1. Opening of Meeting

A. Call to order

Mr. Peter Tassinari, Vice President, presided and called the meeting to order at 5:32 p.m.

B. Determination of a quorum

Members present:

Mr. Peter Tassinari  
Mrs. Karen McAtee  
Mr. David Cousley  
Mr. Kerry Miller  
Mrs. Amber Sims  

Vice President  
Treasurer  
Trustee  
Trustee  

Members Absent:

Mr. Kevin Botterbush  
Ms. Kim Shoemaker  

President  
Secretary  

Others present:

Ms. Bernadette Duvernoy  
Ms. Sue Hardin  

Executive Director – THPLD  
CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mr. Cousley, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:
Boterbush  Absent
Cousley    Yes
McAtee     Yes
Miller     Yes
Shoemaker  Absent
Sims       Yes
Tassinari  Yes

Motion carried.

2. **Open forum**

Mr. Tassinari acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the consent items as follows:

A. Approval of minutes of the regular meeting conducted on August 25, 2022;
B. Approval of bill lists for the periods ending August 5, 2022 and August 19, 2022, payable on the same dates;
C. Approval of Financial Statements for the months ending July 31, 2022 and August 31, 2022.

A roll call vote was taken:

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<tbody>
<tr>
<td>Boterbush</td>
<td>Absent</td>
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<tr>
<td>Cousley</td>
<td>Yes</td>
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<tr>
<td>McAtee</td>
<td>Yes</td>
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<tr>
<td>Miller</td>
<td>Yes</td>
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<tr>
<td>Shoemaker</td>
<td>Absent</td>
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<td>Sims</td>
<td>Yes</td>
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<td>Tassinari</td>
<td>Yes</td>
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Motion carried.

4. **Committee Reports**

A. **Building and Equipment**
   No meeting; no report

B. **Finance and Insurance**
   No meeting; no report

C. **Personnel**
   Mr. Miller will schedule a committee meeting in the next month related to proposed changes to the Personnel Policy Manual.
D. **Long Range Plan**

The committee continues to meet regularly. Mr. Tassinari encouraged subcommittees to start meeting on a regular basis as well.

5. **Policies**

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the following annual policy ordinances for FY 2023:

- 22-6 Behavior Policy
- 22-7 Collection Development Policy
- 22-8 Disaster Preparedness Policy
- 22-9 Electronic Resources Acceptable Use Policy
- 22-10 Genealogy & Local History Policy
- 22-11 Interlibrary Loan Policy
- 22-12 Investment Policy
- 22-13 Operations Policy
- 22-14 Volunteer Policy
- 22-15 Sex Offender Policy
- 22-16 Ethics Policy
- 22-17 Fundraising Policy
- 22-18 Security Camera Policy

A roll call vote was taken:

- Botterbush: Absent
- Cousley: Yes
- McAtee: Yes
- Miller: Yes
- Shoemaker: Absent
- Sims: Yes
- Tassinari: Yes

Motion carried.

6. **Director’s Report**

In addition to the written report submitted to the Board, Ms. Duvernay presented the following topics for discussion:

- Hayner’s investment in a “Library of Things;”
- Local authors’ book signing event on October 8 in the downtown library parking lot.
8. **General Discussion**

- Mr. Miller announced that Vintage Voices will be held the first two weekends in October at Alton Cemetery.
- Mr. Cousley suggested that we include discussion of *Standards for Illinois Public Libraries* as a monthly agenda item.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:10 p.m.

Approved by THPLD board action on **October 27, 2022**.

[Signature]
Kira Shoemaker, Secretary