

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
JANUARY 19, 2011
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

I. Opening of Meeting

A. Call to order

Mr. Rick Lauschke, President, presided and called the meeting to order at 6:30 p.m.

B. Determination of a quorum

Members present:

Mr. Rick Lauschke	President
Mr. Dan St. Peters	Vice-President
Dr. Kevin Chapel	Treasurer
Mrs. Karen McAtee	Trustee
Mr. David Schmalbeck	Trustee

Members Absent:

Mrs. Mary DeGrand-Watson	Secretary	Excused
Mr. Kevin Botterbush	Trustee	Unexcused

Others present:

Mr. Jeffrey Owen	Executive Director
Mr. C. Dana Eastman	HPLD Attorney
Ms. Sue Hardin	Assistant Director Business Operations/HR

C. Recognition of visitors to the meeting

No guests were present.

D. Approval of agenda

Mr. Owen announced that there are no closed session minutes available for approval. A motion was made by Mr. St. Peters, seconded by Mrs. McAtee, to:

Approve the agenda as amended and requested changes to consent items.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

II. Open forum

Mr. Lauschke announced that no “Requests to be Heard” forms had been submitted.

III. Consent items

A motion was made by Mr. Schmalbeck, seconded by Mr. St. Peters, to:

Approve the consent items *as amended* as follows:

- A. Approval of the minutes of the regular meeting conducted on December 15, 2010;
- B. Approval of the bill lists for the periods ending December 3, December 17 and December 30, 2010, payable on the same dates;
- C. Financial Statements for months ending October 31, 2010; November 30, 2010; and December 31, 2010.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

IV. Committees

A. Board Policy Development

Mr. St. Peters stated that the committee did not meet and there is no report.

B. Building & Equipment

Mr. St. Peters reported that the committee did not meet but that he met with Mr. Owen, Mr. Lefferson and the Jun Construction team for a walk-through two weeks ago. There was a 2-page list of outstanding concerns that have been whittled down to 5-6 items. Those items include lighting in the small room behind the circulation desk and in the closed stacks. Mr. Lefferson will contact BRiC about this matter; BRiC will be responsible for costs associated with correcting the problem. There's also some concern about the air conditioner in the server room. Mr. St. Peters suggested that the next board meeting be held at the Hayner Building so that all board members have the opportunity to see the building.

C. Finance & Insurance

Dr. Chapel stated that the committee did not meet and there is no report.

D. Fundraising

Mr. Botterbush is absent and did not provide a report in advance of the meeting.

E. Personnel

Mrs. Watson is absent and did not provide a report in advance of the meeting.

V. Board meeting day

A. Mr. Lauschke suggested tabling this discussion until Mrs. Watson and Mr. Botterbush are in attendance. There was a consensus among board members to table.

VI. Director's Report

Mr. Owen distributed supplemental materials to be inserted into the *Illinois Library Laws and Rules*. He also advised the board that Mr. Robert Deem is not going to renew his lease for the property he is currently leasing from The Hayner Public Library District. He has asked to purchase the strip of land in order to construct a retaining wall and driveway. The board decided that the HPLD is not interested in selling this property. A letter to that effect will be mailed to Mr. Deem. Mr. Owen also reported on a meeting with GateNet. Our fees will be reduced 5.5%, for a savings of approximately \$4,000. He stated that there is no movement on the merger. Mr. Owen presented copies of the Technology Plan to board members for future approval. The plan meets state requirements and has been approved by the Illinois State Library.

VII. General Discussion

There was brief discussion regarding a soft vs. grand opening for the Hayner Building. Mr. Owen reported that the IT and Technical Services Departments have already begun moving into the building.

VIII. Closed Session

Mrs. McAtee made a motion to approve entering closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel for the District per 5 ILCS 120/2(c), seconded by Dr. Chapel.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

The meeting was moved to closed session at 6:53 p.m.

A motion was made by Mrs. McAtee and seconded by Dr. Chapel, to return to open session at 7:00 p.m.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

IX. Adjournment

There being no further business, Mr. Schmalbeck moved that the meeting be adjourned at 7:01 p.m.

Approved by HPLD Board Action on _____.

Mary DeGrand Watson, Secretary