

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
JANUARY 26, 2023  
ADMINISTRATIVE OFFICES  
401 STATE STREET  
ALTON, IL 62002**

**1. Opening of Meeting**

**A. Call to order**

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

**B. Determination of a quorum**

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Mr. David Cousley	Trustee
Mr. Kerry Miller	Trustee
Mrs. Amber Sims	Trustee

Absent:

Mrs. Karen McAtee	Treasurer	(arrives later in the meeting)
Ms. Kim Shoemaker	Secretary	

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Director - HR – THPLD
Mr. Edmund Morrissey	Public

**C. Recognition of visitors to the meeting**

Mr. Botterbush welcomed Mr. Morrissey to the meeting.

**D. Approval of agenda and requested changes to consent items**

1. A motion was made by Mr. Miller, seconded by Mr. Tassinari, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

**2. Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

**3. Approval of Consent items**

A motion was made by Mr. Miller, seconded by Mr. Cousley, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on November 17, 2022;
- B. Approval of the minutes of the closed meeting conducted on November 17, 2022;
- C. Approval of bill lists for the periods ending November 10, 2022, and November 25, 2022, payable on the same dates;
- D. Approval of the bill lists for the period ending December 9, 2022 and December 23, 2022, payable on the same dates;
- E. Approval of the Financial Statements for the months ending November 30, 2022 and December 31, 2022.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

**4. Committee Reports**

- A. Board Policy Development  
No meeting; no report

B. Building and Equipment

No meeting; no report

C. Finance and Insurance

No meeting; no report

D. Personnel

No meeting; no report

E. Long Range Plan

Mr. Cousley reported that the “Services” subcommittee of the Long Range Plan Committee met earlier in the month. One of the key initiatives of this subcommittee is developing mobile library services. He stated that Mary Cordes, THPLD Assistant Director of Circulation and Strategic Services, attended the meeting and suggested some alternatives to the conventional bookmobile. She shared the model being used by the Belleville Public Library District and suggested we might consider modifying a smaller transport van for use as a mobile library, rather than investing in a much more expensive special order “Bookmobile” vehicle. Mrs. Cordes will follow up with the director at Belleville and gather more information about their program.

Mrs. McAtee arrived at 5:38 p.m.

5. Resolution – Non-Resident Library Card

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve a resolution providing the sale of non-resident library cards for fiscal year 2023-2024 at a fee of \$157.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

6. Intergovernmental Agreement

A motion was made by Mr. Miller, seconded by Mr. Cousley to approve the Intergovernmental Agreement for Joint Purchasing of Library Programming.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes

McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

7. **Meeting Dates**

A motion was made by Mr. Cousley, seconded by Mrs. Sims, to approved Ordinance 23-1, setting the meeting dates for fiscal year 2023-2024.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

8. **Operations Policy**

A motion was made by Mr. Cousley, seconded by Mrs. Sims, to approve Ordinance 23-2, Operations Policy for FY 2024.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

9. **Director's Report**

In addition to her previously submitted written report, Ms. Duvernoy reported that ServePro will be onsite to perform clean-up of the Multi-Purpose Room in the Alton Square library. This follows a sprinkler system failure on the upper level of the mall which leaked into our space and caused considerable damage. This has

resulted in a claim with our insurance carrier. The incident occurred over the Christmas holiday closure.

10. **General Discussion**

Mr. Botterbush stated that he will schedule a Special Board Meeting to discuss the search process for an Executive Director. This follows Ms. Duvernoy's announcement of her intention to retire on March 1, 2023.

11.

9. **Adjournment**

There being no further business, the meeting was adjourned at 5:45 p.m.

Approved by THPLD board action on February 23, 2023.



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Kim Shoemaker, Secretary