

THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
OCTOBER 22, 2020
MEETING HELD VIA ZOOM

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Dr. Melissa Batchelor	Secretary
Mrs. Karen McAtee	Treasurer
Dr. Jill Lane	Trustee
Ms. Kim Shoemaker	Trustee

Members Absent:

Mrs. Mary Lou DeGrand Watson	Trustee	Excused
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Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance..

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. McAtee, seconded by Dr. Lane, to approve the agenda and remove approval of the Financial Statements from the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Batchelor, seconded by Ms. Shoemaker, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on September 24, 2020;
- B. Bills lists for the periods ending September 4, 2020 and September 18, 2020 payable on the same dates;

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

4. **Committee Reports**

- A. **Board Policy Development**
No meeting; no report
- B. **Building and Equipment**
No meeting; no report
- C. **Finance & Insurance**
No meeting; no report

D. Personnel

No meeting; no report

5. Levy Ordinance

A. A motion was made by Dr. Lane, seconded by Mrs. McAtee, to approve Levy Ordinance 20-19 for FY 2021:

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

6. Director's Report

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

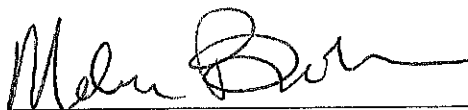
- Twenty air purifiers with HEPA filters were installed in all three buildings; these were purchased by the Jennie D. Hayner Association;
- Touchless thermometers have been purchased to check employee (and ultimately, patron) temperatures;
- A new Story Walk will be installed in the upper level of Alton Square Mall in December;
- Once again Hayner staff assisted in biographical information for the annual Vintage Voices event; this year John Hayner's three wives were featured in the tour;
- Book bundles continue to be a popular new service;
- Virtual programming is still going well;
- Plans are being finalized to open the Library of Genealogy and Local History for computer use only; plan is to start three days a week, 11-4, by appointment only;
- Ms. Duvernoy reminded trustees of their responsibility to review all chapters of "Serving our Public 4.0."
- Curbside service continues to go well; Ms. Duvernoy recommended the continuation of curbside service only during the month of November. BOARD MEMBERS CONCURRED.

7. General Discussion

We continue to receive positive feedback from the public; patrons seem to be grateful for the curbside services and the many creative ways we are delivering materials and providing remote access to information.

8. Adjournment

There being no further business, the meeting was adjourned at 5:58 p.m.
Approved by THPLD board action on November 19, 2020.



Melissa Batchelor, Secretary