1. **Opening of Meeting**

   A. **Call to order**

   Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:03 p.m.

   B. **Determination of a quorum**

   Members present:

   - Mr. Kevin Botterbush  President
   - Mrs. Melissa Batchelor  Secretary
   - Mr. Dan St. Peters  Trustee
   - Mrs. Mary Lou DeGrand Watson  Trustee

   Members absent:

   - Mr. Kevin Chapel  Vice President  Excused
   - Mrs. Karen McAtee  Treasurer  Excused
   - Mr. Peter Tassinari  Trustee  Excused

   Others present:

   - Ms. Bernadette Duvernoy  Executive Director – THPLD
   - Ms. Sue Hardin  CFO / Asst. Dir. of HR – THPLD

   C. **Recognition of visitors to the meeting**

   There were no visitors in attendance.

   D. **Approval of agenda and requested changes to consent items**

   A motion was made by Mr. St. Peters, seconded by Mrs. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

Batchelor        Yes
Botterbush       Yes
Chapel           Absent
McAtee           Absent
St. Peters       Yes
Tassinari        Absent
Watson           Yes

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent items

A motion was made by Mrs. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on May 28, 2015;
B. Bill lists for the periods ending May 8, 2015, and May 22, 2015, payable on the same dates;
C. Financial Statements for the months ending May 31, 2015;
D. Resolution to transfer unexpended General Fund cash to the Audit Fund and to the Building & Equipment Fund;
E. Resolution to transfer Working Cash interest earnings to the Building & Equipment Fund;
F. Resolution of the Determination of Prevailing Wage Rates;
G. Resolution of Investment Policy Compliance;
H. Resolution for sale of property.

A roll call vote was taken:

Batchelor        Yes
Botterbush       Yes
Chapel           Absent
McAtee           Absent
St. Peters       Yes
Tassinari        Absent
Watson           Yes

Motion carried.
4. **Committees**

A. **Board Policy Development**
   
   No meeting; no report

B. **Building & Equipment**
   
   No meeting; no report

C. **Finance & Insurance**
   
   All three members of the Finance and Insurance Committee were absent so Ms. Duvernoy presented the budget and insurance proposals as recommended by the committee. Andy Augustine met with the committee earlier this month to present his proposals for casualty, property, liability and Workers Comp insurance for FY 2016. The total cost of all policies will see a net increase of $6,304 over FY 2015. This is mostly in the Workers Comp policy, which was not unexpected. Ms. Duvernoy then presented the General Fund budget, which showed an overall decrease of $11, 182.16. The Finance and Insurance Committee found both proposals acceptable and recommends approval by the Board. Ms. Duvernoy anticipates 90% budget attainment for FY2015.

D. **Personnel**
   
   No meeting; no report

E. **Fund Raising**
   
   Mrs. Batchelor reported on the progress of Trivia Night and referenced the email she sent to the Board requesting more board support. She also reminded the board of the auction items that are still outstanding from some board members. Income from sponsorships to date is $1400. The event is approaching quickly. Volunteers and players are also needed in order to make this a successful event for the library district.

F. **Long Range Plan**
   
   No meeting; no report.

5. **Director’s Report**

   In addition to the written report previously submitted, Ms. Duvernoy also discussed the following topics:
   - Replacement of globe lighting fixtures along State, 4th and Belle Streets;
   - Annual audit scheduled to begin July 27;
   - Letters complimenting the Genealogy staff from Germany and Oregon;
   - Roof leak in our Performance Room at the mall;
   - Status of the remodel / demolition of the Hudson Building.

6. **General Discussion**

   There was no additional general discussion.
7. **General Fund Budget**

A motion was made by Mrs. Watson, seconded by Mrs. Batchelor, to approved the FY 2015/2016 General Fund Budget as recommended by the Finance and Insurance Committee.

A roll call vote was taken:

- Batchelor: Yes
- Botterbush: Yes
- Chapel: Absent
- McAtee: Absent
- St. Peters: Yes
- Tassinari: Absent
- Watson: Yes

Motion carried.

8. **Insurance**

A motion was made by Mr. St. Peters, seconded by Mrs. Batchelor, to approve casualty, liability and property insurances as recommended by the Finance and Insurance Committee.

A roll call vote was taken:

- Batchelor: Yes
- Botterbush: Yes
- Chapel: Absent
- McAtee: Absent
- St. Peters: Yes
- Tassinari: Absent
- Watson: Yes

Motion carried.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:23 p.m.

Approved by THPLD board action on ________________________.

____________________________________
Melissa Batchelor, Secretary