THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
APRIL 28, 2016
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002

1. **Opening of Meeting**

A. **Call to order**

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:01 p.m.

B. **Determination of a quorum**

Members present:

Mr. Kevin Botterbush\[President\]
Dr. Melissa Batchelor\[Secretary\]
Mrs. Karen McAtee\[Treasurer\]
Mr. Peter Tassinari\[Trustee\]
Mrs. Mary Lou DeGrand Watson\[Trustee\]

Members absent:

Dr. Kevin Chapel\[Vice President\]
Mr. Dan St. Peters\[Excused\]

Others present:

Ms. Bernadette Duvernoy\[Executive Director – THPLD\]
Ms. Sue Hardin\[CFO / Asst. Dir. of HR – THPLD\]

C. **Recognition of visitors to the meeting**

There were no visitors in attendance.

D. **Approval of agenda and requested changes to consent items**

A motion was made by Mrs. McAtee, seconded by Mrs. Watson, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

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Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Watson, seconded by Dr. Batchelor, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on March 24, 2016;
B. Bill lists for the periods ending March 11, 2016, and March 25, 2016, payable on the same dates;
C. Financial Statements for months ending March 31, 2016.

A roll call vote was taken:

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Motion carried.

4. **Committees**

A. Board Policy Development
   No meeting; no report
B. **Building & Equipment**  
No meeting; No report

C. **Finance & Insurance**  
Mrs. McAtee reported that the committee met with our insurance broker, Jane Lewis of Lewis Insurers, to discuss the renewal of the employee health and dental plans. The current plan with Blue Cross/Blue Shield may be renewed at an increase of 4% over last year’s premium. The dental plan through Delta Dental will remain the same with no rate increase. A recommendation to accept the BC/BS medical and Delta Dental plans will be made later in the meeting.

*Dr. Chapel joined the meeting at 6:04 p.m.*

D. **Personnel**  
No meeting; no report

5. **Meeting Dates**

A motion was made by Dr. Batchelor, seconded by Dr. Chapel, to approve Ordinance 16-1, setting the meeting dates for fiscal year 2016-2017.

A roll call vote was taken:

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Motion carried.

6. **Non-Resident Library Card**

A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to approve the non-resident library card fee of $130 for FY 2017.

A roll call vote was taken:

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</table>
Tassinari  Yes
Watson     Yes

Motion carried.

7. **Finance and Insurance**

A motion was made by Mrs. McAtee, seconded by Mr. Tassinari, to amend The Hayner Public Library District Investment Policy.

A roll call vote was taken:

Batchelor    Yes
Botterbush   Yes
Chapel       Yes
McAtee       Yes
St. Peters   Absent
Tassinari    Yes
Watson       Yes

Motion carried.

8. **Insurance**

A motion was made by Dr. Chapel, seconded by Mrs. McAtee, to approve the renewal of the district health and dental insurance plans. Employees will continue to contribute 7% of the monthly premium through payroll deduction.

A roll call vote was taken:

Batchelor    Yes
Botterbush   Yes
Chapel       Yes
McAtee       Yes
St. Peters   Absent
Tassinari    Yes
Watson       Yes

Motion carried.

9. **Director’s Report**

In addition to the written report previously submitted, Ms. Duvernoy also discussed the following topics:

- Hull Management’s commitment to further improve our performance space through roof repairs, carpet cleaning and touch-up painting
- The EAV was received from Madison County;
- Reminder to complete Statements of Economic Interest.
10. **General Discussion**

   There was no additional general discussion.

11. **Adjournment**

    There being no further business, the meeting was adjourned at 6:18 p.m.

Approved by THPLD board action on **May 26, 2016**.

M. Batchelor

Melissa Batchelor, Secretary