1. **Opening of Meeting**

   A. **Call to order**

   Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

   B. **Determination of a quorum**

   Members present:

   Mr. Dan St. Peters  
   Mrs. Mary DeGrand-Watson  
   Mrs. Karen McAtee  
   Mr. Kevin Botterbush  
   Dr. Kevin Chapel  
   Mr. Rick Lauschke

   President  
   Secretary  
   Treasurer  
   Trustee  
   Trustee  

   Members Absent:

   Mr. David Schmalbeck  
   Vice-President  
   Excused; may arrive late

   Others present:

   Mr. Jeffrey Owen  
   Ms. Sue Hardin  
   Executive Director  
   Asst. Director – Bus. Operations / HR

   C. **Recognition of visitors to the meeting**

   There were no visitors present.

   D. **Approval of agenda and requested changes to consent items**

   A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to approve the agenda. There were no requested changes to consent items.
A roll call vote was taken:

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<tr>
<td>Botterbush</td>
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<td>Chapel</td>
<td>Yes</td>
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<tr>
<td>Lauschke</td>
<td>Yes</td>
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<td>McAtee</td>
<td>Yes</td>
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<td>St. Peters</td>
<td>Yes</td>
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<td>Schmalbeck</td>
<td>Absent</td>
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<td>Watson</td>
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Motion carried.

2. **Open forum**

Mr. St. Peters acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to approve the consent items as follows:

A. Minutes of the public hearing conducted on September 27, 2012;
B. Minutes of the regular meeting conducted on September 27, 2012;
C. Bill lists for the periods ending September 14, 2012 and September 28, 2012, payable on the same dates;

A roll call vote was taken:

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Motion carried.

4. **Committees**

A. **Board Policy Development**
   No meeting; no report.

B. **Building & Equipment**
   Dr. Chapel reported that the committee met on October 3 and discussed the following topics:
   - The water/moisture problem in the Hayner Building
• Flooring issues at the Alton Square facility in the break room, book drop room and multi-purpose room;
• The bid for security cameras for the downtown facility;
• The building plan for the district

C. Finance & Insurance
   No meeting; no report

D. Personnel
   No meeting; no report.

5. Property Tax Matter

A motion was made by Mrs. McAtee, seconded by Mrs. Watson, to approve a resolution authorizing the District’s attorney, C. Dana Eastman, Jr., to intervene with the State of Illinois Property Tax Appeal Board in the matter pertaining to the assessed value of Alton Holiday Inn property.

A roll call vote was taken:

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Motion carried.

Mr. Schmalbeck arrived at 6:05 p.m.

6. Director’s Report

Mr. Owen stated he had nothing new to add to the written report that was emailed to the trustees.

7. General Discussion

Mr. St. Peters reminded the trustees once again of their responsibility to recruit potential candidates for board membership. The filing period this year is December 17-24. He also reminded the trustees of their need to complete the Open Meetings Act training before December. There was further discussion about the demolition of the Hudson Building and other items referenced in the Director’s written report.
8. **Adjournment**

There being no further business, Mrs. Watson moved that the meeting be adjourned at 6:17 p.m.

Approved by HPLD board action on **November 15, 2012**.

Mary DeGrand Watson, Secretary