THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
RESCHEDULED - MARCH 7, 2019
ADMINISTRATIVE OFFICES
401 STATE STREET, ALTON, ILLINOIS 62002

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush President
Dr. Melissa Batchelor Secretary
Mrs. Karen McAtee Treasurer
Mr. Dan St. Peters Trustee
Ms. Kim Shoemaker Trustee
Mrs. Mary Lou DeGrand Watson Trustee

Members Absent:

Mr. Peter Tassinari Vice President Excused

Others present:

Ms. Bernadette Duvernoy Executive Director - THPLD
Ms. Sue Hardin CFO / Asst. Dir. of HR - THPLD

C. Recognition of visitors to the meeting

Mr. Botterbush acknowledged that no visitors were in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

- Batchelor: Yes
- Botterbush: Yes
- McAtee: Yes
- St. Peters: Yes
- Shoemaker: Yes
- Tassinari: Absent
- Watson: Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Watson, seconded by Dr. Batchelor, to approve the consent items as follows:

A. Approval of the minutes of the regular meeting conducted on October 25, 2018;
B. Approval of the bill lists for the periods ending October 5, 2018 and October 19, 2018 payable on the same dates;
C. Approval of the bill lists for the periods ending November 2, 2018, November 16, 2018 and November 30, 2018 payable on the same dates;
D. Approval of the bill lists for the periods ending December 14, 2018, and December 28, 2018 payable on the same dates;
E. Approval of the bill lists for the periods ending January 11, 2019 and January 25, 2019 payable on the same dates;
F. Approval of Financial Statements for months ending October 31, 2018, November 30, 2018, December 31, 2018 and January 31, 2019

A roll call vote was taken:

- Batchelor: Yes
- Botterbush: Yes
- McAtee: Yes
- St. Peters: Yes
- Shoemaker: Yes
- Tassinari: Absent
- Watson: Yes

Motion carried.
4. **Committees**

A. **Board Policy Development**  
   No meeting; no report

B. **Building & Equipment**  
   No meeting; no report

C. **Finance & Insurance**  
   No meeting; no report

D. **Personnel**  
   No meeting; no report

5. **Resolution – Non-Resident Library Card**

A motion was made by Mr. St. Peters, seconded by Mrs. McAtee, to approve resolution providing sale of non-resident cards for fiscal year 2019-2020 at a rate of $130.

A roll call vote was taken:

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<tr>
<th>Name</th>
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<tbody>
<tr>
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Motion carried.

6. **Meeting Dates**

A motion was made by Dr. Batchelor, seconded by Mrs. Watson, to approve Ordinance 19-1, setting the meeting dates for Fiscal Year 2019-2020.

A roll call vote was taken:

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Motion carried.
7. **Nominating Committee**

Mr. Botterbush appointed a Nominating Committee to determine a slate of officers for proposal at the April 2019 board meeting. The committee will be comprised of Ms. Kim Shoemaker - Chairperson, and members Dr. Melissa Batchelor and Mrs. Karen McAtee.

8. **Director’s Report**

In addition to the written report previously submitted to the Board, Ms. Duvernoy presented the following topics for discussion:

- Status of 3M security system and self-check options;
- Ramifications of minimum wage legislation;
- Upcoming Staff Development Day on April 5, 2019; and
- Teen book box subscription programming

9. **General Discussion**

- Congratulations were extended to Dr. Batchelor for her “Concern for Children” Award from Kreative Kids Learning Center.
- Mr. Fran Mazenko, husband of former Hayner Trustee Mary Ann Mazenko, died on March 6. Funeral arrangements were shared with the trustees.
- Evaluation forms for the Executive Director will be distributed next week.

*Ms. Duvernoy and Ms. Hardin left the meeting at 6:18 p.m.*

10. **Closed Minutes Review**

A. A motion was made by Mrs. Watson, seconded by Ms. Shoemaker to enter closed session per 5 ILCS 120/2(c) (21) to discuss minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06.

A roll call vote was taken:

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Motion carried. Board entered closed session at 6:18 p.m.

B. A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to re-enter open session.
A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
McAtee      Yes
St. Peters  Yes
Shoemaker   Yes
Tassinari   Absent
Watson      Yes

Motion carried. Board re-entered open session at 6:19 p.m.

11. Closed Minutes

A motion was made by Mr. St. Peters, seconded by Mrs. Watson, to approve destruction of specific tapes retained for 18 months or longer.

A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
McAtee      Yes
St. Peters  Yes
Shoemaker   Yes
Tassinari   Absent
Watson      Yes

Motion carried.

12. Adjournment

There being no further business, the meeting was adjourned at 6:20 p.m.

Approved by THPLD board action on April 25, 2019.

Melissa Batchelor, Secretary