

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
JANUARY 27, 2022**

**MEETING HELD VIA ZOOM**

**1. Opening of Meeting**

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Dr. Melissa Batchelor	Secretary
Mrs. Karen McAtee	Treasurer
Mr. Kerry Miller	Trustee
Ms. Kim Shoemaker	Trustee
Mrs. Amber Sims	Trustee

Members Absent:

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Sims, seconded by Dr. Batchelor, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on November 18, 2021;
- B. Approval of Bill lists for the periods ending November 12, 2021 and November 26, 2021, payable on the same dates;
- C. Approval of Bill lists for the periods ending December 10, 2021 and December 24, 2021, payable on the same dates;
- D. Approval of Financial Statements for months ending November 30, 2021 and December 31, 2021.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

4. **Committee Reports**

- A. **Board Policy Development**  
No meeting; No report

B. Building and Equipment

No meeting; no report

C. Finance & Insurance

No meeting; no report

D. Personnel

No meeting; no report

E. Long Range Plan

Tentative subcommittee assignments have been made and will be distributed. Subcommittee chairs should set their first meeting dates as soon as possible. Each subcommittee will determine their own structure for meeting and operating. At certain points throughout the process subcommittees may connect to achieve common goals. Bernadette will post meeting notices as necessary. Mr. Tassinari will attend the February monthly staff meeting to share details of the long-range plan and to enlist the help of key personnel. The goal is to include both staff and trustees on each subcommittee.

5. Resolution – Non-Resident Card

A motion was made by Mrs. McAtee, seconded by Ms. Shoemaker to approve resolution providing sale of non-resident cards for FY 2022-2023 at a fee of \$157.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

6. Meeting Dates

A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve Ordinance 22-1, setting the meeting dates for FY 2022-2023.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes

Sims	Yes
Tassinari	Yes

Motion carried.

7. **Behavior Policy**

A motion was made by Ms. Shoemaker, seconded by Mrs. Sims, to approve Ordinance 22-2, the Behavior Policy for FY 2022.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

8. **Director's Report**

In addition to the written report previously submitted to the Board, Ms. Duvernoy presented the following topics for discussion:

- Evaluating possible security personnel for the Downtown library;
- Recommending curbside service only at the Downtown libraries for the month of February due to Covid surge; full service will continue at Alton Square library; Board concurs.

9.  
8.

**General Discussion**

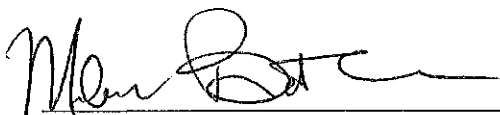
February meeting of the Board of Trustees will also be via Zoom..

10.  
7.

**Adjournment**

There being no further business, the meeting was adjourned at 5:51 p.m.

Approved by THPLD board action on April 28, 2022.

  
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Melissa Batchelor, Secretary