1. **Opening of Meeting**
   
   A. **Call to order**

   Dr. Kevin Chapel, Vice-President, presided and called the meeting to order at 6:00 p.m.

   B. **Determination of a quorum**

   Members present:

   Dr. Kevin Chapel  
   Dr. Melissa Batchelor  
   Mrs. Karen McAtee  
   Mr. Dan St. Peters  
   Mr. Peter Tassinari  
   Mrs. Mary Lou DeGrand Watson

   Vice-President  
   Secretary  
   Treasurer  
   Trustee  
   Trustee

   Members absent:

   Mr. Kevin Botterbush  
   President  
   Excused

   Others present:

   Ms. Bernadette Duvernoy  
   Ms. Sue Hardin  
   Mr. Josh Andres  
   Mr. Steve Pembrook  
   Executive Director – THPLD  
   CFO / Asst. Dir. of HR – THPLD  
   CPA - Scheffel Boyle  
   CPA - Scheffel Boyle

   C. **Recognition of visitors to the meeting**

   Dr. Chapel welcomed Mr. Andres and Mr. Pembrook to the meeting.

   D. **Approval of agenda and requested changes to consent items**

   A motion was made by Mr. St. Peters, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

Batchelor   Yes
Botterbush  Absent
Chapel      Yes
McAtee      Yes
St. Peters  Yes
Tassinari   Yes
Watson      Yes

Motion carried.

2. **Open forum**

Dr. Chapel acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on August 25, 2016;
B. Bill lists for the periods ending August 12, 2016 and August 26, 2016, payable on the same dates.

A roll call vote was taken:

Batchelor   Yes
Botterbush  Absent
Chapel      Yes
McAtee      Yes
St. Peters  Yes
Tassinari   Yes
Watson      Yes

Motion carried.

4. **Audit Presentation**

Mr. Andres and Mr. Pembrook presented the results of the annual audit and summarized their findings for the trustees. They reported an unqualified, clean opinion of the District’s financial statements. They thanked the staff for their preparation and cooperation through the audit process.

Mr. Andres and Mr. Pembrook left the meeting at 6:14 p.m.
5. **Committees**

   A. **Board Policy Development**
      No meeting; no report

   B. **Building & Equipment**
      No meeting; No report

   C. **Finance & Insurance**
      No meeting; No report

   D. **Personnel**
      No meeting; no report

6. **Appropriation Ordinances**

   A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to approve the following Appropriation Ordinances:

   16-2 Audit Fund
   16-3 Building and Equipment Fund
   16-4 General Fund
   16-5 Illinois Municipal Retirement Fund
   16-6 Insurance Fund
   16-7 Social Security Fund

   A roll call vote was taken:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
</tr>
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<tbody>
<tr>
<td>Bachelor</td>
<td>Yes</td>
</tr>
<tr>
<td>Botterbush</td>
<td>Absent</td>
</tr>
<tr>
<td>Chapel</td>
<td>Yes</td>
</tr>
<tr>
<td>McAtee</td>
<td>Yes</td>
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<tr>
<td>St. Peters</td>
<td>Yes</td>
</tr>
<tr>
<td>Tassinari</td>
<td>Yes</td>
</tr>
<tr>
<td>Watson</td>
<td>Yes</td>
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</tbody>
</table>

   Motion carried.

7. **Director’s Report**

   In addition to the written report previously submitted, Ms. Duvernoy also discussed the following topics:
   - Circulation dates of petitions for trustees up for reelection;
   - Slight delays in E-Rate funding program for new technology;
   - Router project can proceed now with funds already received in FY 2016;
   - Application for Ameren grant for non-profit hardship credit.
8. **General Discussion**

There was no additional general discussion.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:25 p.m.

Approved by THPLD board action on **October 27, 2016**.

[Signature]

Melissa Batchelor, Secretary