

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
AUGUST 24, 2023**

**ADMINISTRATIVE OFFICES
401 STATE STREET
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Peter Tassinari, Vice-President, presided and called the meeting to order at 5:33 p.m.

B. Determination of a quorum

Members present:

Mr. Peter Tassinari	Vice President
Mr. David Cousley	Treasurer
Mrs. Amber Sims	Secretary
Mr. Kerry Miller	Trustee
Mr. Edmund Morrissey	Trustee

Absent:

Mr. Kevin Botterbush	President
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Others present:

Mrs. Mary Cordes	Executive Director – THPLD
Ms. Sue Hardin	CFS; Asst. Dir. – HR - THPLD
Mr. Josh Andres	Scheffel Boyl, CPA
Mr. Tyler Jackson	Scheffel Boyle, CPA

C. Recognition of visitors to the meeting

Mr. Tassinari welcomed Mr. Andres and Mr. Jackson.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. Sims, seconded by Mr. Miller, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Absent
Cousley	Yes
Miller	Yes
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

2. Open Forum

Mr. Tassinari acknowledged that no “Request to be Heard” forms had been submitted.

3. Audit Presentation

Mr. Andres and Mr. Jackson presented the results of the annual audit and summarized their findings for the trustees. They reported an unqualified, clean audit of the District’s financial statements. They distributed copies of the bound audit report and thanked the Hayner staff for advance preparation and cooperation throughout the audit process.

Mr. Andres and Mr. Jackson left the meeting at 6:07 p.m.

4. Approval of Consent Items

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on July 27, 2023;
- B. Approval of bill lists for the periods ending July 7, 2023 and July 21, 2023, payable on the same date;

A roll call vote was taken:

Botterbush	Absent
Cousley	Yes
Miller	Yes
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

5. Committee Reports

A. Building and Equipment

No meeting; no report.

B. Finance & Insurance

No meeting; no report.

C. Personnel

No meeting; no report.

D. Long Range Plan

No meeting; Mr. Tassinari discussed the importance of continuing to advance the Long Range Plan through subcommittee work and regular reports to the Board. Subcommittee assignments will be redistributed.

E. Decennial

The committee met this afternoon prior to the Board meeting and reviewed the final report as prepared by Mrs. Cordes. The report will be presented to the Board for approval later in the meeting, and if approved will be filed with the Madison County Clerk in the coming days.

F. Haskell House

Chairperson Miller summarized the tour of the Haskell House, which was conducted on August 10. He described the condition of the house and the scope of the repairs needed to restore the building. Further discussion will take place later in the meeting.

6. Decennial Committee Final Report Review

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve the Decennial Committee Report as presented. The report will be filed with the County Clerk.

A roll call vote was taken:

Botterbush	Absent
Cousley	Yes
Miller	Yes
Morrissey	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

7. Haskell House Project

After significant discussion regarding Hayner's participation in the Haskell House project, a motion was made by Mrs. Sims to decline moving forward with the project. The motion

was not seconded. Mr. Miller made a motion to table the agenda item. There was no second. No further action was taken.

8. Director's Report

In addition to Mrs. Cordes' written report previously submitted, the following topics were discussed;

- Proposals to remedy efflorescence on the Hayner building;
- Wall Street Journal article related to the status of shopping malls across the country;
- Digital marketing plan with Riverbender;
- Rent increase for Alton Square library;
- Long Range Plan (facilities);
- Monthly statistics reports.

9 General Discussion

There was no additional discussion.

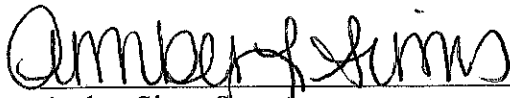
10. Tour of 401 State Street Building

The tour of the Hayner building was postponed.

11. Adjournment

There being no further business, the meeting was adjourned at 7:01 p.m.

Approved by THPLD board action on September 28, 2023


Amber Sims, Secretary