

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
FEBRUARY 23, 2023
ADMINISTRATIVE OFFICES
401 STATE STREET
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Ms. Kim Shoemaker	Secretary
Mrs. Amber Sims	Trustee

Absent:

Mrs. Karen McAtee	Treasurer
Mr. David Cousley	Trustee
Mr. Kerry Miller	Trustee

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Director - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance..

D. Approval of agenda and requested changes to consent items

1. A motion was made by Ms. Shoemaker, seconded by Mrs. Sims, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent
McAtee	Absent
Miller	Absent
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent items

A motion was made by Mrs. Sims, seconded by Mr. Tassinari, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on January 26, 2023, 2023;
- B. Approval of the minutes of the special meeting conducted on February 6, 2023;
- C. Approval of bill lists for the periods ending January 6, 2023 and January 20, 2023, payable on the same dates;
- D. Approval of the Financial Statements for the months ending January 31, 2023.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent
McAtee	Absent
Miller	Absent
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

4. Committee Reports

- A. Board Policy Development
No meeting; no report

- B. Building and Equipment
No meeting; no report
- C. Finance and Insurance
No meeting; no report
- D. Personnel
No meeting; no report
- E. Long Range Plan
No meeting; no report

5. **Director's Report**

In addition to her previously submitted written report, Ms. Duvernoy reported receipt of an insurance settlement check related to the claim for the Alton Square Multi-purpose Room and KidsSpace damages. She also reported renewal of our Cyber Security Insurance policy. Ms. Duvernoy reminded trustees that there is no regularly scheduled board meeting in March.

6. **General Discussion**

Mr. Botterbush announced receipt of three resumes / applications for the Executive Director position. Interviews will begin the first week in March. There was discussion regarding the City of Alton's investment in improvements to the Haskell House. The District will not commit to participation in a possible Children's museum at that location without assurance that the building is structurally secure. Mr. Botterbush reminded trustees of the upcoming retirement reception honoring Ms. Duvernoy on March 24, 2023.

7. **Adjournment**

There being no further business, the meeting was adjourned at 5:42 p.m.

Approved by THPLD board action on _____.

Kim Shoemaker, Secretary