

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
AUGUST 25, 2021
ADMINISTRATIVE OFFICES
401 STATE STREET
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:35 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Mrs. Karen McAtee	Treasurer
Ms. Kim Shoemaker	Trustee
Mrs. Amber Sims	Trustee

Members Absent:

Dr. Melissa Batchelor	Secretary	Excused
Mr. Kerry Miller	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. McAtee, seconded by Mr. Tassinari, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
McAtee	Yes
Miller	Absent
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. McAtee, seconded by Ms. Shoemaker, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on July 22, 2021;
- B. Approval of Bill lists for the periods ending July 9, 2021 and July 23, 2021, payable on the same dates;

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
McAtee	Yes
Miller	Absent
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

4. **Committee Reports**

- A. **Board Policy Development**
No meeting; no report
- B. **Building and Equipment**
No meeting; no report

C. Finance & Insurance
No meeting; no report

D. Personnel
No meeting; no report

E. Long Range Planning
Mr. Tassinari presented the proposed Long-Range Plan. The plan is a more simplified format focusing on what we can do outside our normal business activities to serve our community and how we can measure outcomes. Mr. Tassinari asked that all Trustees review the proposed plan, make notes and prepare for approval at the September board meeting.

5. **Appropriation Ordinance 21-3**

A motion was made by Ms. Shoemaker, seconded by Mrs. Sims, to approve Ordinance 21-3, the Annual Budget and Appropriation Ordinance for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
McAtee	Yes
Miller	Absent
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

6. **Committee Assignments**

Mr. Botterbush appointed standing committees and committee chairpersons for Fiscal Year 2022. The assignments were distributed to all trustees and posted to the board website.

7. **Director's Report**

In addition to the written report previously submitted to the Board, Ms. Duvernoy presented the following topics for discussion:

- IPLAR has been completed and submitted. If any trustees want a hard copy they are available from Ms. Duvernoy.
- Trustees must review the entire book "Standards for Illinois Public Libraries" as a requirement for the upcoming Per Capita Grant. Ms. Duvernoy has made the book available to all trustees and asked that they begin reviewing the material.

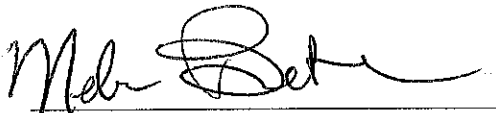
8. **General Discussion**

- Representatives from Hull Management were guest speakers at a recent luncheon sponsored by the North Alton Godfrey Business Council. They re-confirmed their commitment to our entire community, not just their investment in Alton Square.
- The Tassinari family has donated a life-size cutout of Robert Wadlow that will be installed at one of the library locations
- The William Barnard family donated a beautiful piece of artwork to the library, which will be displayed in one of the children's library spaces.
- Mr. Botterbush asked the trustees to wear masks in all library facilities, ahead of the anticipated mask mandate.

9. **Adjournment**

There being no further business, the meeting was adjourned at 5:56 p.m.

Approved by THPLD board action on September 23, 2021.



Melissa Batchelor, Secretary