1. **Opening of Meeting**

   A. **Call to order**

   Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

   B. **Determination of a quorum**

   **Members present:**

   - Mr. Kevin Botterbush, President
   - Mr. Peter Tassinari, Vice President
   - Mrs. Karen McAtee, Treasurer
   - Ms. Kim Shoemaker, Secretary
   - Mr. David Cousley, Trustee
   - Mrs. Amber Sims, Trustee

   **Members Absent:**

   - Mr. Kerry Miller, Trustee

   **Others present:**

   - Mrs. Mary Cordes, Executive Director – THPLD
   - Ms. Sue Hardin, CFO; Asst. Dir. - HR – THPLD
   - Mr. Edmund Morrissey, Trustee-elect
   - Mr. Ray Strebel, Alton City Alderman

2. **Recognition of visitors to the meeting**

   Mr. Botterbush welcomed the visitors and introductions were made.

3. **Approval of agenda and requested changes to consent items**

   1. A motion was made by Mr. Cousley, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.
A roll call vote was taken:

- Botterbush: Yes
- Cousley: Yes
- McAtee: Yes
- Miller: Absent
- Shoemaker: Yes
- Sims: Yes
- Tassinari: Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted. Mr. Strebcl was invited to participate during the General Discussion portion of the meeting.

3. **Approval of Consent items**

A motion was made by Mr. Cousley, seconded by Mrs. McAtee, to approve the consent items as follows:

A. Approval of minutes of the regular meeting conducted on April 27, 2023;
B. Approval of bill lists for the periods ending April 14, 2023 and April 28, 2023, payable on the same dates;
C. Financial Statements for the months ending April 30, 2023.

A roll call vote was taken:

- Botterbush: Yes
- Cousley: Yes
- McAtee: Yes
- Miller: Absent
- Shoemaker: Yes
- Sims: Yes
- Tassinari: Yes

Motion carried.

4. **Trustee Recognition**

Mr. Botterbush thanked outgoing trustees, Mrs. Karen McAtee and Ms. Kim Shoemaker, for their service to the Library District. Mrs. McAtee has served as a trustee for thirteen years, and Ms. Shoemaker has served for six years. In recognition of their dedicated service, a book of their choosing will be purchased and added to the Library’s collection to honor each trustee. Bookplates will be affixed to each book.
5. **Oath Administration**

A. Mr. Tassinari administered the Oath of Office to recently re-elected Trustees, Mr. Botterbush and Mr. Cousley; and to newly elected trustee, Mr. Morrissey.

6. **Sine Die Adjournment**

A motion was made by Mr. Cousley, seconded by Mrs. McAtee, to adjourn the former Board of Trustees meeting.

A roll call vote was taken:

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<td>Tassinari</td>
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Motion carried.

The meeting of the former Board was adjourned at 5:36 p.m.

7. **Reorganization of the Board of Trustees**

A. Mr. Kevin Botterbush presided and called the meeting to order at 5:36 p.m. Roll call was taken.

**Members present:**

Mr. Kevin Botterbush President
Mr. Peter Tassinari Vice-President
Mrs. Amber Sims Secretary
Mr. David Cousley Treasurer
Mr. Edmund Morrissey Trustee

**Members absent:**

Mr. Kerry Miller Trustee

**Others present:**

Mrs. Karen McAtee Former trustee
Ms. Kim Shoemaker Former trustee
B. Appointment of Temporary Chair

A motion was made by Mr. Cousley, seconded by Mr. Botterbush to appoint Mr. Tassinari as temporary chair.

A roll call vote was taken:

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Motion carried.

C. Election of Officers

A motion was made by Ms. Shoemaker, seconded by Mr. Miller, to elect the following slate of officers for FY 2024-2025:

- President: Mr. Kevin Botterbush
- Vice President: Mr. Peter Tassinari
- Secretary: Mrs. Amber Sims
- Treasurer: Mr. David Cousley

A roll call vote was taken:

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Motion carried.

Motion carried. Mr. Botterbush resumed his role as president and continued to preside over the meeting.

8. Committee Reports

A. Board Policy Development
   No meeting; no report

B. Building and Equipment
   No meeting; no report
C. **Finance & Insurance**

Finance and Insurance committee met to review the annual budget as well as proposed health and dental insurance policies for FY 2024. They will present recommendations for approval later in the meeting.

D. **Personnel**

No meeting; no report

E. **Long Range Planning**

No meeting; no report.

9. **Insurance**

A motion was made by Mrs. Sims, seconded by Mr. Cousley, to approve dental and medical insurance plans for FY 2024, as recommended by the Finance and Insurance Committee. The motion included continued employee contributions toward these plans at a rate of 8% of total cost.

A roll call vote was taken:

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Motion carried.

10. **General Fund Budget**

A motion was made by Mr. Cousley, seconded by Mrs. Sims, to approve the FY 2024 General Fund budget, as recommended by the Finance and Insurance Committee.

A roll call vote was taken:

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Motion carried.

11. **Director’s Report**

Mrs. Cordes highlighted the following topics which were also included in her written report:
• Partnership with the Jacoby Art Center for adult programming;
• Facility/furnishing updates through Per Capita grant funding;
• Addressing the efflorescence / tuckpointing on the Hayner building;
• Evaluation of library hours of operation;
• Anticipated HVAC repairs;
• Upcoming active shooter training on July 28;
• Mrs. Cordes’ planned absence for the June Board of Trustees meeting.

12. **General Discussion**

    Mr. Botterbush invited Alderman Strebel to provide an update on the Haskell House renovation project. Alderman Strebel shared plans to establish a Haskell Children’s Museum, which would ideally include a children’s library. He discussed funding, renovation and repair updates, scope of services, etc. He asked that Hayner form an exploratory committee to determine interest in participating in a long-term partnership with other stakeholders to support occupancy of the building. The trustees expressed several concerns about moving forward and requested a walk-through of the building, a feasibility study and a critical assessment of how this aligns with Hayner’s Long-Range plan. Further discussion of an exploratory committee will take place at the June board meeting.

    Mrs. Cordes discussed the establishment of the State-required Decennial Committee.

    Mr. Botterbush discussed an off-site “Trustee retreat” to tour facilities, continue work on the Long-Range Plan, discuss goals and visions, etc.

13. **Adjournment**

    There being no further business, the meeting was adjourned at 6:26 p.m.

    Approved by THPLD board action on **June 22, 2023**.

    [Signature]

    Amber Sims, Secretary