1. **Opening of Meeting**

   A. **Call to order**

   Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

   B. **Determination of a quorum**

   Members present:

   - Mr. Kevin Botterbush: President
   - Mr. Peter Tassinari: Vice President
   - Ms. Kim Shoemaker: Secretary
   - Mrs. Karen McAtee: Treasurer
   - Mr. David Cousley: Trustee
   - Mr. Kerry Miller: Trustee

   Members Absent:

   - Mrs. Amber Sims: Trustee (arrives later)

   Others present:

   - Ms. Bernadette Duvernoy: Executive Director – THPLD
   - Ms. Sue Hardin: CFO; Asst. Dir. - HR – THPLD
   - Mr. Josh Andres: Scheffel Boyle CPA
   - Mr. Tyler Jackson: Scheffel Boyle CPA

   C. **Recognition of visitors to the meeting**

   Mr. Botterbush welcomed Mr. Andres and Mr. Jackson to the meeting.

   D. **Approval of agenda and requested changes to consent items**

   1. A motion was made by Mr. Miller, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

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<td>Miller</td>
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<td>Shoemaker</td>
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<td>Sims</td>
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<td>Tassinari</td>
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Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Audit Presentation**

Mr. Andres and Mr. Jackson presented the results of the annual audit and summarized their findings for the trustees. They reported an unqualified, clean audit of the District’s financial statements, which is the best possible opinion. They distributed copies of the bound audit report and thanked Ms. Hardin and Ms. Duvernoy for advance preparation and cooperation throughout the audit process.

*Mrs. Sims joined the meeting at 5:40 p.m.*

*Mr. Andres and Mr. Jackson left the meeting at 6:10 p.m.*

4. **Approval of Consent items**

A motion was made by Mr. Miller, seconded by Mrs. McAtees, to approve the consent items as follows:

A. Approval of minutes of the regular meeting conducted on July 28, 2022;
B. Approval of the minutes of the closed session held on July 28, 2023;
C. Approval of bill lists for the periods ending July 8, 2022 and July 22, 2022, payable on the same dates;

A roll call vote was taken:

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Motion carried.
5. **Committee Reports**

   A. **Building and Equipment**  
      No meeting; no report

   B. **Finance and Insurance**  
      No meeting; no report

   C. **Personnel**  
      No meeting; no report

   D. **Long Range Plan**  
      No meeting; no report

6. **Appropriation Ordinance**

   A motion was made by Mr. Miller, seconded by Mrs. McAtee, to approve the Annual Budget and Appropriation Ordinance 22-5, for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

   A roll call vote was taken:

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   Motion carried.

7. **Director’s Report**

   In addition to the written report submitted to the Board, Ms. Duvernoy presented the following topics for discussion:
   - Mr. Botterbush and Mr. Tassinari represented the Board at our annual Staff Development Day. Staff received training on CPR/AED, sexual harassment prevention and a variety of other relevant topics;
   - IPLAR has been completed and submitted. Ms. Duvernoy will provide hard copies to trustees;
   - Ms. Duvernoy provided information regarding Trustee Day through Illinois Heartland Library System;
   - Hayner will host a local authors’ book signing event on October 8 in the downtown library parking lot. Spaces for 30 authors have all been claimed;
   - A brief explanation of E-Rate funding was provided.
8. **General Discussion**

There was additional discussion related to Haskell House updates and new ownership of the Riverbender building.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:26 p.m.

Approved by THPLD board action on ________________________.

_________________________________
Kim Shoemaker, Secretary