

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
JUNE 23, 2022
ADMINISTRATIVE OFFICES
401 STATE STREET
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Mr. Kerry Miller	Trustee
Mrs. Amber Sims	Trustee

Members Absent:

Dr. Melissa Batchelor	Secretary	Excused
Mrs. Karen McAtee	Treasurer	Excused
Ms. Kim Shoemaker	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. Sims, seconded by Mr. Miller, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. Approval of Consent items

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on May 26, 2022;
- B. Approval of Bill lists for the periods ending May 13, 2022 and May 27, 2022, payable on the same dates;
- C. Approval of Financial Statements for months May 31, 2022.
- D. Resolution to transfer unexpended General Fund cash to the Special Reserve Fund;
- E. Resolution to transfer Working Cash interest earnings to the Building & Equipment Fund'
- F. Resolution of Investment Policy Compliance.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Absnet
Sims	Yes
Tassinari	Yes

Motion carried.

4. Committee Reports

- A. Board Policy Development
No meeting; No report

B. Building and Equipment
No meeting; no report

C. Finance & Insurance
No meeting; no report

D. Personnel
No meeting; no report

E. Long Range Plan
No meeting; No report.

5. **Declaration of Vacancy**

A motion was made by Mr. Miller, seconded by Mr. Tassinari, to accept the resignation of Dr. Melissa Batchelor, Trustee / Secretary.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried. Mr. Botterbush declared a vacancy on the Board, to be filled within the next 60 days.

6. **Director's Salary**

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the Executive Director's FY 2023 salary at an increase of 5%, which matches the salaried employees' rate increase.

A roll call vote was taken:

Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

7. **Director's Report**

In addition to the written report submitted to the Board, Ms. Duvernoy presented the following topics for discussion:

- We have hired a new Community Outreach / Social Media Specialist. His first day on the job will be July 5.
- The memorial service for Jean Shimunek, Hayner Reference Services Manager, will be held on July 30.

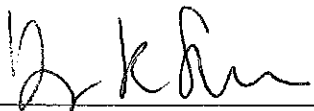
8. **General Discussion**

Mr. Botterbush and Ms. Duvernoy discussed the possibility of bringing Hayner KidsSpace services to Haskell House. The property will undergo significant renovations. We will monitor the progress of building improvements before making a commitment. Ms. Duvernoy also reported that she was asked by the Alton Police Department to join a security network in Downtown Alton. This would allow the sharing of any criminal activity captured by security cameras. Hayner already cooperates with APD by providing access to our own security tape footage; the proposed network might include additional security cameras on our property (paid for by APD). Ms. Duvernoy pledged her cooperation and support.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:01 p.m.

Approved by THPLD board action on July 28, 2022.



Kim Shoemaker, Secretary
