1. Opening of Meeting

   A. Call to order

   Dr. Melissa Batchelor, Secretary, presided and called the meeting to order at 6:00 p.m.

   B. Determination of a quorum

   Members present:

   Dr. Melissa Batchelor    Secretary
   Mrs. Karen McAtee        Treasurer
   Ms. Kim Shoemaker        Trustee
   Mrs. Mary Lou DeGrand Watson Trustee

   Members Absent:

   Mr. Kevin Botterbush    President      Excused
   Mr. Peter Tassinari     Vice President   (Arrives late)

   Others present:

   Ms. Bernadette Duvernoy Executive Director — THPLD
   Ms. Sue Hardin           CFO / Asst. Dir. of HR — THPLD

   C. Recognition of visitors to the meeting

   There were no visitors in attendance.

   D. Approval of agenda and requested changes to consent items

   1. A motion was made by Mrs. McAtee, seconded by Mrs. Watson, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

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<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Batchelor</td>
<td>Yes</td>
</tr>
<tr>
<td>Botterbush</td>
<td>Absent</td>
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<tr>
<td>McAtee</td>
<td>Yes</td>
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<tr>
<td>Shoemaker</td>
<td>Yes</td>
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<td>Tassinari</td>
<td>Absent</td>
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<tr>
<td>Watson</td>
<td>Yes</td>
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Motion carried.

2. **Open forum**

Dr. Batchelor acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on May 23, 2019;
B. Minutes of the closed session conducted on May 23, 2019;
C. Bill lists for the periods ending May 3, 2019 and May 17, 2019, payable on the same dates;
D. Financial Statements for the months ending May 31, 2019;
E. Resolution to transfer unexpended General Fund cash to the Special Reserve Fund;
F. Resolution to transfer Working Cash interest earnings to the Building & Equipment Fund;
G. Resolution of Investment Policy Compliance.

A roll call vote was taken:

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Motion carried.

4. **Committee Reports**

A. **Board Policy Development**
   No meeting; no report
B. Building & Equipment
   No meeting; no report

C. Finance & Insurance
   Chairperson Karen McAtee reported that Mr. Ron Peach, from Lewis Insurers, presented the comprehensive Casualty, Property & Liability, Workers Comp and other insurance policies at a recent Finance Committee meeting. Proposed insurance expenses for FY 2020 will be approximately $13,000 less than the costs in FY 2019, due primarily to a sharp decrease in the cost of our Workers Compensation policy. The FY 2020 budget was also presented and reviewed at the Finance Committee meeting.

D. Personnel
   No meeting; no report

5. Insurance
   A motion was made by Mrs. Watson, seconded by Dr. Batchelor, to approve casualty, liability and property insurances as recommended by the Finance and Insurance Committee.

   A roll call vote was taken:

   Batchelor      Yes
   Botterbush     Absent
   McAtee         Yes
   Shoemaker      Yes
   Tassinari      Yes
   Watson         Yes

   Motion carried.

6. General Fund Budget
   A motion was made by Mrs. McAtee, seconded by Ms. Shoemaker, to approve the FY 2020 General Fund budget, as recommended by the Finance and Insurance Committee.

   A roll call vote was taken:

   Batchelor      Yes
   Botterbush     Absent
   McAtee         Yes
   Shoemaker      Yes
   Tassinari      Yes
   Watson         Yes

   Motion carried.
7. **Director’s Report**

In addition to her previously submitted written report, Ms. Duvernay discussed the following topics:

- President Botterbush will be prepared at the July 2019 meeting to appoint a candidate to fill the vacant trustee position;
- The Hayner Genealogy & Local History library was featured in the June 2019 issue of the ILA “Reporter” ([https://www ila.org/content/documents/reporter_0619.pdf](https://www.ila.org/content/documents/reporter_0619.pdf));
- Over 1,400 children attended various events during the summer reading program;
- Replacement of ceiling tiles in the Alton Square library will be completed tomorrow; this due to flooding during renovation of the space directly above ours.

8. **General Discussion**

There was no additional general discussion.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:21 p.m.

Approved by THPLD board action on **July 25, 2019**.

Melissa Batchelor, Secretary