Approved by HPLD Board Action on _____.

Mary DeGrand Watson, Secretary

RESOLUTION FOR BANK LOAN
CORNERSTONE BANK
HAYNER BUILDING RENOVATION PROJECT

RESOLVED, whereas the Board of Trustees of The Hayner Public Library District (Borrower) has determined that a true and very real need exists for the renovations/mechanical upgrades to the District owned facility located at 401 State Street, Alton, Madison, Illinois described in the Request for Proposals dated September 18, 2008 and approved at the meeting dated May 20, 2010 and

BE IT RESOLVED, by the governing body of Borrower that the terms of said Loan Agreement are in the best interests of Borrower for the renovations/mechanical upgrades to the District owned facility located at 401 State Street, Alton, Madison County, Illinois described in the Request for Proposals dated September 18, 2008, and the governing body of Borrower designates and confirms the following persons to execute and deliver, and to witness (or attest), respectively, the Loan Agreement and any related documents necessary to the consummation of the transactions contemplated by the Loan Agreement.

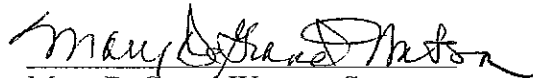
FURTHERMORE BE IT RESOLVED, that the governing body of Borrower hereby represents that the reasonably anticipated amount of qualified tax-exempt obligations which have been and will be used by the Borrower does not exceed \$10,000,000 for the calendar year within which this Loan Agreement is to be "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Internal Revenue Code.

PASSED THIS 20TH DAY OF MAY, 2010 BY THE FOLLOWING ROLL CALL VOTE:

Ayes: Botterbush, Chapel, Lauschke, McAtee, Schmalbeck, Watson - 6

Nays: None - 0

Absent: St. Peters - 1


Mary DeGrand Watson, Secretary

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