1. **Opening of Meeting**

   A. *Call to order*

   Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

   B. *Determination of a quorum*

   Members present:

   - Mr. Kevin Botterbush         President
   - Mr. Peter Tassinari         Vice President
   - Dr. Melissa Batchelor       Secretary
   - Mrs. Karen McAtee           Treasurer
   - Dr. Jill Lane               Trustee
   - Ms. Kim Shoemaker           Trustee
   - Mrs. Mary Lou DeGrand Watson Trustee

   Members Absent:

   None

   Others present:

   - Ms. Bernadette Duvernay     Executive Director – THPLD
   - Ms. Sue Hardin              CFO; Asst. Dir. - HR – THPLD

C. *Recognition of visitors to the meeting*

   There were no visitors in attendance.

D. *Approval of agenda and requested changes to consent items*

   1. A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
Lane         Yes
McAtee       Yes
Shoemaker    Yes
Tassinari    Yes
Watson       Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent Items**

A motion was made by Dr. Lane, seconded by Mrs. Watson, to approve the consent items as follows:

A. Approval of Minutes of the regular meeting conducted on February 25, 2021;
B. Approval of Bill lists for the periods ending February 5, 2021; February 19, 2021; March 5, 2021 and March 19, 2021, payable on the same dates;
C. Financial Statements for the months ending February 28, 2021 and March 31, 2021

A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
Lane         Yes
McAtee       Yes
Shoemaker    Yes
Tassinari    Yes
Watson       Yes

Motion carried.

4. **Committee Reports**

A. Board Policy Development
   No meeting; no report

B. Building and Equipment
   No meeting; no report
C. **Finance & Insurance**
   No meeting; no report

D. **Personnel**
   No meeting; no report

E. **Long Range Planning**
   Chairperson Tassinari reported that the committee met twice to discuss general topics related to a revised Long-Range Plan. Meetings focused on brainstorming in the major areas of Literacy, Services and Technology. The goal of the committee is to develop a five-year plan to present to the full Board for review and approval. Key staff have been invited to certain meetings to provide input in their particular areas of expertise.

5. **Insurance**

   A motion was made by Mrs. McAtee, seconded by Ms. Shoemaker, to approve health and dental renewals for FY 2022. Employees will continue to contribute 8% of the monthly premiums.

   A roll call vote was taken:

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   Motion carried.

6. **Nominating Committee Report**

   Chairperson Shoemaker recommended that the current slate of officers remains in place for FY 2022. Those officers are as follows:

   - **President:** Mr. Kevin Botterbush
   - **Vice President:** Mr. Peter Tassinari
   - **Secretary:** Dr. Melissa Batchelor
   - **Treasurer:** Mrs. Karen McAtee

   The slate will be presented for election at the May 2021 Board of Trustees meeting.
7. **Director’s Report**

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- The May Board of Trustees meeting will be held in person, in the Library of Genealogy and Local History;
- Transition from curbside to open building access has been positive and fairly uneventful;
- We will revert to normal opening hours at all locations on May 3, 2021; closing hours will remain the same for the time being;
- Installation of new HVAC unit in the downtown library is scheduled for May 11, 2021;
- We anticipate final budget attainment for FY 2021 to be significantly less than our typical percentages;
- The district van is nearing end of life; we are considering options for replacement.

8. **General Discussion**

Mr. Botterbush congratulated Mr. Tassinari on his reelection to the board. Ms. Amber Sims was also elected. Mr. Kerry Miller was a successful write-in candidate. All three individuals will be sworn in at the May 27, 2021 Board meeting. Mr. Botterbush also shared information regarding a possible new TIF district within the Village of Godfrey.

9. **Closed Session**

A. A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to enter closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees per 5 ILCS 120/2(c)(1).

A roll call vote was taken:

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Motion carried.

The Board entered closed session at 5:53 p.m.

B. A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to return to open session.
A roll call vote was taken:

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Motion carried.

The Board returned to open session at 6:17 p.m.

10. **Adjournment**

There being no further business, the meeting was adjourned at 6:17 p.m.

Approved by THPLD board action on **May 27, 2021**.

Melissa Batchelor, Secretary