1. **Opening of Meeting**

A. **Call to order**

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. **Determination of a quorum**

Members present:

- Mr. Dan St. Peters  
  President
- Mr. Kevin Botterbush  
  Secretary
- Mrs. Melissa Batchelor  
  Trustee
- Mr. Kevin Chapel  
  Trustee
- Ms. Karen McAtee  
  Trustee
- Ms. Mary Lou DeGrand Watson  
  Trustee

Member absent:

- Mr. David Schmalbeck  
  Vice President Excused

Others present:

- Ms. Bernadette Duvernay  
  Executive Director -- THPLD
- Ms. Marilyn Stewart  
  Business Operations and HR Assistant- THPLD

C. **Recognition of visitors to the meeting**

There were no visitors in attendance.

D. **Approval of agenda and requested changes to consent items**

A motion was made by Ms. McAtee, seconded by Mrs. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

<table>
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<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Batchelor</td>
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<td>Botterbush</td>
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<tr>
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<tr>
<td>McAtee</td>
<td>Yes</td>
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<tr>
<td>St. Peters</td>
<td>Yes</td>
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<td>Schmalbeck</td>
<td>Absent</td>
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<td>Watson</td>
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Motion carried.

2. **Open forum**

Mr. St. Peters acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent Items**

A motion was made by Dr. Chapel, seconded by Mr. Botterbush, to approve the consent items as follows:

A. Approval of the minutes of the regular meeting conducted on July 24, 2014
B. Approval of the bill lists for the periods ending July 4, 2014 and July 18, 2014, payable on the same dates;

A roll call vote was taken:

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Motion carried.

4. **Committees**

A. **Board Policy Development**
   No meeting; no report

B. **Building & Equipment**
   No meeting; no report.
C. Finance & Insurance
   No meeting; no report

D. Personnel
   No meeting; no report

E. Fund Raising
   Mr. Botterbush reported that the committee met in July and brainstormed many ideas for fund raising activities. The current primary activity is the cook book which is going well. The committee has established a fund raising policy that will be available for board approval at the next board meeting. This policy will be a work in progress and may be amended as issues dictate. The committee will be addressing how the fund raising monies will be used as well as administrative costs in the next meeting. They will also be considering which next fund raising activity to start planning.

5. Appropriation Ordinances

   A motion was made by Mr. Botterbush, seconded by Mrs. Batchelor, to approve the following appropriation ordinances:

   14-2 Audit Fund
   14-3 Building & Equipment Fund
   14-4 General Fund
   14-5 Illinois Municipal Retirement Fund
   14-6 Insurance Fund
   14-7 Social Security Fund

   A roll call vote was taken:

   Batchelor       Yes
   Botterbush      Yes
   Chapel          Yes
   McAtee          Yes
   St. Peters      Yes
   Schmalbeck      Absent
   Watson          Yes

   Motion carried.

6. Fund Raising

   A motion was made by Ms. McAtee, seconded by Mr. Chapel to approve the Fund Raising Policy.
A roll call vote was taken:

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Motion carried.

7. Resolution

A motion was made by Ms. McAtee, seconded by Ms. Watson, to approve a resolution providing for the intervention in appeal proceeding and authorization to appoint Steve Mottaz to take action on behalf of The Hayner Public Library District.

A roll call vote was taken:

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Motion carried.

8. Director's Report

In addition to the written report submitted previously, Ms. Duvernay also briefly touched on the following topics:

- Proposed Associated Card Policy.
- Roofing issues at the downtown library.
9. **General Discussion**

   There was no general discussion

10. **Adjournment**

   There being no further business, the meeting was adjourned at 6:10 p.m.

   Approved by HPLD board action on **September 25, 2014**.

   [Signature]

   Kevin Botterbush, Secretary