1. **Opening of Meeting**

   A. **Call to order**

   Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

   B. **Determination of a quorum**

   Members present:

   Mr. Kevin Botterbush         President
   Mr. Peter Tassinari          Vice President
   Dr. Melissa Batchelor        Secretary
   Mr. Kerry Miller             Trustee
   Ms. Kim Shoemaker            Trustee

   Members Absent:

   Mrs. Karen McAtee            Treasurer
   Mrs. Amber Sims              Trustee

   Others present:

   Ms. Bernadette Duvernoy      Executive Director – THPLD
   Ms. Sue Hardin               CFO; Asst. Dir. - HR – THPLD

   C. **Recognition of visitors to the meeting**

   There were no visitors in attendance.

   D. **Approval of agenda and requested changes to consent items**

   1. A motion was made by Dr. Batchelor, seconded by Mr. Tassinari, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

Batchelor       Yes
Botterbush      Yes
McAtee          Absent
Miller          Yes
Shoemaker       Yes
Sims            Absent
Tassinari       Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mr. Miller, seconded by Ms. Shoemaker, to approve the consent items as follows:

A. Approval of minutes of the regular meeting conducted on January 27, 2022;
B. Approval of Bill lists for the periods ending January 7, 2022 and January 21, 2022, payable on the same dates;
C. Approval of Bill lists for the periods ending February 4, 2022 and February 18, 2022, payable on the same dates;
D. Approval of Bill lists for the periods ending March 4, 2022 and March 18, 2022, payable on the same dates;

A roll call vote was taken:

Batchelor       Yes
Botterbush      Yes
McAtee          Absent
Miller          Yes
Shoemaker       Yes
Sims            Absent
Tassinari       Yes

Motion carried.

4. **Committee Reports**

A. **Board Policy Development**
   No meeting; No report
B. Building and Equipment
   No meeting; no report

C. Finance & Insurance
   No meeting; no report

D. Personnel
   No meeting; no report

E. Long Range Plan
   No meeting; committee will meet in the coming weeks to prioritize action plans.

5. Insurance

A motion was made by Mr. Miller, seconded by Dr. Batchelor, to approve the health and dental plans for FY 2023. Employees will maintain an 8% contribution rate toward the monthly premium.

A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
McAtee     Absent
Miller     Yes
Shoemaker  Yes
Sims        Absent
Tassinarri Yes

Motion carried.

6. Personnel Policy

A motion was made by Mr. Miller, seconded by Mr. Tassinari, to approve Ordinance 22-3, Personnel Policy for FY 2022 / 2023.

A roll call vote was taken:

Batchelor  Yes
Botterbush  Yes
McAtee     Absent
Miller     Yes
Shoemaker  Yes
Sims        Absent
Tassinarri Yes

Motion carried.
7. **Director’s Report**

In addition to the written report submitted to the Board, Ms. Duvernoy presented the following topics for discussion:
- The Jennie D. Hayner Association has reviewed the Long Range Plan and will commit funds toward supporting a Bookmobile.

8. **General Discussion**

Mr. Miller relayed a comment he had received from a patron. The patron wished to see pre-pandemic seating returned to our libraries. Ms. Duvernoy shared that seating is now being restored in all buildings.

9. **Adjournment**

There being no further business, the meeting was adjourned at 5:48 p.m.

Approved by THPLD board action on **May 24, 2022**.

[Signature]

Kim Shoemaker, Secretary