1. **Opening of Meeting**

A. **Call to order**

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:00 p.m.

B. **Determination of a quorum**

Members present:

- Mr. Kevin Botterbush, President
- Dr. Melissa Batchelor, Secretary
- Dr. Jill Lane, Trustee
- Ms. Kim Shoemaker, Trustee

Members Absent:

- Mr. Peter Tassinari, Vice President
- Mrs. Karen McAtee, Treasurer
- Mrs. Mary Lou DeGrand Watson, Trustee

Others present:

- Ms. Bernadette Duvernoy, Executive Director – THPLD
- Ms. Sue Hardin, CFO; Asst. Dir. - HR – THPLD

C. **Recognition of visitors to the meeting**

There were no visitors in attendance.

D. **Approval of agenda and requested changes to consent items**

1. A motion was made by Dr. Lane, seconded by Ms. Shoemaker, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Batchelor</td>
<td>Yes</td>
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<tr>
<td>Botterbush</td>
<td>Yes</td>
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<td>Lane</td>
<td>Yes</td>
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<td>McAtee</td>
<td>Absent</td>
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<tr>
<td>Shoemaker</td>
<td>Yes</td>
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<td>Tassinari</td>
<td>Absent</td>
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<td>Watson</td>
<td>Absent</td>
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Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Ms. Shoemaker, seconded by Dr. Batchelor, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on May 28, 2020;
- B. Bills lists for the periods ending May 1, 2020, May 15, 2020 and May 29, 2020 payable on the same dates;
- C. Financial Statements for the months ending May 31, 2020;
- D. Resolution to transfer unexpended General Fund cash to the Special Reserve Fund;
- E. Resolution to transfer Working Cash interest earnings to the Building & Equipment Fund;
- F. Resolution of Investment Policy Compliance.

A roll call vote was taken:

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Motion carried.

4. **Committee Reports**

- A. **Board Policy Development**
  No meeting; no report
B. Building & Equipment  
No meeting; no report

C. Finance & Insurance  
No meeting; no report

D. Personnel  
No meeting; no report

5. General Fund Budget
   A. A motion was made by Dr. Batchelor, seconded by Dr. Lane, to approve the FY 2021 General Fund Budget.

   A roll call vote was taken:

   Batchelor: Yes
   Botterbush: Yes
   Lane: Yes
   McAtee: Absent
   Shoemaker: Yes
   Tassinari: Absent
   Watson: Absent

   Motion carried.

6. Director’s Salary
   A. A motion was made by Dr. Lane, seconded by Dr. Batchelor, to approve a 2% raise for the Executive Director.

   A roll call vote was taken:

   Batchelor: Yes
   Botterbush: Yes
   Lane: Yes
   McAtee: Absent
   Shoemaker: Yes
   Tassinari: Absent
   Watson: Absent

   Motion carried.

7. Director’s Report

   In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:
• Modified hours & curbside service are working well; plan is to continue this model through July with a tentative public reopening planned on August 3, 2020;
• Internet connectivity has been improved to 5 times previous speed;
• 2020 General Election Day mandated as state holiday for all government offices in Illinois;
• Over 200 kids have registered for online Summer reading program; 60 craft packs per week are distributed for at-home completion;
• Story Walk at The Nature Institute has been updated;
• Refinancing of our building loan has been completed.

8. **General Discussion**

There was no additional discussion.

9. **Adjournment**

There being no further business, the meeting was adjourned at 5:13 p.m.

Approved by THPLD board action on ________________________.

____________________________________
Melissa Batchelor, Secretary