1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush President
Dr. Melissa Batchelor Secretary
Mr. Dan St. Peters Trustee
Mr. Peter Tassinari Trustee
Mrs. Mary Lou DeGrand Watson Trustee

Members absent:

Dr. Kevin Chapel Vice President
Mrs. Karen McAtee Treasurer Excused

Others present:

Ms. Bernadette Duvernoy Executive Director – THPLD
Ms. Sue Hardin CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mr. St. Peters, seconded by Mrs. Watson, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Batchelor</td>
<td>Yes</td>
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<tr>
<td>Botterbush</td>
<td>Yes</td>
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<tr>
<td>Chapel</td>
<td>Absent</td>
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<tr>
<td>McAtee</td>
<td>Absent</td>
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<tr>
<td>St. Peters</td>
<td>Yes</td>
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<tr>
<td>Tassinari</td>
<td>Yes</td>
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<tr>
<td>Watson</td>
<td>Yes</td>
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Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Batchelor, seconded by Mrs, Watson, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on June 23, 2016;
B. Bill lists for the periods ending June 3, 2016, June 17, 2016 and June 30, 2016, payable on the same dates;
C. Financial Statements for months ending June 30, 2016, subject to audit.

A roll call vote was taken:

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Motion carried.

4. **Committees**

A. **Board Policy Development**
   No meeting; no report
B. Building & Equipment
Mr. St. Peters reported that the Building and Equipment Committee met to discuss the following topics requiring B&E funds:
- Replacement of phone system (current system nearing end of life);  
  *Dr. Chapel arrived at 6:04 p.m.*
- Replacement of router (also nearing end of life);
- Ameren light replacement partnership project in Downtown library.

C. Finance & Insurance
No meeting; No report

D. Personnel
No meeting; no report

5. Resolution
A motion was made by Mr. St. Peters, seconded by Mrs. Watson, to approve a resolution providing for a public hearing on Budget and Appropriation Ordinances for FY 2017.

A roll call vote was taken:

- Batchelor: Yes
- Botterbush: Yes
- Chapel: Yes
- McAtee: Absent
- St. Peters: Yes
- Tassinari: Yes
- Watson: Yes

Motion carried.

6. Director’s Compensation
A motion was made by Mrs. Watson, seconded by Dr. Chapel, to approve a 1.5% increase in the Executive Director’s salary for FY 2017.

A roll call vote was taken:

- Batchelor: Yes
- Botterbush: Yes
- Chapel: Yes
- McAtee: Absent
- St. Peters: Yes
- Tassinari: Yes
- Watson: Yes

Motion carried.
7. **Director's Report**

In addition to the written report previously submitted, Ms. Duvernay also discussed the following topics:
- The onsite portion of our annual audit has been completed; final results will be presented at upcoming board meeting;
- Petitions for expiring trustee positions may be circulated beginning Sept. 22;
- Sewer repairs and smoke testing being done near downtown libraries;
- 100 elementary school students signed up for library cards in recent drive;
- Genealogy manager shared local estate photos with proper historical repository in Florida.

8. **General Discussion**

There was no additional general discussion.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:15 p.m.

Approved by THPLD board action on **August 25, 2011**

Melissa Batchelor, Secretary