1. **Opening of Meeting**

   A. **Call to order**

      Mr. David Schmalbeck, Vice President, presided and called the meeting to order at 6:03 p.m.

   B. **Determination of a quorum**

      Members present:

      - Mr. David Schmalbeck, Vice President
      - Mr. Kevin Botterbush, Secretary
      - Ms. Karen McAtee, Treasurer
      - Mrs. Melissa Batchelor, Trustee
      - Mr. Kevin Chapel, Trustee

      Member absent:

      - Mr. Dan St. Peters, President
      - Ms. Mary Lou DeGrand Watson, Trustee

      Others present:

      - Ms. Bernadette Duvernoy, Executive Director – THPLD
      - Ms. Sue Hardin, CFO / Asst. Dir. of HR – THPLD

   C. **Recognition of visitors to the meeting**

      There were no visitors in attendance.

   D. **Approval of agenda and requested changes to consent items**

      A motion was made by Mrs. McAtee, seconded by Mrs. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

- Batchelor: Yes
- Botterbush: Yes
- Chapel: Yes
- McAtee: Yes
- St. Peters: Absent
- Schmalbeck: Yes
- Watson: Absent

Motion carried.

2. **Open forum**

Mr. Schmalbeck acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

A. Approval of the minutes of the regular meeting conducted on September 25, 2014;
B. Approval of the bill lists for the periods ending September 12, 2014 and September 26, 2014, payable on the same dates;
C. Financial Statements for the months ending September 30, 2014

A roll call vote was taken:

- Batchelor: Yes
- Botterbush: Yes
- Chapel: Yes
- McAtee: Yes
- St. Peters: Absent
- Schmalbeck: Yes
- Watson: Absent

Motion carried.

4. **Committees**

A. **Board Policy Development**
   No meeting; no report
B. **Building & Equipment**

Dr. Chapel reported that the committee met and posted minutes to the board website. There will be a motion later in the meeting to make an additional principal payment from the Building & Equipment Fund to the CNB loan.

C. **Finance & Insurance**

No meeting; no report

D. **Fund Raising**

Mr. Botterbush reported on the following upcoming fundraising projects and events:

- Cookbook
- Trivia Night
- Hats for Hayner

E. **Personnel**

No meeting; no report

5. **Principal Repayment Ordinance**

A motion was made by Mrs. McAtee, seconded by Mr. Botterbush, to Ordinance Number 14-18, to make an additional $100,000 principal payment from Illinois Funds in the Building and Equipment Fund to the CNB loan #2.

A roll call vote was taken:

<table>
<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Batchelor</td>
<td>Yes</td>
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<tr>
<td>Botterbush</td>
<td>Yes</td>
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<tr>
<td>Chapel</td>
<td>Yes</td>
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<tr>
<td>McAtee</td>
<td>Yes</td>
</tr>
<tr>
<td>St. Peters</td>
<td>Absent</td>
</tr>
<tr>
<td>Schmalbeck</td>
<td>Yes</td>
</tr>
<tr>
<td>Watson</td>
<td>Absent</td>
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Motion carried.

6. **Lease Renegotiation**

A motion was made by Mr. Botterbush, seconded by Mrs. McAtee to renegotiate a new lease rate with landlord Cassidy Turley.
A roll call vote was taken:

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<tbody>
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<td>Yes</td>
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<td>Watson</td>
<td>Absent</td>
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</tbody>
</table>

Motion carried.

7. **Director’s Report**

In addition to the written report submitted previously, Ms. Duvernoy also briefly touched on the following topics:

- The new website will be up next week;
- “Wowbrary” is a new catalog service that informs patrons about the newest books, movies and music through weekly emails;
- A patron survey will be included in the next newsletter;
- Forsyth Services has evaluated the wall in the Hayner Building to determine the cause of moisture. They are recommending a 30-day monitoring for further information;
- Stephanie Munson will be retiring in December.

8. **General Discussion**

There was no additional general discussion.

10. **Adjournment**

There being no further business, the meeting was adjourned at 6:25 p.m.

Approved by HPLD board action on ________________________.

_____________________________________________________

Kevin Botterbush, Secretary