

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
APRIL 25, 2024**

**MULTIPURPOSE ROOM  
132 ALTON SQUARE MALL  
ALTON, IL 62002**

**1. Opening of Meeting**

**A. Call to Order**

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

**B. Determination of a Quorum**

Members Present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Mrs. Amber Sims	Secretary
Mr. Kerry Miller	Trustee
Mrs. Christy Schaper	Trustee

Members Absent:

Mr. David Cousley	Treasurer	Excused
Mr. Edmund Morrissey	Trustee	Excused

Others Present:

Mrs. Mary Cordes	Executive Director – THPLD
Ms. Sue Hardin	CFS; Asst. Dir. – HR - THPLD
Ms. Tina Murphy	Jenny D. Hayner Association

**C. Recognition of Visitors to the Meeting**

Mr. Botterbush welcomed Ms. Murphy to the meeting.

**D. Approval of Agenda and Requested Changes to Consent Items**

A motion was made by Mr. Miller, seconded by Mrs. Schaper, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent
Miller	Yes
Morrissey	Absent
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

**2. Open Forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

**3. Approval of Consent Items**

A motion was made by Mr. Miller, seconded by Mr. Tassinari, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on February 22, 2024;
- B. Approval of the minutes of the Special Meeting conducted on March 28, 2024;
- C. Approval of bill lists for the periods ending February 2, 2024 and February 16, 2024, payable on the same dates;
- D. Approval of bill lists for the periods ending March 1, 2024, March 15, 2024 and March 29, 2024, payable on the same dates;
- E. Approval of the Financial Statements for the months ending February 29, 2024 and March 31, 2024.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent
Miller	Yes
Morrissey	Yes
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

**4. Resolution**

A motion was made by Mr. Miller, seconded by Mr. Tassinari, to approve a resolution accepting funds from the Jennie D. Hayner Association as a grant for the remediation of efflorescence at the Hayner Genealogy and Local History Library,

located at 401 State Street in Alton, per attorney's approval. The funds will be held in escrow until the project has been completed.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent
Miller	Yes
Morrissey	Absent
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

Board members expressed appreciation to Ms. Murphy and the Jennie D. Hayner Association for this significant gift.

## **5. Committees**

### **A. Building & Equipment**

No report.

### **B. Finance & Insurance**

No report.

### **C. Haskell House**

No report

### **D. Long Range Planning**

No report.

### **E. Personnel**

No report

### **E. Committee of the Whole**

No report.

## **6. Friends of Hayner Library Building**

A motion was made by Mrs. Sims, seconded by Mr. Tassinari to table a motion to approve Oates Associates completing a cost repair plan for the Friends of Hayner library building located at 327 State Street in Alton.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent
Miller	Yes
Morrissey	Absent
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

#### **7. Remote Attendance at Trustee Meetings and Committee meetings**

A motion was made by Mr. Miller, seconded by Mrs. Sims, to approve remote attendance at Trustee meetings and committee meetings in accordance with sections 7(a)-(c) of the Open Meetings Act.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent
Miller	Yes
Morrissey	Absent
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

#### **8. Facilities Review**

A motion was made by Mr. Miller, seconded by Mr. Tassinari authorizing the President of the Board of Trustees and the Executive Director to study the possibility of purchasing / acquiring land and building a new facility.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent
Miller	Yes
Morrissey	Absent
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

**9. Elimination of the Committee of the Whole**

A motion was made by Mr. Miller, seconded by Mrs. Schaper, to approve the elimination of the Committee of the Whole and to conduct the facilities review process at Special Meetings of the Board of Trustees.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent
Miller	Yes
Morrissey	Absent
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

**10. Building Program and Facilities Review Contract**

A motion was made by Mr. Miller, seconded by Mr. Tassinari, to approve hiring Mr. Fred Schlipf as a consultant for the facilities review process, per attorney review of final contract.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent
Miller	Yes
Morrissey	Absent
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

**11. Efflorescence Remediation Testing**

A motion was made by Mr. Miller, seconded by Mrs. Schaper, to table a motion to approve entering into a contract with Metropolitan Build to perform efflorescence remediation testing on the exterior of 401 State Street in Alton. The contract is subject to review by our attorney.

A roll call vote was taken:

Botterbush	Yes
Cousley	Absent

Miller	Yes
Morrissey	Absent
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

## 12. Closed Session

There was no need to enter closed session.

## 13. Review of Serving Our Public 4.0

The trustees participated in a brief discussion related to chapter 13 of *Serving our Public 4.0*. They determined that The Hayner Public Library District is meeting or exceeding the standards included in the Governance and Administration Checklist. Mrs. Cordes shared her intention to continue prioritizing community partnerships.

## 14. Director's Report

In addition to Mrs. Cordes' written report previously submitted, the following topics were discussed:

- Sen. Erica Harris will hold office hours in the Alton Square library on
- May 2, 2024 from 10 a.m. to 12 p.m.
- Kristen Nolle will begin her new role as Customer Service Manager at the Alton Square library on May 26, 2024. Sharon Windham is filling that role in the interim
- Possible modification of Saturday hours at the Downtown library.

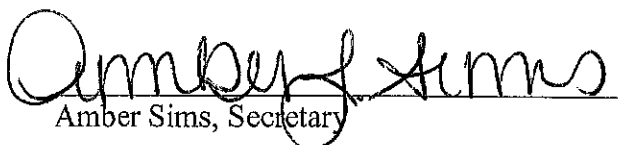
## 15. General Discussion

- Special meetings will be held on the second Thursday of the month at 4:30 p.m. in the Alton Square Performance Room.

## 16. Adjournment

There being no further business, the meeting was adjourned at 6:10 p.m.

Approved by THPLD Board action on May 23, 2024.

  
Amber Sims, Secretary