I. **Opening of Meeting**

A. **Call to order**

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. **Determination of a quorum**

Members present:

- Mr. Dan St. Peters, President
- Mrs. Mary DeGrand-Watson, Secretary
- Mr. Kevin Botterbush, Trustee
- Dr. Kevin Chapel, Trustee
- Mr. Rick Lauschke, Trustee

Members Absent:

- Mr. David Schmalbeck, Vice-President
- Mrs. Karen McAtee, Treasurer

Excused

Others present:

- Mr. Jeffrey Owen, Executive Director
- Mr. C. Dana Eastman, HPLD Attorney
- Ms. Sue Hardin, Asst. Director, Bus. Ops / HR

C. **Recognition of visitors to the meeting**

There were no visitors present.

D. **Approval of agenda**

A motion was made by Mr. Lauschke, seconded by Mrs. Watson, to approve the agenda.
A roll call vote was taken:

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<td>St. Peters</td>
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Motion carried.

II.  **Open forum**

Mr. St. Peters acknowledged that no “Request to be Heard” forms had been submitted.

III.  **Approval of Agenda and Consent items**

A motion was made by Mr. Botterbush, seconded by Mr. Lauschke, to approve the agenda and consent items as follows:

A. Approval of the minutes of the regular meeting conducted on March 22, 2012;
C. Approval of the Financial Statements for the months ending March 31, 2012.

A roll call vote was taken:

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Motion carried.

IV.  **Committees**

A. Board Policy Development
   No meeting; no report.
B. **Building & Equipment**
   The committee will meet on Monday, April 23 at 5:30 p.m. in the Multi-Purpose Room of the Alton Square Library.

C. **Finance & Insurance**
   No meeting; no report.

D. **Personnel**
   No meeting; no report.

V. **Director’s Report**

Mr. Owen stated that he did not have any additions to the written report that was submitted to board members prior to the meeting.

VI. **General Discussion**

Mrs. Watson stated that she was not feeling well and asked that the closed session be tabled until next month, especially since two other board members were also absent. Consensus was that tabling would be appropriate. Mr. Owen reported that he had spoken with the auditors about last month’s question on the financial statement. The auditor confirmed that all transactions were entered correctly. An auditor's adjustment will be made as part of the year-end closing. Mr. Owen also reported that, to date, we have received two resumes for the posted IT position.

VII. **Adjournment**

There being no further business, and having postponed the closed session until next month, Mrs. Watson moved that the meeting be adjourned at 6:10 p.m.

Approved by HPLD Board Action on **May 17, 2012**.

Mary DeGrand Watson, Secretary