

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
APRIL 27, 2023
HAYNER LIBRARY AT ALTON SQUARE MALL PERFORMANCE ROOM
225 ALTON SQUARE MALL
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mrs. Karen McAtee	Treasurer
Mr. David Cousley	Trustee
Mr. Kerry Miller	Trustee
Mrs. Amber Sims	Trustee

Absent:

Mr. Peter Tassinari	Vice President (arrives late)
Ms. Kim Shoemaker	Secretary

Others present:

Mrs. Mary Cordes	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Director - HR – THPLD
Mr. William Kinkel	Alton Resident

C. Recognition of visitors to the meeting

Mr. Botterbush welcomed Mr. Kinkel to the meeting.

Mr. Tassinari arrived at 5:31 p.m.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mr. Cousley, seconded by Mrs. Sims, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted. He offered Mr. Kinkel the option to be heard and Mr. Kinkel declined.

3. Approval of Consent items

A motion was made by Mr. Miller, seconded by Mrs. McAtee, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on February 23, 2023;
- B. Approval of the minutes of the special meeting conducted on March 3, 2023;
- C. Approval of the minutes of the special meeting conducted on March 13, 2023;
- D. Approval of the minutes of the special meeting conducted on April 6, 2023;
- E. Approval of the minutes of the closed session conducted on March 3, 2023’
- F. Approval of the minutes of the closed session conducted on March 13, 2023;
- G. Approval of the Bill Lists for the period ending February 3, 2023 and February 17, 2023, payable on the same dates;
- H. Approval of the Bill Lists for the period ending March 3, 2023, March 17, 2023 and March 31, 2023, payable on the same dates
- I. Approval of the Financial Statements for the months ending February 28, 2023 and March 31, 2023.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

4. Committee Reports

- A. Board Policy Development
No meeting; no report
- B. Building and Equipment
No meeting; no report
- C. Finance and Insurance
No meeting; no report
- D. Long Range Plan
No meeting; no report
- E. Nominating
The committee met and will present a report later in the meeting.
- F. Personnel
No meeting; no report

5. Nominating Committee Report

Mrs. McAtee, chairperson, shared the slate of officers that will be presented for election at the May board meeting. The proposed slate is as follows:

President	Mr. Kevin Botterbush
Vice President	Mr. Peter Tassinari
Secretary	Mrs. Amber Sims
Treasurer	Mr. David Cousley

6. Resolution to appoint IMRF Authorized Agent

A motion was made by Mr. Miller, seconded by Mrs. Sims, to appoint Mrs. Mary Cordes as Authorized Agent for the Illinois Municipal Retirement Fund (IMRF) representing The Hayner Public Library District.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

7. Resolution to appoint Authorized Signers

A motion was made by Mrs. Sims, seconded by Mrs. McAtee, to update authorized signers on The Hayner Public Library District bank and credit card accounts as designated.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

8 Appointment of Decennial Committee of Local Government Efficiency Act

A motion was made by Mrs. McAtee, seconded by Mrs. Sims to appoint Mrs. Sims, Mr. Cousley and Mr. Miller, as well as Mrs. Cordes and Ms. Hardin to serve on the Decennial Committee. Additionally, two members of the general public will also be appointed to serve. The first meeting of this committee must take place by June 10, 2023.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

9. Director's Report

In addition to her written report submitted in advance to the Board, Mrs. Cordes reported that the Madison County Tax Computation Report (EAV) arrived today; budget preparation will begin next week. Additionally, a bid was delivered today to clean all the soft furnishings in the Alton Square Mall library. Mrs. Cordes then responded to questions about the following topics in her report:

- a walk-through of our facilities with board members;

- a possible partnership with Jacoby Arts Center for adult programming and special events;
- library hours;
- mobile circulation.

10. General Discussion

There was discussion related to renovation of the Friends of Hayner building by the Jennie D. Hayner Library Association. Mr. Cousley discussed his affiliation with the Journey School.

11. Adjournment

There being no further business, the meeting was adjourned at 6:16 p.m.

Approved by THPLD board action on _____.

Kim Shoemaker, Secretary