1. **Opening of Meeting**

   A. **Call to order**

      Mr. Kevin Botterbush, Secretary, presided and called the meeting to order at 6:00 p.m.

   B. **Determination of a quorum**

      Members present:

      Mr. Kevin Botterbush Secretary
      Ms. Karen McAtee Treasurer
      Mrs. Melissa Batchelor Trustee
      Mr. Kevin Chapel Trustee
      Ms. Mary Lou DeGrand Watson Trustee

      Members absent:

      Mr. Dan St. Peters President Excused
      Mr. David Schmalbeck Vice President Excused

      Others present:

      Ms. Bernadette Duvernoy Executive Director – THPLD
      Ms. Sue Hardin CFO / Asst. Dir. of HR – THPLD
      Mr. Peter Tassinari Incumbent Trustee

   C. **Recognition of visitors to the meeting**

      Mr. Botterbush welcomed Mr. Tassinari.

   D. **Approval of agenda and requested changes to consent items**

      A motion was made by Mrs. Watson, seconded by Mrs. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

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Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Batchelor, seconded by Dr. Chapel, to approve the consent items as follows:

A. Approval of the minutes of the regular meeting conducted on April 23, 2015;
B. Approval of the minutes of the closed session conducted on April 23, 2015;
C. Approval of the bill lists for the periods ending April 10, 2015, and April 24, 2015, payable on the same dates;
D. Approval of the Financial Statements for the months ending April 30, 2015.

A roll call vote was taken:

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Motion carried.

4. **Trustee Recognition**

Retiring trustee David Schmalbeck was recognized for his service to the Hayner board, serving from 2009 through 2015. Although he was not in attendance because of a prior obligation, his service was noted and appreciated. Mr. Schmalbeck selected the book,
“Fender: The Golden Age” to be circulated as a new material, with a nameplate honoring his service to the district.

5. **Oath Administration**
   A. Mr. Botterbush administered the oath of office to newly re-elected trustee Mary Lou DeGrand Watson. He then declared a vacancy on the board, left by former member David Schmalbeck.
   B. Mr. Botterbush administered the oath of office to newly elected trustee Peter Tassinari.

6. **Sine Die Adjournment**
   Mrs. Watson moved that the meeting be adjourned at 6:07 p.m.

7. **Reorganization of the Board of Trustees**
   A. **Roll Call**
      Mr. Botterbush called the newly reorganized board of trustees to order at 6:08 p.m. and requested roll call.

      Members present:

      Mr. Kevin Botterbush  Secretary
      Ms. Karen McAtee  Treasurer
      Mrs. Melissa Batchelor  Trustee
      Mr. Kevin Chapel  Trustee
      Mr. Peter Tassinari  Trustee
      Ms. Mary Lou DeGrand Watson  Trustee

      Members absent:

      Mr. Dan St. Peters  President  Excused

   B. **Appointment of temporary chair**
      Mr. Botterbush appointed himself temporary chair.

   C. **Election of Officers**
      A motion was made by Dr. Chapel, seconded by Mrs. Batchelor, to approve the following slate of officers for the 2015-2016 year:

      President: Kevin Botterbush
      Vice President: Kevin Chapel
      Secretary: Melissa Batchelor
      Treasurer: Karen McAtee
A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
Chapel      Yes
McAtee      Yes
St. Peters  Absent
Tassinari   Yes
Watson      Yes

Motion carried.

D. Bank resolutions
A motion was made by Dr. Chapel, seconded by Mrs. McAtee, to approve bank resolutions for the Illinois Funds General account and the Bank of Edwardsville General and Gifts and Bequests accounts.

A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
Chapel      Yes
McAtee      Yes
St. Peters  Absent
Tassinari   Yes
Watson      Yes

Motion carried.

E. Standing Committees
Mr. Botterbush finalized the appointments of all standing committees. Handouts with those designations were distributed to all trustees in attendance. Assignments will also be posted to the board website. A motion was made by Mrs. Batchelor, seconded by Mrs. Watson, to accept the committee assignments.

A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
Chapel      Yes
McAtee      Yes
St. Peters  Absent
Tassinari   Yes
Watson      Yes

Motion carried.
8. **Committees**

A. **Board Policy Development**
   No meeting; no report

B. **Building & Equipment**
   No meeting; no report

C. **Finance & Insurance**
   The Liability and Insurance proposal is ready, as is the budget proposal. Ms. Duvernoy would like to schedule a meeting within the next several days. She will email members of the committee to determine the most appropriate meeting date.

D. **Personnel**
   No meeting; no report

E. **Fund Raising**
   Mr. Botterbush and Ms. Duvernoy reported that the Fundraising Committee has continued to meet regularly and that Trivia Night event planning is going well. Staff members visited Marquette and also secured the use of a credit card machine for the silent auction. We are soliciting student and employee volunteers. It was again stressed that trustees need to commit to at least one silent auction item in support of this event. In addition, cookbooks are still being sold, although sales have decreased dramatically.

F. **Long Range Plan**
   No meeting; no report.

9. **Director’s Compensation**
   A motion was made by Dr. Chapel, seconded by Mrs. McAtee, to approve a 2% increase in the Director’s salary for FY 2016.

   A roll call vote was taken:

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   Motion carried.
10. **Non-Resident Library Card**
A motion was made by Mrs. Batchelor, seconded by Dr. Chapel, to approve the sale of non resident library cards at a fee of $130 per year for FY 2016.

A roll call vote was taken:

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Motion carried.

11. **Insurance**
A motion was made by Mrs. McAtee, seconded by Mrs. Batchelor, to approve renewal of the health and dental insurance plan for FY 2016.

A roll call vote was taken:

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Motion carried.

12. **Director's Report**
In addition to the written report previously submitted, Ms. Duvernoy also announced that our Manager of Genealogy and Local History, Lacy McDonald, delivered a healthy baby girl this morning. We also received a $6,000 grant from Monsanto for science materials that will be used to complement core curriculum. As stated previously in the meeting, there will be a Finance and Insurance meeting scheduled in the near future.

13. **General Discussion**
There was no additional general discussion.
14. **Adjournment**

There being no further business, the meeting was adjourned at 6:23 p.m.

Approved by THPLD board action on ____________________.

____________________________________
Melissa Batchelor, Secretary