1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush  President
Mr. Peter Tassinari  Vice President
Dr. Melissa Batchelor  Secretary
Mrs. Karen McAtee  Treasurer
Dr. Jill Lane  Trustee
Ms. Kim Shoemaker  Trustee
Mrs. Mary Lou DeGrand Watson  Trustee

Members Absent:

None

Others present:

Ms. Bernadette Duvernoy  Executive Director – THPLD
Ms. Sue Hardin  CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
Lane        Yes
McAtee      Yes
Shoemaker   Yes
Tassinari   Yes
Watson      Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent Items**

A motion was made by Dr. Batchelor, seconded by Mrs. McAtee, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on October 26, 2019;
B. Bill lists for the periods ending October 4, 2019 and October 18, 2019, payable on the same dates;
C. Bill lists for the periods ending November 1, 2019, November 15, 2019 and November 29, 2019, payable on the same dates;
D. Bill lists for the periods ending December 13, 2019 and December 27, 2019, payable on the same dates;
E. Bill lists for the periods ending January 10, 2020 and January 24, 2020, payable on the same dates;

A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
Lane        Yes
McAtee      Yes
Shoemaker   Yes
Tassinari   Yes
Watson      Yes

Motion carried.
4. **Committee Reports**

   A. **Board Policy Development**  
      No meeting; no report

   B. **Building & Equipment**  
      No meeting; no report

   C. **Finance & Insurance**  
      No meeting; no report

   D. **Personnel**  
      No meeting; no report

5. **Resolution – Non-Resident Library Card**

   A. A motion was made by Mrs. McAtee, seconded by Ms. Shoomaker, to approve resolution providing sale of non-resident cards for fiscal year 2020-2021. Cards will continue to be available for $130 per year.

   A roll call vote was taken:

   Batchelor      Yes
   Botterbush     Yes
   Lane           Yes
   McAtee         Yes
   Shoomaker      Yes
   Tassinari      Yes
   Watson         Yes

   Motion carried.

6. **Ordinance 28-1 Meeting Dates**

   A. A motion was made by Dr. Lane, seconded by Dr. Batchelor, to approve Ordinance 28-1, setting the meeting dates for Fiscal year 2020-21.

   A roll call vote was taken:

   Batchelor      Yes
   Botterbush     Yes
   Lane           Yes
   McAtee         Yes
   Shoomaker      Yes
   Tassinari      Yes
   Watson         Yes

   Motion carried.
7. **Director’s Report**

In addition to her previously submitted written report, Ms. Duvernay discussed the following topics:

- Installation of outdoor signage at Alton Square Mall;
- Repair/replacement of staff, book drop and MPR flooring at Alton Square Library;
- Budget preparations beginning soon; waiting for EAV numbers from county;
- Update on Alton Square Mall improvements;
- Reminder that Statements of Economic Interest will be coming soon.

8. **General Discussion**

Mrs. Watson reminded trustees to begin preparing for Director’s evaluation.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:13 p.m.

Approved by THPLD board action on **April 23, 2020**.

Melissa Batchelor, Secretary