1. **Opening of Meeting**

   A. **Call to order**

      Mr. Kevin Botterbush, President, presided and called the rescheduled meeting to
      order at 6:00 p.m.

   B. **Determination of a quorum**

      Members present:

      Mr. Kevin Botterbush
      Dr. Kevin Chapel
      Mrs. Melissa Batchelor
      Mrs. Karen McAtee
      Mr. Dan St. Peters
      Mr. Peter Tassinari
      Mrs. Mary Lou DeGrand Watson

      President
      Vice President
      Secretary
      Treasurer
      Trustee
      Trustee

      Members absent:

      None

      Others present:

      Ms. Bernadette Duvernoy
      Ms. Sue Hardin
      Mrs. Mary Cordes

      Executive Director – THPLD
      CFO / Asst. Dir. of HR – THPLD
      Asst. Dir of Circ & Strateg. Svcs. - THPLD

   C. **Recognition of visitors to the meeting**

      Mr. Botterbush welcomed Mrs. Cordes to the meeting.

   D. **Approval of agenda and requested changes to consent items**
A motion was made by Mr. St. Peters, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
Chapel      Yes
McAtee      Yes
St. Peters  Yes
Tassinari   Yes
Watson      Yes

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent items

A motion was made by Mrs. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on November 19, 2015;
B. Bill lists for the periods ending November 6, 2015, and November 20, 2015, payable on the same dates;
C. Financial Statements for months ending November 30, 2015 and December 31, 2015.

A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
Chapel      Yes
McAtee      Yes
St. Peters  Yes
Tassinari   Yes
Watson      Yes

Motion carried.
4. **Committees**

   A. **Board Policy Development**  
     No meeting; no report
   
   B. **Building & Equipment**  
     No meeting; No report
   
   C. **Finance & Insurance**  
     No meeting; no report.
   
   D. **Personnel**  
     No meeting; no report
   
   E. **Fund Raising**  
     No meeting; no report
   
   F. **Long Range Plan**  
     No meeting; no report.

5. **Appraisal Fees**

   A motion was made to approve funding for payment of shared appraisal fees for defense of property assessment appeals not to exceed $750.

   A roll call vote was taken:

   Batchelor  
   Botterbush  
   Chapel  
   McAtee  
   St. Peters  
   Tassinari  
   Watson

   Motion carried.

6. **Director's Report**

   In addition to the written report previously submitted, Ms. Duvernay also discussed the following topics:
   - Status of Illinois state budget funding of literacy programming (36%) and the negative impact on our Adult Literacy partnership with LCCC;
   - Jennie D Association meeting in February;
   - “Alton Architectural Gems” presentation by Genealogy & Local History Library staff;
   - Black History Month displays installed in all three library locations;
7. **General Discussion**

There was brief discussion about the status of the Hudson Building. It was suggested that the Building & Equipment, as well as the Finance and Insurance Committees meet in advance of the February board meeting to determine next steps. Ms. Duvernay requested input from the trustees regarding the monthly statistics report. It was agreed that Circ numbers, self-check totals per branch and database usage numbers were of the most interest to the board members. Mr. Botterbush asked the trustees to come to the February meeting prepared to discuss the Director’s performance evaluation in closed session. Mrs. Watson will provide the trustees with the evaluation form in advance of the meeting.

8. **Adjournment**

There being no further business, the meeting was adjourned at 6:38 p.m.

Approved by THPLD board action on February 25, 2016.

Melissa Batchelor, Secretary