

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
NOVEMBER 17, 2022
ADMINISTRATIVE OFFICES
401 STATE STREET
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Ms. Kim Shoemaker	Secretary
Mrs. Karen McAtee	Treasurer
Mr. David Cousley	Trustee
Mr. Kerry Miller	Trustee
Mrs. Amber Sims	Trustee

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Linda Craver	Business Operations & HR Asst. – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. McAtee, seconded by Mr. Tassinari, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes

Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent items

A motion was made by Mrs. McAtee, seconded by Mr. Miller, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on, October 27, 2022;
- B. Approval of bill lists for the periods ending October 14, 2022, and October 28, 2022, payable on the same dates;

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

4. Committee Reports

- A. Building and Equipment
No meeting; no report
- B. Finance and Insurance
No meeting; no report
- C. Personnel
No meeting; The meeting originally scheduled for November 9, 2022 was cancelled.
- D. Long Range Plan
No meeting; no report.

5. Review of Materials

Ms. Duvernoy discussed checklists of Chapters 3,4,5 & 6 of “Serving Our Public 4.0.” Trustees participated in discussion of these materials.

6. Director’s Report

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- HVAC Replacement for the Friends Building, 327 State Street. Replacement to be scheduled at a future date.
- We will be investing in “Illinois Libraries Presents”, an author/book discussion consortium of member libraries.
- We are contracting with Biblio plus to offer streaming services of BBC Series, Hallmark Channel, Independent Films, Documentaries, and Education Programs.

7. General Discussion

- Mr. Cousley requested to go on record as rescinding his vote on October 27, 2022, approving offering sick, vacation, and holiday time to part-time staff.
- Mr. Botterbush stated that he and Ms. Duvernoy will be meeting with Tom and Kathy Fleming to discuss investment of THPLD cash reserve.

8. Closed Session

A. A motion was made by Mrs. McAtee, seconded by Mrs. Sims, to enter closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees per 5 ILCS 120/2(c)(1).

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

The meeting entered closed session at 5:59 p.m.

B. A motion was made by Mr. Cousley, seconded by Mr. Miller, to return to open session.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

The meeting returned to open session at 6:09 p.m.

9. Adjournment

There being no further business, the meeting was adjourned at 6:10 p.m.

Approved by THPLD board action on _____.

Kim Shoemaker, Secretary