1. **Opening of Meeting**

   **A. Call to order**

   Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

   **B. Determination of a quorum**

   Members present:

   Mr. Kevin Botterbush  
   Mr. Peter Tassinari  
   Dr. Melissa Batchelor  
   Mrs. Karen McAtee  
   Dr. Jill Lane  
   Ms. Kim Shoemaker  
   Mrs. Mary Lou DeGrand Watson

   President  
   Vice President  
   Secretary  
   Treasurer  
   Trustee  
   Trustee

   Members Absent:

   None

   Others present:

   Ms. Bernadette Duvernoy  
   Ms. Sue Hardin

   Executive Director – THPLD  
   CFO; Asst. Dir. - HR – THPLD

   **C. Recognition of visitors to the meeting**

   There were no visitors in attendance.

   **D. Approval of agenda and requested changes to consent items**

   1. A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

Batchelor    Yes
Botterbush   Yes
Lane         Yes
McAtee       Yes
Shoemaker    Yes
Tassinari    Yes
Watson       Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Batchelor, seconded by Mrs. McAtee, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on October 26, 2019;
B. Bill lists for the periods ending October 4, 2019 and October 18, 2019, payable on the same dates;
C. Bill lists for the periods ending November 1, 2019, November 15, 2019 and November 29, 2019, payable on the same dates;
D. Bill lists for the periods ending December 13, 2019 and December 27, 2019, payable on the same dates;
E. Bill lists for the periods ending January 10, 2020 and January 24, 2020, payable on the same dates;

A roll call vote was taken:

Batchelor    Yes
Botterbush   Yes
Lane         Yes
McAtee       Yes
Shoemaker    Yes
Tassinari    Yes
Watson       Yes

Motion carried.

4. **Committee Reports**
A. Board Policy Development
   No meeting; no report

B. Building & Equipment
   No meeting; no report

C. Finance & Insurance
   No meeting; no report

D. Personnel
   No meeting; no report

5. Resolution – Non-Resident Library Card
   A. A motion was made by Mrs. McAtee, seconded by Ms. Shoemaker, to approve resolution providing sale of non-resident cards for fiscal year 2020-2021. Cards will continue to be available for $130 per year.

   A roll call vote was taken:

   Batchelor                Yes
   Botterbush               Yes
   Lane                     Yes
   McAtee                   Yes
   Shoemaker                Yes
   Tassinari                Yes
   Watson                   Yes

   Motion carried.

6. Ordinance 20-1 Meeting Dates
   A. A motion was made by Dr. Lane, Seconded by Dr. Batchelor, to approve Ordinance 20-1, setting the meeting dates for Fiscal year 2020-21.

   A roll call vote was taken:

   Batchelor                Yes
   Botterbush               Yes
   Lane                     Yes
   McAtee                   Yes
   Shoemaker                Yes
   Tassinari                Yes
   Watson                   Yes

   Motion carried.
7. **Director’s Report**

In addition to her previously submitted written report, Ms. Duvernay discussed the following topics:

- Installation of outdoor signage at Alton Square Mall;
- Repair/replacement of staff, book drop and MPR flooring at Alton Square Library;
- Budget preparations beginning soon; waiting for EAV numbers from county;
- Update on Alton Square Mall improvements;
- Reminder that Statements of Economic Interest will be coming soon.

8. **General Discussion**

Mrs. Watson reminded trustees to begin preparing for Director’s evaluation.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:13 p.m.

Approved by THPLD board action on April 23, 2020.

___________________________________________
Melissa Batchelor, Secretary