

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
MAY 23, 2024**

**MULTIPURPOSE ROOM
132 ALTON SQUARE MALL
ALTON, IL 62002**

1. Opening of Meeting

A. Call to Order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a Quorum

Members Present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Mrs. Amber Sims	Secretary
Mr. David Cousley	Treasurer
Mr. Kerry Miller	Trustee
Mr. Edmund Morrissey	Trustee
Mrs. Christy Schaper	Trustee

Others Present:

Mrs. Mary Cordes	Executive Director – THPLD
Ms. Sue Hardin	CFS; Asst. Dir. – HR - THPLD

C. Recognition of Visitors to the Meeting

There were no visitors in attendance.

D. Approval of Agenda and Requested Changes to Consent Items

A motion was made by Mr. Miller, seconded by Mr. Tassinari, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes

Morrissey	Yes
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

2. Open Forum

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent Items

A motion was made by Mrs. Sims, seconded by Mrs. Schaper, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on April 25, 2024, 2024;
- B. Approval of the minutes of the Special Meeting conducted on May 9, 2024;
- C. Approval of bill lists for the periods ending April 12, 2024 and April 26, 2024, payable on the same dates;
- D. Approval of the Financial Statements for the months ending April 30, 2024.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes
Morrissey	Yes
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

4. Committees

A. Building & Equipment
No meeting; no report.

B. Finance & Insurance
The committee met immediately prior to the board meeting to discuss the renewal of the employee medical plan. The committee will present a recommendation for action later in this meeting

C. Personnel
No meeting; no report

D. Long Range Planning
No meeting; no report.

E. Haskell House
No meeting; no report

5. Insurance

A motion was made by Mr. Miller, seconded by Mrs. Schaper, to approve renewal of the current Blue Cross / Blue Shield medical plan for full-time employees, as recommended by the Finance and Insurance Committee. The Delta Dental plan is on year two of a 2-year contract. Employees will continue to contribute 8% of the total cost of the premiums.

A roll call vote was taken:

Botterbush	Yes
Cousley	Yes
Miller	Yes
Morrissey	Yes
Schaper	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

6. Closed Session

There was no need to enter closed session.

7. Director's Report

In addition to Mrs. Cordes' written report previously submitted, the following topics were discussed:

- The parking lots for the downtown libraries have been resealed and striped;
- We are accepting estimates for landscaping work around the downtown main parking lot and in the Jennie D. Hayner pocket park along 4th Street;
- We continue to work with Oates & Associates on the Friends of the Library building on State St.;
- We received a contract for services from Mr. Fred Schlipf, which was reviewed and approved by our attorney.

8. General Discussion

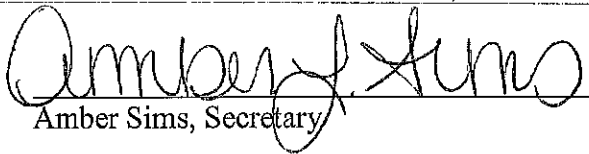
- Our attorney has approved working with Metropolitan Build to prepare bid specs for the efflorescence remediation on the Hayner building;

- Mr. Fred Schlipf will attend our next special meeting, scheduled for June 13, 2024. He will attend via Zoom.
- Trustee Kerry Miller portrayed Rufus Easton at two programming events in the Genealogy and Local History Library. He introduced “the official” Thomas Jefferson of Colonial Williamsburg for an evening event, and also greeted local third grade students visiting the library as part of the local history tour.
- Special letters of appreciation will be sent to employees Lauren Erwin, Julie Belk and Sharon Windham for their extra efforts in covering for maintenance staff during extended absences. They moved books between buildings, accepted deliveries from the system, facilitated transfers of supplies and materials, and pitched in to take care of other matters normally handled by the maintenance staff.

9. Adjournment

There being no further business, the meeting was adjourned at 6:06 p.m.

Approved by THPLD Board action on June 27, 2024.


Amber Sims, Secretary