

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
APRIL 22, 2021  
MEETING HELD VIA ZOOM**

**1. Opening of Meeting**

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Dr. Melissa Batchelor	Secretary
Mrs. Karen McAtee	Treasurer
Dr. Jill Lane	Trustee
Ms. Kim Shoemaker	Trustee
Mrs. Mary Lou DeGrand Watson	Trustee

Members Absent:

None

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Lane, seconded by Mrs. Watson, to approve the consent items as follows:

- A. Approval of Minutes of the regular meeting conducted on February 25, 2021;
- B. Approval of Bill lists for the periods ending February 5, 2021; February 19, 2021; March 5, 2021 and March 19, 2021, payable on the same dates;
- C. Financial Statements for the months ending February 28, 2021 and March 31, 2021

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

4. **Committee Reports**

- A. **Board Policy Development**  
No meeting; no report
- B. **Building and Equipment**  
No meeting; no report

C. Finance & Insurance  
No meeting; no report

D. Personnel  
No meeting; no report

E. Long Range Planning  
Chairperson Tassinari reported that the committee met twice to discuss general topics related to a revised Long-Range Plan. Meetings focused on brainstorming in the major areas of Literacy, Services and Technology. The goal of the committee is to develop a five-year plan to present to the full Board for review and approval. Key staff have been invited to certain meetings to provide input in their particular areas of expertise.

5. Insurance

A motion was made by Mrs. McAtee, seconded by Ms. Shoemaker, to approve health and dental renewals for FY 2022. Employees will continue to contribute 8% of the monthly premiums.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

6. Nominating Committee Report

Chairperson Shoemaker recommended that the current slate of officers remains in place for FY 2022. Those officers are as follows:

President:	Mr. Kevin Botterbush
Vice President:	Mr. Peter Tassinari
Secretary:	Dr. Melissa Batchelor
Treasurer:	Mrs. Karen McAtee

The slate will be presented for election at the May 2021 Board of Trustees meeting.

7. **Director's Report**

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- The May Board of Trustees meeting will be held in person, in the Library of Genealogy and Local History;
- Transition from curbside to open building access has been positive and fairly uneventful;
- We will revert to normal opening hours at all locations on May 3, 2021; closing hours will remain the same for the time being;
- Installation of new HVAC unit in the downtown library is scheduled for May 11, 2021;
- We anticipate final budget attainment for FY 2021 to be significantly less than our typical percentages;
- The district van is nearing end of life; we are considering options for replacement.

8. **General Discussion**

Mr. Botterbush congratulated Mr. Tassinari on his reelection to the board. Ms. Amber Sims was also elected. Mr. Kerry Miller was a successful write-in candidate. All three individuals will be sworn in at the May 27, 2021 Board meeting. Mr. Botterbush also shared information regarding a possible new TIF district within the Village of Godfrey.

9. **Closed Session**

A. A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to enter closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees per 5 ILCS 120/2(c)(1).

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

The Board entered closed session at 5:53 p.m.

B. A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to return to open session.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

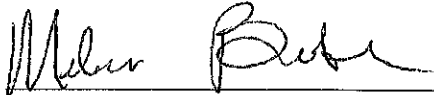
Motion carried.

The Board returned to open session at 6:17 p.m.

**10. Adjournment**

There being no further business, the meeting was adjourned at 6:17 p.m.

Approved by THPLD board action on May 27, 2021.



Melissa Batchelor, Secretary