1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush  President
Mr. Peter Tassinari  Vice President
Dr. Melissa Batchelor  Secretary
Mr. Kerry Miller  Trustee
Ms. Kim Shoemaker  Trustee
Mrs. Amber Sims  Trustee

Members Absent:

Mrs. Karen McAtee  Treasurer Excused

Others present:

Ms. Bernadette Duvernoy  Executive Director – THPLD
Ms. Sue Hardin  CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mr. Miller, seconded by Mr. Tassinari, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

- Batchelor: Yes
- Botterbush: Yes
- McAtee: Absent
- Miller: Yes
- Shoemaker: Yes
- Sims: Yes
- Tassinari: Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Batchelor, seconded by Mr. Miller, to approve the consent items as follows:

- A. Approval of Minutes of the regular meeting conducted on June 24, 2021;
- B. Approval of Bill lists for the periods ending June 11, 2021 and June 25, 2021, payable on the same dates;
- C. Financial Statements for the months ending June 30, 2021;

A roll call vote was taken:

- Batchelor: Yes
- Botterbush: Yes
- McAtee: Absent
- Miller: Yes
- Shoemaker: Yes
- Sims: Yes
- Tassinari: Yes

Motion carried.

4. **Committee Reports**

A. **Board Policy Development**
   No meeting; no report

B. **Building and Equipment**
   No meeting; no report
C. Finance & Insurance
   No meeting; no report

D. Personnel
   No meeting; no report

E. Long Range Planning
   Mr. Tassinari reported that the committee has completed the brainstorming
   process and will present recommendations for a new Long-Range Plan at the
   August board meeting. Ms. Duvernay thanked the trustees who served on the
   committee and noted that this committee will continue to meet periodically to
   assess progress and make periodic updates as needed.

5. Ordinance

   A motion was made by Mrs. Sims, seconded by Mr. Miller, to approve Ordinance 21-2, an
   ordinance to levy and assess .02% of all taxable property within the Hayner Public Library
   District for building and maintenance pursuant to 74 ILCS 16/35-5

   A roll call vote was taken:

   Batchelor  Yes
   Botterbush  Yes
   McAtee        Absent
   Miller        Yes
   Shoemaker     Yes
   Sims          Yes
   Tassinari     Yes

   Motion carried.

6. Committee Assignments

   Mr. Botterbush postponed the appointment of standing committees and committee
   chairpersons until the August meeting.

7. Director’s Report

   In addition to the written report previously submitted to the Board, Ms. Duvernay
   presented the following topics for discussion:

   - Per Capita Grant award letter was received. The amount awarded is approximately
     $10,000 higher than the FY 2021 award;
   - A homeschooling resource guide has been created by our Reference Department to
     assist patrons who are homeschooling their children;
   - Our Reference Department also created a “Job Help to Go” toolkit that is available
     to assist patrons who are seeking employment;
8. **General Discussion**

   There was no additional general discussion.

9. **Adjournment**

   There being no further business, the meeting was adjourned at 5:53 p.m.

   Approved by THPLD board action on **August 25, 2021**.

   [Signature]

   Melissa Batchelor, Secretary