

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
NOVEMBER 17, 2022
ADMINISTRATIVE OFFICES
401 STATE STREET
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Ms. Kim Shoemaker	Secretary
Mrs. Karen McAtee	Treasurer
Mr. David Cousley	Trustee
Mr. Kerry Miller	Trustee
Mrs. Amber Sims	Trustee

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Linda Craver	Business Operations & HR Asst. – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. McAtee, seconded by Mr. Tassinari, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes

Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. McAtee, seconded by Mr. Miller, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on, October 27, 2022;
- B. Approval of bill lists for the periods ending October 14, 2022, and October 28, 2022, payable on the same dates;

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

4. **Committee Reports**

A. **Building and Equipment**

No meeting; no report

B. **Finance and Insurance**

No meeting; no report

C. **Personnel**

No meeting; The meeting originally scheduled for November 9, 2022 was cancelled.

D. **Long Range Plan**

No meeting; no report.

5. Review of Materials

Ms. Duvernoy discussed checklists of Chapters 3,4,5 & 6 of “Serving Our Public 4.0.” Trustees participated in discussion of these materials.

6. Director’s Report

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- HVAC Replacement for the Friends Building, 327 State Street. Replacement to be scheduled at a future date.
- We will be investing in “Illinois Libraries Presents”, an author/book discussion consortium of member libraries.
- We are contracting with Biblio plus to offer streaming services of BBC Series, Hallmark Channel, Independent Films, Documentaries, and Education Programs.

7. General Discussion

- Mr. Cousley requested to go on record as rescinding his vote on October 27, 2022, approving offering sick, vacation, and holiday time to part-time staff.
- Mr. Botterbush stated that he and Ms. Duvernoy will be meeting with Tom and Kathy Fleming to discuss investment of THPLD cash reserve.

8. Closed Session

A. A motion was made by Mrs. McAtee, seconded by Mrs. Sims, to enter closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees per 5 ILCS 120/2(c)(1).

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

The meeting entered closed session at 5:59 p.m.

B. A motion was made by Mr. Cousley, seconded by Mr. Miller, to return to open session.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
McAtee	Yes
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes


Motion carried.

The meeting returned to open session at 6:09 p.m.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:10 p.m.

Approved by THPLD board action on January 26, 2023.



Kim Shoemaker, Secretary