1. **Opening of Meeting**

   A. **Call to order**

   Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

   B. **Determination of a quorum**

   Members present:

   Mr. Dan St. Peters  
   Mr. David Schmalbeck  
   Mrs. Karen McAtee  
   Mrs. Melissa Batchelor  
   Dr. Kevin Chapel  
   Ms. Mary Lou DeGrand Watson

   President  
   Vice President  
   Treasurer  
   Trustee  
   Trustee

   Member absent:

   Mr. Kevin Botterbush  
   Secretary

   Others present:

   Ms. Bernadette Duvernoy  
   Ms. Sue Hardin

   Executive Director - THPLD  
   CFO & Asst Dir - HR – THPLD

   C. **Recognition of visitors to the meeting**

   There were no visitors in attendance.

   D. **Approval of agenda and requested changes to consent items**

   A motion was made by Ms. Watson, seconded by Mrs. McAtee, to approve the agenda. There were no requested changes to consent items.
A roll call vote was taken:

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<td>St. Peters</td>
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Motion carried.

2. **Open forum**

Mr. St. Peters acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Batchelor, seconded by Mrs. McAtee, to approve the consent items as follows:

A. Approval of the minutes of the regular meeting conducted on February 27, 2014
B. Approval of the bill lists for the periods ending February 14, 2014 and February 28, 2014, payable on the same dates;
C. Approval of the Financial Statements for the months ending February 28, 2014.

A roll call vote was taken:

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Motion carried.

4. **Committees**

A. **Board Policy Development**

No meeting; no report
B. **Building & Equipment**
No meeting; no report.

C. **Finance & Insurance**
No meeting; no report.

D. **Personnel**
The Personnel Committee met on March 13 and reviewed and approved the changes made to The Hayner Public Library District Personnel Policy Manual. A significant addition to the policy includes the addition of an Anti-nepotism policy.

5. **Library Personnel Policy Manual**
A motion was made by Ms. Watson, seconded by Mr. Schmalbeck, to approve changes made to The Hayner Public Library District Personnel Policy Manual as outlined in the documents presented.

A roll call vote was taken:

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Motion carried.

6. **Nominating Committee**
No action necessary

7. **Director’s Report**

In addition to the written report submitted previously, Ms. Duvennoy also briefly touched on the following topics:
- The Hayner library website has been the target of hacking over the last month. The management team is meeting with Cork Tree Creative, a website design firm to evaluate building a new website.
- All library locations will be closed on Friday, April 11 for staff Development day. Presentation will include “Safety in the Workplace”, “Libraries in the Future” given by Anne Craig, Director of the Illinois State library and a presentation on the product Zinio, a digitized database of magazines.
- Phil Moore resigned from the job of courier/driver.
- Assurant Health Care has declined bidding as a health care provider for THPLD.
8. **General Discussion**

There was a brief discussion on the Inventory Module available under Polaris.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:21 p.m.

Approved by HPLD board action on **April 24, 2014**.

[Signature]

Kevin Botterbush, Secretary