1. **Opening of Meeting**

A. **Call to order**

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:02 p.m.

B. **Determination of a quorum**

Members present:

- Mr. Dan St. Peters  
- Mr. Kevin Botterbush  
- Ms. Karen McAtee  
- Mrs. Melissa Batchelor  
- Mr. Kevin Chapel  
- Ms. Mary Lou DeGrand Watson

Member absent:

- Mr. David Schmalbeck  
  Vice President  
  Excused

Others present:

- Ms. Bernadette Duvernoy  
  Executive Director – THPLD  
- Ms. Sue Hardin  
  CFO / Asst. Dir. of HR – THPLD

C. **Recognition of visitors to the meeting**

There were no visitors in attendance.

D. **Approval of agenda and requested changes to consent items**

A motion was made by Mrs. Watson, seconded by Mr. Botterbush, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

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<td>Botterbush</td>
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<td>Chapel</td>
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<td>McAtee</td>
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<td>St. Peters</td>
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<td>Watson</td>
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Motion carried.

2. **Open forum**

Mr. St. Peters acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

A. Approval of the minutes of the regular meeting conducted on January 22, 2015
B. Approval of the bill lists for the periods ending January 2, 2015, January 16, 2015 and January 30, 2015, payable on the same dates;
C. Approval of the Financial Statements for the months ending January 31, 2015.

A roll call vote was taken:

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Motion carried.

4. **Committees**

A. **Board Policy Development**
   No meeting; no report
B. Building & Equipment
   Dr. Chapel reported that the committee met on Feb. 23. Minutes of that meeting are posted on the board website. The committee discussed the mall lease and the waterproofing needs of the Hayner Building. The board will follow the recommendation of the Building and Equipment Committee to accept a $3,600 bid for waterproofing the building. This bid will include power washing and sealant on the north wall.

C. Finance & Insurance
   No meeting; no report

D. Personnel
   Mrs. Watson reported that the committee met on February 3 to discuss the Director’s evaluation. It was determined that the board would use the current evaluation form, which Mrs. Watson distributed to board members. She asked all trustees to review the form and come to the March meeting prepared to enter closed session for discussion and evaluation.

E. Fund Raising
   Mr. Botterbush reported that the Fundraising Committee has been meeting regularly. Our main focus is the Trivia Night, which will be held on July 25 at Marquette High School. There will be a bar, but guests can bring their own snacks. There will also be a silent auction; Mr. Botterbush asked board members to support this effort by supplying or soliciting nice auction items. Additionally, we have reached $11,700 in cookbook sales.

5. Long Range Plan
   Mr. St. Peters asked for volunteers to serve on the Long Range Planning Committee. The purpose of this committee is to develop a strategic plan that will serve The Hayner Public Library District from 2016 – 2021. Mr. St. Peters appointed the following members to serve:

   Kevin Chapel – Chairperson
   Karen McAtee
   Mary Lou Watson

6. Director’s Report
   In addition to the written report previously submitted, Ms. Duvernoy also briefly touched on the following topics:
   - Misdemeanor complaint filed regarding the theft of several DVDs;
   - Governor’s budget cuts and subsequent impact on Per Capita grant funding;
   - Audio tour of Genealogy and Local History Library;
• Partnership with the THPLD, STL Astronomical Society and The Nature Institute to provide telescopes for lending, and programming to promote interest in astronomy;
• March meeting will be moved to the Genealogy and Local History Library so trustees can experience the audio tour.

7. **General Discussion**

   There was no additional general discussion.

8. **Adjournment**

   There being no further business, the meeting was adjourned at 6:35 p.m.

Approved by THPLD board action on ________________________.

____________________

Kevin Botterbush, Secretary