THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
AUGUST 22, 2019  
ADMINISTRATIVE OFFICES  
401 STATE STREET, ALTON, ILLINOIS 62002  

1. **Opening of Meeting**

   A. **Call to order**
   
   Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:03 p.m.

   B. **Determination of a quorum**
   
   Members present:
   
   Mr. Kevin Botterbush          President  
   Dr. Melissa Batchelor         Secretary  
   Mrs. Karen McAtee             Treasurer  
   Ms. Kim Shoemaker             Trustee  
   Mr. Peter Tassinari           Vice President  
   Mrs. Mary Lou DeGrand Watson  Trustee  

   Members Absent:
   
   Dr. Jill Lane                  Trustee  
   Excused

   Others present:
   
   Ms. Bernadette Duvernoy       Executive Director – THPLD  
   Ms. Linda Craver              HR Bus. Ops Asst. – THPLD  
   Jeanie Stephens               The Telegraph

   C. **Recognition of visitors to the meeting**
   
   Mr. Botterbush welcomed Ms. Stephens to the meeting.

   D. ** Approval of agenda and requested changes to consent items**

   1. A motion was made by Dr. Batchelor, seconded by Mrs. Watson, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

Batchelor      Yes
Botterbush     Yes
Lane           Absent
McAtee         Yes
Shoemaker      Yes
Tassinari      Yes
Watson         Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. McAtee, seconded by Ms. Shoemaker, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on July 25, 2019;
B. Bill lists for the periods ending July 12, 2019 and July 26, 2019, payable on the same dates;

A roll call vote was taken:

Batchelor      Yes
Botterbush     Yes
Lane           Absent
McAtee         Yes
Shoemaker      Yes
Tassinari      Yes
Watson         Yes

Motion carried.

4. **Committee Reports**

A. **Building & Equipment**
   No meeting; no report

B. **Finance & Insurance**
   No meeting; no report

D. **Personnel**
   No meeting; no report
5. **Appropriation Ordinance**

   A. A motion was made by Mrs. McAtee, seconded by Ms. Shoemaker to approve the Annual Budget and Appropriation Ordinance 19-3 for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

   A roll call vote was taken:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>Batchelor</td>
<td>Yes</td>
</tr>
<tr>
<td>Botterbush</td>
<td>Yes</td>
</tr>
<tr>
<td>Lane</td>
<td>Absent</td>
</tr>
<tr>
<td>McAtee</td>
<td>Yes</td>
</tr>
<tr>
<td>Shoemaker</td>
<td>Yes</td>
</tr>
<tr>
<td>Tassinari</td>
<td>Yes</td>
</tr>
<tr>
<td>Watson</td>
<td>Yes</td>
</tr>
</tbody>
</table>

   Motion carried.

6. **Director’s Report**

   In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

   - Per Capital Grant requirements for trustee review will be shared with trustees in the coming weeks;
   - A guide compiling local social service agencies and resources will be completed and distributed by the end of the year;
   - A computer will be installed in the Downtown Library KidsSpace. This will be available for KidsSpace patron use only;
   - Surplus paperback titles will be donated to the Alton Police Department for use in a planned prison library;
   - Investigation Discovery’s presentation of “Twisted Sisters” will be aired in August. Most of the filming for this episode took place inside and outside the Hayner Genealogy and Local History Library. Numerous photos from the Bob Graul collection were included;
   - Laptops for patron use will be replaced in the coming weeks. Current laptops are nearing end of life;
   - Trees blocking the security cameras on the exterior of the Hayner Building have been trimmed;
   - Plumbers inspected ceiling and sanitary lines at Alton Square following a leak in the spaces directly above the AS library;
   - A leak in the Friends Building roof was patched;
   - A sprinkler system and new plantings were installed in Dolphin Park, adjacent to the Hayner Genealogy and Local History library.

7. **General Discussion**

   There was no additional general discussion.
8. **Adjournment**

There being no further business, the meeting was adjourned at 6:30 p.m.

Approved by THPLD board action on ________________________.

____________________

Melissa Batchelor, Secretary