

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
JUNE 22, 2023
HAYNER LIBRARY PERFORMANCE ROOM
225 ALTON SQUARE MALL
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Mr. David Cousley	Treasurer
Mrs. Amber Sims	Secretary
Mr. Kerry Miller	Trustee
Mr. Edmund Morrissey	Trustee

Others present:

Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD
Mr. Ray Strebel	Alton City Alderman
Ms. Betsy Allen	Jennie D. Hayner Association
Ms. Connie Clayton	Alton Resident
Ms. Ann Hamilton	Alton Resident
Mr. Dylan Suttles	The Telegraph

C. Recognition of visitors to the meeting

Mr. Botterbush welcomed the visitors and introductions were made.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mr. Cousley, seconded by Mr. Miller, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

2. Open forum

Mr. Botterbush acknowledged Ms. Allen and Mr. Strebel submitted “Request to be Heard” forms. He invited both to speak. Both Mr. Strebel and Ms. Allen expressed support for Hayner’s participation in bringing a children’s library to the Haskell House following completion of the renovation.

3. Approval of Consent items

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on May 25, 2023;
- B. Approval of bill lists for the periods ending May 12, 2023 and May 26, 2023, payable on the same dates;
- C. Financial Statements for the months ending May 31, 2023;
- D. Resolution to transfer unexpended General Fund cash to the Building & Equipment Fund;
- E. Resolution to transfer Working Cash interest earnings to the Building & Equipment Fund;
- F. Resolution of Investment Policy compliance

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

4. Committee Reports

- A. Board Policy Development
No meeting; no report

B. Building and Equipment

No meeting; no report

C. Finance & Insurance

Finance and Insurance committee met to review the property, casualty, liability and workers' compensation insurance policies for FY 2024. They will present recommendations for approval later in the meeting.

D. Personnel

No meeting; no report

E. Long Range Planning

No meeting; no report.

F. Decennial

Chairperson Cousley reported that the committee held its first organizational meeting on June 8, 2023. The purpose of the committee is to study and report on local government efficiency. The committee will meet again in July.

5. **Declaration of Vacancy**

A motion was made by Mrs. Sims, seconded by Mr. Tassinari to declare a vacancy on the Board of Trustees. The vacancy occurred when Ms. Shoemaker elected not to run in the April 2024 election since she will be moving out of the district in the coming months,

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

6. **Insurance**

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve property, casualty liability and workers' compensation insurance plans for FY 2024, as recommended by the Finance and Insurance Committee.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

7. Establishment of Committee

A motion was made by Mr. Miller, seconded by Mrs. Sims, to create a Haskell House Committee to determine interest and feasibility of participation in a long-term partnership with other stakeholders to support occupancy of the Haskell House building in Alton.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

8. Director's Salary

A motion was made by Mr. Miller, seconded by Mr. Tassinari, to table action related to the Executive Director's salary.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

9. Director's Report

Mrs. Cordes sent a written report prior to her vacation. Ms. Hardin also sent a follow-up written report. Discussion of those reports included the following:

- Sewer line failure and subsequent early closing of the Alton Square library on June 20;
- Ms. Cordes's presentation at the June North Alton / Godfrey Business Council meeting;
- The pop-up library event in Foster Township.

10. General Discussion

Mr. Cousley shared positive experiences he has had using the library's interlibrary loan program and other services. He also shared compliments he has received from members of the public. There was additional discussion about the Workers' Comp EMR (Experience Modification Rating).

11. Adjournment

There being no further business, the meeting was adjourned at 5:55 p.m.

Approved by THPLD board action on _____.

Amber Sims, Secretary