

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
FEBRUARY 27, 2020
ADMINISTRATIVE OFFICES
401 STATE STREET, ALTON, ILLINOIS 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Dr. Melissa Batchelor	Secretary
Mrs. Karen McAtee	Treasurer
Dr. Jill Lane	Trustee
Ms. Kim Shoemaker	Trustee
Mrs. Mary Lou DeGrand Watson	Trustee

Members Absent:

None

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Batchelor, seconded by Mrs. McAtee, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on October 26, 2019;
- B. Bill lists for the periods ending October 4, 2019 and October 18, 2019, payable on the same dates;
- C. Bill lists for the periods ending November 1, 2019, November 15, 2019 and November 29, 2019, payable on the same dates;
- D. Bill lists for the periods ending December 13, 2019 and December 27, 2019, payable on the same dates;
- E. Bill lists for the periods ending January 10, 2020 and January 24, 2020, payable on the same dates;
- F. Financial statements for months ending October 31, 2019, November 30, 2019, December 31, 2019, and January 31, 2020.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

4. **Committee Reports**

A. **Board Policy Development**
No meeting; no report

B. **Building & Equipment**
No meeting; no report

C. **Finance & Insurance**
No meeting; no report

D. **Personnel**
No meeting; no report

5. **Resolution – Non-Resident Library Card**

A. A motion was made by Mrs. McAtee, seconded by Ms. Shoemaker, to approve resolution providing sale of non-resident cards for fiscal year 2020-2021. Cards will continue to be available for \$130 per year.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

6. **Ordinance 20-1 Meeting Dates**

A. A motion was made by Dr. Lane, Seconded by Dr. Batchelor, to approve Ordinance 20-1, setting the meeting dates for Fiscal year 2020-21.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

7. **Director's Report**

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- Installation of outdoor signage at Alton Square Mall;
- Repair/replacement of staff, book drop and MPR flooring at Alton Square Library;
- Budget preparations beginning soon; waiting for EAV numbers from county;
- Update on Alton Square Mall improvements;
- Reminder that Statements of Economic Interest will be coming soon.

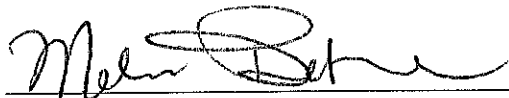
8. **General Discussion**

Mrs. Watson reminded trustees to begin preparing for Director's evaluation.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:13 p.m.

Approved by THPLD board action on April 23, 2020.



Melissa Batchelor, Secretary