1. **Opening of Meeting**

A. **Call to order**

Dr. Kevin Chapel, Vice-President, presided and called the meeting to order at 6:00 p.m.

B. **Determination of a quorum**

Members present:

Dr. Kevin Chapel  
Dr. Melissa Batchelor  
Mrs. Karen McAtee  
Mr. Dan St. Peters  
Mr. Peter Tassinari  
Mrs. Mary Lou DeGrand Watson

Vice-President  
Secretary  
Treasurer  
Trustee  
Trustee

Members absent:

Mr. Kevin Botterbush

President  
Excused

Others present:

Ms. Bernadette Duvernoy  
Ms. Sue Hardin  
Mr. Josh Andres  
Mr. Steve Pembrook

Executive Director – THPLD  
CFO / Asst. Dir. of HR – THPLD  
CPA - Scheffel Boyle  
CPA - Scheffel Boyle

C. **Recognition of visitors to the meeting**

Dr. Chapel welcomed Mr. Andres and Mr. Pembrook to the meeting.

D. **Approval of agenda and requested changes to consent items**

A motion was made by Mr. St. Peters, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

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<td>McAtee</td>
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<td>Tassinari</td>
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Motion carried.

2. **Open forum**

Dr. Chapel acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on August 25, 2016;
B. Bill lists for the periods ending August 12, 2016 and August 26, 2016, payable on the same dates.

A roll call vote was taken:

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Motion carried.

4. **Audit Presentation**

Mr. Andres and Mr. Pembrook presented the results of the annual audit and summarized their findings for the trustees. They reported an unqualified, clean opinion of the District’s financial statements. They thanked the staff for their preparation and cooperation through the audit process.

Mr. Andres and Mr. Pembrook left the meeting at 6:14 p.m.
5. **Committees**

   A. **Board Policy Development**  
      No meeting; no report  

   B. **Building & Equipment**  
      No meeting; No report  

   C. **Finance & Insurance**  
      No meeting; No report  

   D. **Personnel**  
      No meeting; no report  

6. **Appropriation Ordinances**

   A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to approve the following Appropriation Ordinances:

   16-2       Audit Fund  
   16-3       Building and Equipment Fund  
   16-4       General Fund  
   16-5       Illinois Municipal Retirement Fund  
   16-6       Insurance Fund  
   16-7       Social Security Fund

   A roll call vote was taken:

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   Motion carried.

7. **Director’s Report**

   In addition to the written report previously submitted, Ms. Duvernay also discussed the following topics:
   - Circulation dates of petitions for trustees up for reelection;
   - Slight delays in E-Rate funding program for new technology;
   - Router project can proceed now with funds already received in FY 2016;
   - Application for Ameren grant for non-profit hardship credit.
8. **General Discussion**

There was no additional general discussion.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:25 p.m.

Approved by THPLD board action on **October 27, 2016**.

[Signature]

Melissa Batchelor, Secretary