1. **Opening of Meeting**

   **A. **Call to order

   Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:00 p.m.

   **B. **Determination of a quorum

   Members present:

   - Mr. Kevin Botterbush  
     President
   - Dr. Melissa Batchelor  
     Secretary
   - Dr. Jil Lane  
     Trustee
   - Ms. Kim Shoemaker  
     Trustee

   Members Absent:

   - Mr. Peter Tassinari  
     Vice President
   - Mrs. Karen McAtee  
     Treasurer
   - Mrs. Mary Lou DeGrand Watson  
     Trustee

   Others present:

   - Ms. Bernadette Duvernoy  
     Executive Director – THPLD
   - Ms. Sae Hardin  
     CFO; Asst. Dir. - HR – THPLD

   **C. **Recognition of visitors to the meeting

   There were no visitors in attendance.

   **D. **Approval of agenda and requested changes to consent items

   1. A motion was made by Dr. Lane, seconded by Ms. Shoemaker, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

Batchelor    Yes
Botterbush   Yes
Lane         Yes
McAtee       Absent
Shoemaker    Yes
Tassinari    Absent
Watson       Absent

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Ms. Shoemaker, seconded by Dr. Batchelor, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on May 28, 2020;
B. Bills lists for the periods ending May 1, 2020, May 15, 2020 and May 29, 2020 payable on the same dates;
C. Financial Statements for the months ending May 31, 2020;
D. Resolution to transfer unexpended General Fund cash to the Special Reserve Fund;
E. Resolution to transfer Working Cash interest earnings to the Building & Equipment Fund;
F. Resolution of Investment Policy Compliance.

A roll call vote was taken:

Batchelor    Yes
Botterbush   Yes
Lane         Yes
McAtee       Absent
Shoemaker    Yes
Tassinari    Absent
Watson       Absent

Motion carried.

4. **Committee Reports**

A. **Board Policy Development**
   No meeting; no report
B. Building & Equipment  
No meeting; no report  

C. Finance & Insurance  
No meeting; no report  

D. Personnel  
No meeting; no report  

5. **General Fund Budget**  
   A. A motion was made by Dr. Batchelor, seconded by Dr. Lane, to approve the FY 2021 General Fund Budget.  

   A roll call vote was taken:  
   
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<thead>
<tr>
<th>Name</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Batchelor</td>
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<td>Shoemaker</td>
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<td>Tassinari</td>
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<td>Watson</td>
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   Motion carried.  

6. **Director’s Salary**  
   A. A motion was made by Dr. Lane, seconded by Dr. Batchelor, to approve a 2% raise for the Executive Director.  

   A roll call vote was taken:  
   
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   Motion carried.  

7. **Director’s Report**  

   In addition to her previously submitted written report, Ms. Duvernay discussed the following topics:
• Modified hours & curbside service are working well; plan is to continue this model through July with a tentative public reopening planned on August 3, 2020;
• Internet connectivity has been improved to 5 times previous speed;
• 2020 General Election Day mandated as state holiday for all government offices in Illinois;
• Over 200 kids have registered for online Summer reading program; 60 craft packs per week are distributed for at-home completion;
• Story Walk at The Nature Institute has been updated;
• Refinancing of our building loan has been completed.

8. General Discussion

There was no additional discussion.

9. Adjournment

There being no further business, the meeting was adjourned at 5:13 p.m.

Approved by THPLD board action on __July 23, 2020__.

Melissa Batchelor, Secretary