I. **Opening of Meeting**

A. **Call to order**

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. **Determination of a quorum**

Members present:

- Mr. Dan St. Peters, President
- Mr. David Schmalbeck, Vice-President
- Mrs. Karen McAtee, Treasurer
- Mrs. Mary DeGrand-Watson, Secretary
- Mr. Kevin Botterbush, Trustee
- Dr. Kevin Chapel, Trustee
- Mr. Rick Lauschke, Trustee

Others present:

- Mr. Jeffrey Owen, Executive Director
- Ms. Sue Hardin, Asst. Director, Bus. Ops / HR
- Mrs. Cathie Lamere, Mgr. Genealogy & Local History Library

C. **Recognition of visitors to the meeting**

Mr. St. Peters welcomed Mrs. Lamere.

D. **Approval of agenda**

A motion was made by Mr. Lauschke, seconded by Mr. Botterbush, to approve the agenda.
A roll call vote was taken:

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Motion carried.

II. **Open forum**

Mr. St. Peters acknowledged that no “Request to be Heard” forms had been submitted.

III. **Approval of Agenda and Consent items**

A motion was made by Mrs. Watson, seconded by Mr. Schmalbeck, to approve the agenda and consent items as follows:

A. Approval of the minutes of the regular meeting conducted on February 16, 2012;
B. Approval of the minutes of two closed session conducted on February 16, 2012;
C. Approval of the bill lists for the periods ending February 3, 2012 and February 17, 2012, payable on the same dates;
D. Approval of the Financial Statements for the months ending February 29, 2012.

A roll call vote was taken:

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Motion carried.

IV. **Committees**

A. Board Policy Development
   No meeting; no report.
B. **Building & Equipment**
   No meeting; no report.

C. **Finance & Insurance**
The committee met recently with the appropriate consultants and reported on the following three topics:
   - Investment products (Mr. Bridwell)
   - District insurance (Mr. Augustine)
   - Budget calendar

D. **Personnel**
   No meeting; no report.

V. **Director’s Report**

Mr. Owen reported on the following topics:
   - E-Scrip receipts in the amount of $335.89;
   - Gift from the Joe Ducey family in honor of Mr. Ducey’s 80th birthday;
   - Illinois Bell tax objection;
   - Real estate assessment values;
   - Two recent published recognitions of The Hayner Public Library District: one in Mike Bazzell’s new book and one in the published ancestry of the Post family;
   - Follow-up on board training for Open Meetings Act;
   - Staff changes

VI. **General Discussion**

There was a question regarding one of the line items on the financial statement. Mr. Owen stated that he would consult the auditor and report his findings to the board. There was further discussion about technology support for the District.

VII. **Adjournment**

There being no further business, Mrs. Watson moved that the meeting be adjourned at 6:31 p.m.

Approved by HPLD Board Action on ________________________.

____________________________________
Mary DeGrand Watson, Secretary