

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
JANUARY 25, 2024**

**MULTIPURPOSE ROOM
132 ALTON SQUARE MALL
ALTON, IL 62002**

1. Opening of Meeting

A. Call to Order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a Quorum

Members Present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Mr. David Cousley	Treasurer
Mrs. Amber Sims	Secretary
Mr. Kerry Miller	Trustee

Members Absent:

Mr. Edmund Morrissey	Trustee
Mrs. Christy Schaper	Trustee

Others Present:

Mrs. Mary Cordes	Executive Director – THPLD
Ms. Sue Hardin	CFS; Asst. Dir. – HR - THPLD
Mr. Patrick Loechl	Wells Fargo Advisors

C. Recognition of Visitors to the Meeting

Mr. Botterbush welcomed and introduced Mr. Loechl.

D. Approval of Agenda and Requested Changes to Consent Items

1. A motion was made by Mr. Cousley, seconded by Mr. Miller, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes
Morrissey	Absent
Schaper	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

2. Open Forum

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent Items

A motion was made by Mr. Miller, seconded by Mr. Cousley, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on November 16, 2023;
- B. Approval of the minutes of the special meeting conducted on December 14, 2023;
- C. Approval of the bill lists for the period ending November 10, 2023 and November 24, 2023, payable on the same dates;
- D. Approval of bill lists for the periods ending December 8, 2023 and December 22, 2023, payable on the same date;
- E. Approval of the Financial Statements for the months ending November 30, 2023 and December 31, 2023.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes
Morrissey	Absent
Schaper	Absent
Sims	Yes
Tassinari	Yes

Motion carried.

4. Overview of the District’s Wells Fargo account

Mr. Patrick Loechl presented an overview of the District’s financial accounts through Wells Fargo Advisors. He prepared a report outlining the current investment portfolio. The investments are currently in equities and fixed income securities, as required by our Investment Policy and Illinois Library Laws & Rules

statutes. Mr. Loechl presented options for future investment strategies, including Exchange Traded Funds (ETFs). The board will place this on the February agenda as an action item.

Mr. Loechl left the meeting at 6:04 p.m.

5. Committees

A. Building & Equipment

No meeting; no report.

B. Finance & Insurance

No meeting; no report.

C. Haskell House

The committee met on January 18 and also today before the board meeting. Mr. Jamie Henderson, a principal of Henderson Associates Architects, met with committee members and city officials on January 18 to discuss his inspection of the Haskell House building. Square footage and weight bearing results were discussed. Additionally, there was discussion about the possibility of grant funding available through the City as well as Parks Departments. The committee will continue to meet so that a recommendation for future action might be available at the February board meeting.

D. Long Range Planning

No meeting; no report.

E. Personnel

No meeting; no report

E. Committee of the Whole

This committee will meet before the February board meeting to discuss facilities.

6. Review of Serving Our Public 4.0

The trustees participated in a brief discussion related to chapters 7, 8 and 9 of *Serving our Public 4.0*. They determined that The Hayner Public Library District is meeting the standards included in the Governance and Administration Checklist.

7. Director's Report

In addition to Mrs. Cordes' written report previously submitted, the following topics were discussed;

- On January 29 the Illinois Public Media Group (NPR/PBS) will interview Eric Robinson for a feature related to the Underground Railroad/Heritage Project. Filming will take place in the Genealogy & Local History Library;

- The Hayner Public Library District has been asked to partner with Alton Forward (the non-profit arm of Alton Works) on their Digital Navigator Project;
- Mrs. Cordes will begin meeting with key staff to determine wants/needs for future facilities.

8. General Discussion

- The escalator is non-operational again at Alton Square. This is an ongoing issue.
- Oates Associates will evaluate the structural integrity of the building used by the Friends of Hayner Library.

9. Adjournment

There being no further business, the meeting was adjourned at 6:40 p.m.

Approved by THPLD Board action on _____.

Amber Sims, Secretary