1. **Opening of Meeting**

   A. **Call to order**

      Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

   B. **Determination of a quorum**

      Members present:

      Mr. Kevin Botterbush     President
      Mr. Peter Tassinari     Vice President
      Dr. Melissa Batchelor    Secretary
      Mrs. Karen McAtee     Treasurer
      Dr. Jill Lane     Trustee
      Ms. Kim Shoemaker     Trustee
      Mrs. Mary Lou DeGrand Watson   Trustee

      Members Absent:

      None

      Others present:

      Ms. Bernadette Duvernay     Executive Director – THPLD
      Ms. Sue Hardin              CFO; Asst. Dir. - HR – THPLD

   C. **Recognition of visitors to the meeting**

      There were no visitors in attendance.

   D. **Approval of agenda and requested changes to consent items**

      1. A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Batchelor</td>
<td>Yes</td>
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<tr>
<td>Botterbush</td>
<td>Yes</td>
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<tr>
<td>Lane</td>
<td>Yes</td>
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<tr>
<td>McAtee</td>
<td>Yes</td>
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<tr>
<td>Shoemaker</td>
<td>Yes</td>
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<td>Tassinari</td>
<td>Yes</td>
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<tr>
<td>Watson</td>
<td>Yes</td>
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Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Batchelor, seconded by Mrs. McAtee, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on October 26, 2019;
B. Bill lists for the periods ending October 4, 2019 and October 18, 2019, payable on the same dates;
C. Bill lists for the periods ending November 1, 2019, November 15, 2019 and November 29, 2019, payable on the same dates;
D. Bill lists for the periods ending December 13, 2019 and December 27, 2019, payable on the same dates;
E. Bill lists for the periods ending January 10, 2020 and January 24, 2020, payable on the same dates;

A roll call vote was taken:

<table>
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Motion carried.

4. **Committee Reports**
A. Board Policy Development
   No meeting; no report

B. Building & Equipment
   No meeting; no report

C. Finance & Insurance
   No meeting; no report

D. Personnel
   No meeting; no report

5. Resolution – Non-Resident Library Card
   A. A motion was made by Mrs. McAtee, seconded by Ms. Shoemaker, to approve resolution providing sale of non-resident cards for fiscal year 2020-2021. Cards will continue to be available for $130 per year.

   A roll call vote was taken:

   Batchelor       Yes
   Botterbush      Yes
   Lane            Yes
   McAtee          Yes
   Shoemaker       Yes
   Tassinari       Yes
   Watson          Yes

   Motion carried.

6. Ordinance 20-1 Meeting Dates
   A. A motion was made by Dr. Lane, Seconded by Dr. Batchelor, to approve Ordinance 20-1, setting the meeting dates for Fiscal year 2020-21.

   A roll call vote was taken:

   Batchelor       Yes
   Botterbush      Yes
   Lane            Yes
   McAtee          Yes
   Shoemaker       Yes
   Tassinari       Yes
   Watson          Yes

   Motion carried.
7. **Director’s Report**

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- Installation of outdoor signage at Alton Square Mall;
- Repair/replacement of staff, book drop and MPR flooring at Alton Square Library;
- Budget preparations beginning soon; waiting for EAV numbers from county;
- Update on Alton Square Mall improvements;
- Reminder that Statements of Economic Interest will be coming soon.

8. **General Discussion**

Mrs. Watson reminded trustees to begin preparing for Director’s evaluation.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:13 p.m.

Approved by THPLD board action on April 23, 2020.

____________________________________
Melissa Batchelor, Secretary