1. **Opening of Meeting**

   A. **Call to order**

   Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

   B. **Determination of a quorum**

   Members present:

   Mr. Kevin Botterbush  President
   Dr. Melissa Batchelor  Secretary
   Mrs. Karen McAtee  Treasurer
   Mr. Peter Tassinari  Trustee
   Mrs. Mary Lou DeGrand Watson  Trustee

   Members absent:

   Dr. Kevin Chapel  Vice-President  Excused
   Mr. Dan St. Peters  Trustee  Excused

   Others present:

   Ms. Bernadette Duvernoy  Executive Director — THPLD
   Ms. Sue Hardin  CFO / Asst. Dir. of HR — THPLD

   C. **Recognition of visitors to the meeting**

   There were no visitors in attendance.

   D. **Approval of agenda and requested changes to consent items**

   A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

Batchelor
Botterbush
Chapel
McAtee
St. Peters
Tassinari
Watson

Yes
Yes
Absent
Yes
Absent
Yes
Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

A. Approval of the minutes of the regular meeting conducted on February 23, 2017;
C. Approval of the Financial Statements for the months ending February 28, 2017 and March 31, 2017.

A roll call vote was taken:

Batchelor
Botterbush
Chapel
McAtee
St. Peters
Tassinari
Watson

Yes
Yes
Absent
Yes
Absent
Yes
Yes

Motion carried.
4. **Committees**

   A. **Board Policy Development**  
      No meeting; no report

   B. **Building & Equipment**  
      No meeting; no report

   C. **Finance & Insurance**  
      No meeting; no report

   D. **Personnel**  
      No meeting; no report

5. **Meeting Dates**

   A motion was made by Mrs. Watson, seconded by Mr. Tassinari, to approve Ordinance 17-1, setting the meeting dates for fiscal year 2017-2018.

   A roll call vote was taken:

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<tbody>
<tr>
<td>Batchelor</td>
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<td>McAtee</td>
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<td>St. Peters</td>
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<td>Tassinari</td>
<td>Yes</td>
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<td>Watson</td>
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   Motion carried.

6. **Insurance**

   A motion was made by Dr. Batchelor, seconded by Mrs. McAtee, to approve the health and dental insurance renewal for FY 2018.

   A roll call vote was taken:

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<td>Tassinari</td>
<td>Yes</td>
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<tr>
<td>Watson</td>
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Motion carried.

7. **Downtown Library Exterior Siding**

A motion was made by Mrs. Watson, seconded by Mr. Tassinari to approve the installation of steel siding for the downtown library.

A roll call vote was taken:

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<tr>
<td>Batchelor</td>
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<td>Tassinari</td>
<td>Yes</td>
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<tr>
<td>Watson</td>
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Motion carried.

8. **Nominating Committee Report**

The Nominating Committee presented the following slate of officers for FY 2018 (to be elected at the May 2017 board meeting):

- President: Mr. Kevin Botterbush
- Vice President: Mr. Peter Tassinari
- Secretary: Dr. Melissa Batchelor
- Treasurer: Mrs. Karen McAtee

9. **Director’s Report**

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- Re-election of trustees Kevin Botterbush and Karen McAtee in the Consolidated Election held on April 4;
- Status of possible write-in candidate for open board position;
- Update on the downtown library roof replacement project;
- Status of downtown library building following Hudson Bldg. demolition;
- Receipt of tax EAV numbers;
- Receipt of Per Capita Grant award letter.

10. **General Discussion**

There was no additional discussion.
11. **Adjournment**

There being no further business, the meeting was adjourned at 6:22 p.m.

Approved by THPLD board action on **May 25, 2017**.

[Signature]

Melissa Batchelor, Secretary