1. **Opening of Meeting**

   **A. Call to order**

   Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

   **B. Determination of a quorum**

   Members present:

   Mr. Kevin Botterbush        President
   Mr. Peter Tassinari         Vice President
   Mr. Kerry Miller            Trustee
   Mrs. Amber Sims             Trustee

   Members Absent:

   Dr. Melissa Batchelor       Secretary     Excused
   Mrs. Karen McAtee           Treasurer     Excused
   Ms. Kim Shoemaker           Trustee       Excused

   Others present:

   Ms. Bernadette Duvernoy     Executive Director – THPLD
   Ms. Sue Hardin               CFO; Asst. Dir. - HR – THPLD

   **C. Recognition of visitors to the meeting**

   There were no visitors in attendance.

   **D. Approval of agenda and requested changes to consent items**

   1. A motion was made by Mrs. Sims, seconded by Mr. Miller, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

- Batchelor: Absent
- Botterbush: Yes
- McAtee: Absent
- Miller: Yes
- Shoemaker: Absent
- Sims: Yes
- Tassinari: Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the consent items as follows:

A. Approval of minutes of the regular meeting conducted on May 26, 2022;
B. Approval of Bill lists for the periods ending May 13, 2022 and May 27, 2022, payable on the same dates;
C. Approval of Financial Statements for months May 31, 2022;
D. Resolution to transfer unexpended General Fund cash to the Special Reserve Fund;
E. Resolution to transfer Working Cash interest earnings to the Building & Equipment Fund;
F. Resolution of Investment Policy Compliance.

A roll call vote was taken:

- Batchelor: Absent
- Botterbush: Yes
- McAtee: Absent
- Miller: Yes
- Shoemaker: Absent
- Sims: Yes
- Tassinari: Yes

Motion carried.

4. **Committee Reports**

A. Board Policy Development
   No meeting; No report
B. **Building and Equipment**  
   No meeting; no report

C. **Finance & Insurance**  
   No meeting; no report

D. **Personnel**  
   No meeting; no report

E. **Long Range Plan**  
   No meeting; No report.

5. **Declaration of Vacancy**

A motion was made by Mr. Miller, seconded by Mr. Tassinari, to accept the resignation of Dr. Melissa Batchelor, Trustee / Secretary.

A roll call vote was taken:

- Batchelor: Absent
- Botterbush: Yes
- McAtee: Absent
- Miller: Yes
- Shoemaker: Absent
- Sims: Yes
- Tassinari: Yes

Motion carried. Mr. Botterbush declared a vacancy on the Board, to be filled within the next 60 days.

6. **Director's Salary**

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the Executive Director’s FY 2023 salary at an increase of 5%, which matches the salaried employees’ rate increase.

A roll call vote was taken:

- Botterbush: Yes
- McAtee: Absent
- Miller: Yes
- Shoemaker: Absent
- Sims: Yes
- Tassinari: Yes

Motion carried.
7. **Director's Report**

In addition to the written report submitted to the Board, Ms. Duvernay presented the following topics for discussion:

- We have hired a new Community Outreach / Social Media Specialist. His first day on the job will be July 5.
- The memorial service for Jean Shimunek, Hayner Reference Services Manager, will be held on July 30.

8. **General Discussion**

Mr. Botterbush and Ms. Duvernay discussed the possibility of bringing Hayner KidsSpace services to Haskell House. The property will undergo significant renovations. We will monitor the progress of building improvements before making a commitment. Ms. Duvernay also reported that she was asked by the Alton Police Department to join a security network in Downtown Alton. This would allow the sharing of any criminal activity captured by security cameras. Hayner already cooperates with APD by providing access to its own security tape footage; the proposed network might include additional security cameras on our property (paid for by APD). Ms. Duvernay pledged her cooperation and support.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:01 p.m.

Approved by THPLD board action on **July 28, 2023**.

[Signature]

Kim Shoemaker, Secretary