THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
APRIL 25, 2019
ADMINISTRATIVE OFFICES
401 STATE STREET, ALTON, ILLINOIS 62002

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush  President
Mr. Peter Tassinari    Vice President
Dr. Melissa Batchelor  Secretary
Mrs. Karen McAtee     Treasurer
Ms. Kim Shoemaker     Trustee

Members Absent:

Mr. Dan St. Peters  Trustee
Mrs. Mary Lou DeGrand Watson  Trustee    Excused

Others present:

Ms. Benedette Duvernoy  Executive Director – THPLD
Ms. Sue Hardin          CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

Mr. Botterbush acknowledged that no visitors were in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Dr. Batchelor, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

Batchelor       Yes
Botterbush      Yes
McAtee          Yes
St. Peters      Absent
Shoemaker       Yes
Tassinari       Yes
Watson          Absent

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. McAtee, seconded by Mr. Tassinari, to approve the consent items as follows:

A. Approval of the minutes of the rescheduled February 2019 meeting conducted on March 7, 2019;
B. Approval of the minutes of the closed session conducted on March 7, 2019;
C. Approval of the bill lists for the periods ending February 8, 2019, February 22, 2019, March 8, 2019 and March 22, 2019 payable on the same dates;
D. Approval of Financial Statements for months ending February 28, 2019 and March 31, 2019

A roll call vote was taken:

Batchelor       Yes
Botterbush      Yes
McAtee          Yes
St. Peters      Absent
Shoemaker       Yes
Tassinari       Yes
Watson          Absent

Motion carried.

4. **Committees**

A. **Board Policy Development**
   No meeting; no report
5. **Insurance**

A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve health/dental insurance renewals for FY 2020. The employee contribution rate will remain at 8% of the combined health and dental premium costs.

A roll call vote was taken:

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<th>Name</th>
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<tr>
<td>Batchelor</td>
<td>Yes</td>
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<td>Botterbush</td>
<td>Yes</td>
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<td>McAtee</td>
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<td>Shoemaker</td>
<td>Yes</td>
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<td>Tassinari</td>
<td>Yes</td>
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<td>Watson</td>
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Motion carried.

6. **Board Policy Manual**

A motion was made by Ms. Shoemaker, seconded by Dr. Batchelor, to approve changes to the Board Policy Manual.

A roll call vote was taken:

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Motion carried.
7. **Nominating Committee**

Mr. Botterbush reported that the Nominating Committee was unable to meet prior to tonight’s board meeting. A proposed slate of officers will be presented for approval at the May 2019 board meeting.

8. **Director’s Report**

In addition to the written report previously submitted to the Board, Ms. Duvernoy presented the following topics for discussion:
- Ramifications of minimum wage legislation;

9. **General Discussion**

Mr. Botterbush presented the following topics for discussion:
- Need for potential candidates to fill open board seat vacated by Mr. Dan St. Peters, whose term will expire in May;
- Nominating Committee will meet at 5:30 p.m. on May 23, immediately preceding the regularly scheduled trustee meeting.

10. **Closed Minutes Session**

Mr. Botterbush postponed closed session until May meeting.

11. **Adjournment**

There being no further business, the meeting was adjourned at 6:21 p.m.

Approved by THPLD board action on **May 23, 2019**.

Melissa Batchelor, Secretary