

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
MAY 26, 2022
ADMINISTRATIVE OFFICES
401 STATE STREET
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

| | |
|----------------------|----------------|
| Mr. Kevin Botterbush | President |
| Mr. Peter Tassinari | Vice President |
| Mrs. Karen McAtee | Treasurer |
| Mr. Kerry Miller | Trustee |
| Ms. Kim Shoemaker | Trustee |
| Mrs. Amber Sims | Trustee |

Members Absent:

| | |
|-----------------------|-----------|
| Dr. Melissa Batchelor | Secretary |
|-----------------------|-----------|

Others present:

| | |
|-------------------------|------------------------------|
| Ms. Bernadette Duvernoy | Executive Director – THPLD |
| Ms. Sue Hardin | CFO; Asst. Dir. - HR – THPLD |

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mr. Miller, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

| | |
|------------|--------|
| Batchelor | Absent |
| Botterbush | Yes |
| McAtee | Yes |
| Miller | Yes |
| Shoemaker | Yes |
| Sims | Yes |
| Tassinari | Yes |

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent items

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on April 28, 2022;
- B. Approval of Bill lists for the periods ending April 1, 2022, April 15, 2022 and April 29, 2022, payable on the same dates;
- C. Approval of Financial Statements for months April 30, 2022.

A roll call vote was taken:

| | |
|------------|--------|
| Batchelor | Absent |
| Botterbush | Yes |
| McAtee | Yes |
| Miller | Yes |
| Shoemaker | Yes |
| Sims | Yes |
| Tassinari | Yes |

Motion carried.

4. Committee Reports

A. Board Policy Development
No meeting; No report

B. Building and Equipment
No meeting; no report

C. Finance & Insurance
No meeting; no report

D. Personnel
No meeting; no report

E. Long Range Plan
No meeting; committee will meet in the coming weeks to prioritize action plans.

5. **Insurance**

A motion was made by Mrs. McAtee, seconded by Mrs. Sims, to approve the casualty, liability and property insurance policies for FY 2023.

A roll call vote was taken:

| | |
|------------|--------|
| Batchelor | Absent |
| Botterbush | Yes |
| McAtee | Yes |
| Miller | Yes |
| Shoemaker | Yes |
| Sims | Yes |
| Tassinari | Yes |

Motion carried.

6. **General Fund Budget**

A motion was made by Mrs. McAtee, seconded by Mrs. Sims, to approve the General Fund budget for FY 2022 / 2023.

A roll call vote was taken:

| | |
|------------|--------|
| Batchelor | Absent |
| Botterbush | Yes |
| McAtee | Yes |
| Miller | Yes |
| Shoemaker | Yes |
| Sims | Yes |
| Tassinari | Yes |

Motion carried.

7. **Board Secretary Assignment**

A motion was made by Mr. Miller, seconded by Mrs. McAtee, to approve the appointment of Ms. Kim Shoemaker to assume the Secretary's position on the Board of Trustees.

A roll call vote was taken:

| | |
|------------|--------|
| Batchelor | Absent |
| Botterbush | Yes |
| McAtee | Yes |
| Miller | Yes |
| Shoemaker | Yes |
| Sims | Yes |
| Tassinari | Yes |

Motion carried.

8. **Director's Report**

In addition to the written report submitted to the Board, Ms. Duvernoy presented the following topics for discussion:

- Staff Development Day will be held on Friday, August 5, 2022. All board members are invited to attend any and all portions of the event;
- OverDrive is being reintroduced to Hayner patrons (OverDrive is an app that provides free access to eBooks, audiobooks and magazines).

9. **General Discussion**

There was no additional general discussion.

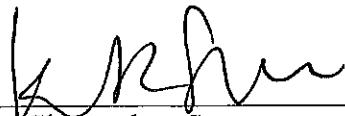
10. **Closed Session**

Mr. Botterbush postponed the Closed Session. It will be included on the June agenda.

11. **Adjournment**

There being no further business, the meeting was adjourned at 5:44 p.m.

Approved by THPLD board action on June 23, 2022.



Kim Shoemaker, Secretary