

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
SEPTEMBER 22, 2022
ADMINISTRATIVE OFFICES
401 STATE STREET
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Peter Tassinari, Vice President, presided and called the meeting to order at 5:32 p.m.

B. Determination of a quorum

Members present:

Mr. Peter Tassinari	Vice President
Mrs. Karen McAtee	Treasurer
Mr. David Cousley	Trustee
Mr. Kerry Miller	Trustee
Mrs. Amber Sims	Trustee

Members Absent:

Mr. Kevin Botterbush	President
Ms. Kim Shoemaker	Secretary

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mr. Cousley, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Absent
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

2. Open forum

Mr. Tassinari acknowledged that no "Request to be Heard" forms had been submitted.

3. Approval of Consent items

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on August 25, 2022;
- B. Approval of bill lists for the periods ending August 5, 2022 and August 19, 2022, payable on the same dates;
- C. Approval of Financial Statements for the months ending July 31, 2022 and August 31, 2022.

A roll call vote was taken:

Botterbush	Absent
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

4. Committee Reports

A. Building and Equipment
No meeting; no report

B. Finance and Insurance
No meeting; no report

C. Personnel

Mr. Miller will schedule a committee meeting in the next month related to proposed changes to the Personnel Policy Manual.

D. Long Range Plan

The committee continues to meet regularly. Mr. Tassinari encouraged subcommittees to start meeting on a regular basis as well.

5. Policies

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the following annual policy ordinances for FY 2023:

- 22-6 Behavior Policy
- 22-7 Collection Development Policy
- 22-8 Disaster Preparedness Policy
- 22-9 Electronic Resources Acceptable Use Policy
- 22-10 Genealogy & Local History Policy
- 22-11 Interlibrary Loan Policy
- 22-12 Investment Policy
- 22-13 Operations Policy
- 22-14 Volunteer Policy
- 22-15 Sex Offender Policy
- 22-16 Ethics Policy
- 22-17 Fundraising Policy
- 22-18 Security Camera Policy

A roll call vote was taken:

Botterbush	Absent
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

6. Director's Report

In addition to the written report submitted to the Board, Ms. Duvernoy presented the following topics for discussion:

- Hayner's investment in a "Library of Things;"
- CBS Sunday Morning feature, "*Beyond Books: The 21st Century Library;*" <https://www.cbsnews.com/video/beyond-books-the-21st-century-public-library/#x>
- Local authors' book signing event on October 8 in the downtown library parking lot.

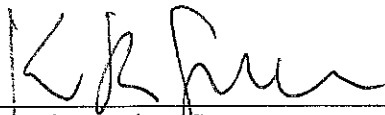
8. **General Discussion**

- Mr. Miller announced that Vintage Voices will be held the first two weekends in October at Alton Cemetery.
- Mr. Cousley suggested that we include discussion of Standards for Illinois Public Libraries as a monthly agenda item.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:10 p.m.

Approved by THPLD board action on October 27, 2022.



Kim Shoemaker, Secretary