

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
MAY 25, 2023  
HAYNER LIBRARY PERFORMANCE ROOM  
225 ALTON SQUARE MALL  
ALTON, IL 62002**

**1. Opening of Meeting**

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Mrs. Karen McAtee	Treasurer
Ms. Kim Shoemaker	Secretary
Mr. David Cousley	Trustee
Mrs. Amber Sims	Trustee

Members Absent:

Mr. Kerry Miller	Trustee
------------------	---------

Others present:

Mrs. Mary Cordes	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD
Mr. Edmund Morrissey	Trustee-elect
Mr. Ray Strebel	Alton City Alderman

C. Recognition of visitors to the meeting

Mr. Botterbush welcomed the visitors and introductions were made.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mr. Cousley, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Absent
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted. Mr. Strebel was invited to participate during the General Discussion portion of the meeting.

3. **Approval of Consent items**

A motion was made by Mr. Cousley, seconded by Mrs. McAtee, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on April 27, 2023;
- B. Approval of bill lists for the periods ending April 14, 2023 and April 28, 2023, payable on the same dates;
- C. Financial Statements for the months ending April 30, 2023.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Absent
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

4. **Trustee Recognition**

Mr. Botterbush thanked outgoing trustees, Mrs. Karen McAtee and Ms. Kim Shoemaker, for their service to the Library District. Mrs. McAtee has served as a trustee for thirteen years, and Ms. Shoemaker has served for six years. In recognition of their dedicated service, a book of their choosing will be purchased and added to the Library's collection to honor each trustee. Bookplates will be affixed to each book.

5. **Oath Administration**

A. Mr. Tassinari administered the Oath of Office to recently re-elected Trustees, Mr. Botterbush and Mr. Cousley; and to newly elected trustee, Mr. Morrissey.

6. **Sine Die Adjournment**

A motion was made by Mr. Cousley, seconded by Mrs. McAtee, to adjourn the former Board of Trustees meeting.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Absent
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

The meeting of the former Board was adjourned at 5:36 p.m.

7. **Reorganization of the Board of Trustees**

A. Mr. Kevin Botterbush presided and called the meeting to order at 5:36 p.m. Roll call was taken.

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice-President
Mrs. Amber Sims	Secretary
Mr. David Cousley	Treasurer
Mr. Edmund Morrissey	Trustee

Members absent:

Mr. Kerry Miller	Trustee
------------------	---------

Others present:

Mrs. Karen McAtee	Former trustee
Ms. Kim Shoemaker	Former trustee

B. Appointment of Temporary Chair

A motion was made by Mr. Cousley, seconded by Mr. Botterbush to appoint Mr. Tassinari as temporary chair.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Absent
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

C. Election of Officers

A motion was made by Ms. Shoemaker, seconded by Mr. Miller, to elect the following slate of officers for FY 2024-2025:

President:	Mr. Kevin Botterbush
Vice President:	Mr. Peter Tassinari
Secretary:	Mrs. Amber Sims
Treasurer:	Mr. David Cousley

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Absent
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

Motion carried. Mr. Botterbush resumed his role as president and continued to preside over the meeting.

8. Committee Reports

A. Board Policy Development

No meeting; no report

B. Building and Equipment

No meeting; no report

C. Finance & Insurance

Finance and Insurance committee met to review the annual budget as well as proposed health and dental insurance policies for FY 2024. They will present recommendations for approval later in the meeting.

D. Personnel

No meeting; no report

E. Long Range Planning

No meeting; no report.

9. Insurance

A motion was made by Mrs. Sims, seconded by Mr. Cousley, to approve dental and medial insurance plans for FY 2024, as recommended by the Finance and Insurance Committee. The motion included continued employee contributions toward these plans at a rate of 8% of total cost.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Absent
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

10. General Fund Budget

A motion was made by Mr. Cousley, seconded by Mrs. Sims, to approve the FY 2024 General Fund budget, as recommended by the Finance and Insurance Committee.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Absent
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

11. Director's Report

Mrs. Cordes highlighted the following topics which were also included in her written report:

- Partnership with the Jacoby Art Center for adult programming;
- Facility/furnishing updates through Per Capita grant funding;
- Addressing the efflorescence / tuckpointing on the Hayner building;
- Evaluation of library hours of operation;
- Anticipated HVAC repairs;
- Upcoming active shooter training on July 28;
- Mrs. Cordes' planned absence for the June Board of Trustees meeting.

12. **General Discussion**

Mr. Botterbush invited Alderman Strebel to provide an update on the Haskell House renovation project. Alderman Strebel shared plans to establish a Haskell Children's Museum, which would ideally include a children's library. He discussed funding, renovation and repair updates, scope of services, etc. He asked that Hayner form an exploratory committee to determine interest in participating in a long-term partnership with other stakeholders to support occupancy of the building. The trustees expressed several concerns about moving forward and requested a walk-through of the building, a feasibility study and a critical assessment of how this aligns with Hayner's Long-Range plan. Further discussion of an exploratory committee will take place at the June board meeting.

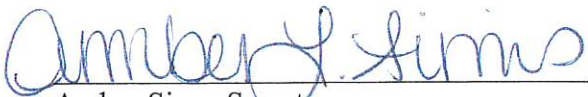
Mrs. Cordes discussed the establishment of the State-required Decennial Committee.

Mr. Botterbush discussed an off-site "Trustee retreat" to tour facilities, continue work on the Long-Range Plan, discuss goals and visions, etc.

13. **Adjournment**

There being no further business, the meeting was adjourned at 6:26 p.m.

Approved by THPLD board action on June 22, 2023.

  
Amber Sims, Secretary