1. **Opening of Meeting**

   A. **Call to order**
      
      Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:28 p.m. (tornado warnings and inclement weather delayed start of meeting).

   B. **Determination of a quorum**

      Members present:

      Mr. Kevin Botterbush  
      Ms. Kim Shoemaker  
      Mr. Dan St. Peters  
      Mrs. Mary Lou DeGrand Watson

      President  
      Trustee  
      Trustee

      Members Absent:

      Dr. Melissa Batchelor  
      Mrs. Karen McAtee  
      Mr. Peter Tassinari

      Secretary  
      Treasurer  
      Vice President

      Excused  
      Excused  
      Excused

      Others present:

      Ms. Bernadette Duvernay  
      Ms. Sue Hardin

      Executive Director – THPLD  
      CFO / Asst. Dir. of HR – THPLD

   C. **Recognition of visitors to the meeting**

      There were no visitors in attendance.

   D. **Approval of agenda and requested changes to consent items**

      A motion was made by Mr. St. Peters, seconded by Mrs. Watson, to approve the agenda. There were no changes to the consent items.

      A roll call vote was taken:
Batchelor Absent
Botterbush Yes
McAtee Absent
St. Peters Yes
Shoemaker Yes
Tassinari Absent
Watson Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Ms. Shoemaker, seconded by Mrs. Watson, to approve the consent items as follows:

A. Approval of the minutes of the regular meeting conducted on May 24, 2018;
B. Approval of the bill lists for the periods ending May 4, 2018 and May 18, 2018 payable on the same dates;
C. Approval of the Financial Statements for the months ending May 31, 2018 subject to audit;
D. Resolution to transfer unexpended General Fund cash to the Building & Equipment Fund;
E. Resolution to transfer Working Cash interest earnings to the Building & Equipment Fund;
F. Resolution of the Determination of Prevailing Wage Rates;
G. Resolution of Investment Policy Compliance.

A roll call vote was taken:

Batchelor Absent
Botterbush Yes
McAtee Absent
St. Peters Yes
Shoemaker Yes
Tassinari Absent
Watson Yes

Motion carried.
4. **Committees**

   A. **Board Policy Development**
      No meeting; no report

   B. **Building & Equipment**
      No meeting; no report

   C. **Finance & Insurance**
      The Finance and Insurance Committee met to review the General Fund budget for FY 2019. The total budget increased by $42,500, or 1.72% over the FY2018 budget.

   D. **Personnel**
      No meeting; no report

5. **Director’s Report**

   Ms. Duvernay discussed the following topics in addition to her written report:
   - Auditors from Sheffel Boyle CPA will be onsite the week of July 23;
   - We have hired Linda Craver to replace Marilyn Stewart as Business Operations and Human Resources Assistant;
   - There were 51 children in attendance at today’s Storytime; Summer Reading Program has been very well attended this year – 400 children participated. The teen numbers were remarkable – 51 teens participated.

6. **General Discussion**

   There was no additional general discussion.

7. **General Fund Budget**

   A motion was made by Mr. St. Peters, seconded by Mrs. Watson, to approve the FY 2019 General Fund budget as recommended by the Finance and Insurance Committee.

   A roll call vote was taken:

   Batchelor   Absent
   Botterbush  Yes
   McAtee      Absent
   St. Peters  Yes
   Shoemaker   Yes
   Tassinari   Absent
   Watson      Yes

   Motion carried.
8. **Closed session**
   The closed session was postponed to the July meeting.

9. **Adjournment**
   There being no further business, the meeting was adjourned at 6:36 p.m.
   
   Approved by THPLD board action on [July 24, 2018].

   [Signature]

   Melissa Batchelor, Secretary