1. **Opening of Meeting**

   A. **Call to order**

      Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

   B. **Determination of a quorum**

      Members present:

      Mr. Kevin Botterbush  
      Mr. Peter Tassinari  
      Dr. Melissa Batchelor  
      Mrs. Karen McAtee  
      Dr. Jill Lane  
      Ms. Kim Shoemaker  
      Mrs. Mary Lou DeGrand Watson  
      President  
      Vice President  
      Secretary  
      Treasurer  
      Trustee  
      Trustee

      Members Absent:

      None

      Others present:

      Ms. Bernadette Duvernoy  
      Ms. Sue Hardin  
      Executive Director – THPLD  
      CFO; Asst. Dir. - HR – THPLD

   C. **Recognition of visitors to the meeting**

      There were no visitors in attendance.

   D. **Approval of agenda and requested changes to consent items**

      1. A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

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Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Watson, seconded by Dr. Lane, to approve the consent items as follows:

A. Minutes of the regular meeting conducted on June 25, 2020;
B. Bills lists for the periods ending June 12, 2020 and June 26, 2020 payable on the same dates;
C. Financial Statements for the months ending June 30, 2020;

A roll call vote was taken:

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Motion carried.

4. **Committee Reports**

A. **Board Policy Development**
   No meeting; no report

B. **Building & Equipment**
   No meeting; no report
C. **Finance & Insurance**
   No meeting; no report

D. **Personnel**
   No meeting; no report

5. **Ordinance**
   A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve Ordinance 20-3, to levy and assess .02% of all taxable property within The Hayner Public Library District for building and maintenance pursuant to 75 ILCS 16/35-5.

   A roll call vote was taken:

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   Motion carried.

6. **Director’s Report**

   In addition to her previously submitted written report, Ms. Duvernay discussed the following topics:
   - Modified hours & curbside service are working well; plan is to continue this model through the month of August. **Board agrees that this is appropriate**;
   - Book bundles are being offered through reference department. New service allows patrons to request bundles of books hand selected by our reference staff to match specific interests and preferences;
   - Online summer reading program was very successful given the challenges of providing the program exclusively online;
   - Ms. Duvernay has purchased additional copies of “Serving our Public 4.0 for Trustee review. She will also try to make online copies available.

7. **General Discussion**

   There was no additional discussion.

8. **Adjournment**

   There being no further business, the meeting was adjourned at 6:14 p.m.
Approved by THPLD board action on **August 27, 2020**.

Melissa Batchelor, Secretary