

**THE HAYNER PUBLIC LIBRARY DISTRICT  
SPECIAL TRUSTEE MEETING MINUTES  
OCTOBER 22, 2009  
FRANCES METZGER CONFERENCE ROOM  
401 STATE STREET, ALTON, ILLINOIS 62002**

**I. Opening of Meeting**

A. Call to order

Mr. Rick Lauschke, President, presided and called the meeting to order at 5:00 p.m.

B. Determination of a quorum

Members present:

Mr. Rick Lauschke	President
Mrs. Dan St. Peters	Vice-President
Mr. Mary Lou Watson	Secretary
Dr. Kevin Chapel	Treasurer
Mr. Kevin Botterbush	Trustee
Mr. David Schmalbeck	Trustee

Members absent:

None – One board seat currently vacant

Others present:

Mr. Jeffrey Owen	HPLD Executive Director
Mrs. Barbara Ulfers	HPLD Acquisitions/Cataloging/Processing
Mr. Mike Lefferson	Architect for the District

C. Recognition of visitors to the meeting

Mr. Lauschke recognized the visitors.

**II. Open forum**

There were no requests to be heard.

**III. Proposal**

Action

A. A motion was made by Mr. St. Peters, seconded by Dr. Chapel, to:

Approve the proposal for professional engineering services to upgrade the HVAC systems serving the Hayner Building as presented by BRiC Partnership, LLC.

There was a brief discussion concerning the various aspects of services being provided.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
Schmalbeck	Yes
St. Peters	Yes
Watson	Yes

Motion carried.

#### **IV. Floor Plans**

Action

A. A motion was made by Mr. Botterbush, seconded by Mrs. Watson, to:

Approve the upper and lower level floor plans presented by Lefferson & Associates, Inc., architects for the district.

Mr. Lefferson reported on the various aspects related to there being two lower level designs labeled Option 1 and 2. He stated that he incorporated a vestibule at the rear, lower level entrance in Option 2 for the purpose of conserving energy each time the door was opened. This resulted in the access to the office of the Assistant Director of Marketing/Public Relations being placed inside the Business Office. The board unanimously opposed this design and Option 1 was selected.

A review was then made of the upper level layout. Mr. Lefferson presented the various unique aspects of this design, in particular the lighting and the museum showcases.

Mr. St. Peters inquired about the budget which was further discussed. There was concern expressed about the budget for this project subsequently decreasing the budget for work to the downtown library building at 326 Belle Street. In the end, the board agreed that this was an important, one time opportunity and this investment in the original Hayner Building was necessary.

Following the review of the two lower level options, Mr. Owen asked that the original motion be revised to the following:

A motion to approve the upper level floor plan and to approve the Option 1 lower level plans.

A roll call vote was taken.

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
Schmalbeck	Yes
St. Peters	Yes
Watson	Yes

Motion carried.

**V. Adjournment**

The meeting adjourned at 6:02 p.m.

Approved by HPLD Board Action on \_\_\_\_\_.

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Mary Lou DeGrand-Watson, Secretary